



**Central Bucks School District**  
**20 Welden Drive**  
**Doylestown, PA 18901**

**October 10, 2016**  
**School Board Agenda**

**CENTRAL BUCKS SCHOOL DISTRICT**

**AGENDA**

**SCHOOL BOARD MEETING**

**October 10, 2016**

**7:30 p.m.**

*The Central Bucks School District is making an audio recording of the meeting and streaming the audio live via the Internet.*

<p><b>CB East Chamber Strings/CB Faculty String Ensemble will perform 7:15 p.m.</b></p>
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- I. Call to Order/Pledge of Allegiance/Roll Call**
- II. Approval of School Board Meeting Minutes - September 27, 2016** Pages 1-24
- III. Public Comment**  
The public is invited to address the Board at this time. Please sign in on the form provided near the microphone. Speakers will be taken in order of sign-in. Each speaker is limited to 3 minutes.
- IV. Superintendent's Report:      Official Enrollment  
  Achievement Report 2016: Part 1 PSSA and Keystone Data**
- V. School Board Reports** Pages 25-53
  - A. Citizens Advisory Committee
  - B. Communications Committee
  - C. Curriculum Committee
  - D. Finance Committee
  - E. Human Resources Committee
  - F. Operations Committee
  - G. Policy Committee
  - H. B.C.I.U. Board
  - I. Middle Bucks Institute of Technology
- VI. Recommendations for Action**
  - A. Approval of Accounts Payable Check Disbursements** Pages 54-63
    - 1. General Fund Dates (9/15/16, 9/22/16, 9/30/216, 10/4/16) \$791,631.07
    - 2. Capital Fund Dates (9/22/16) \$ 37,609.77

**B. Approval to award a contract to Daley + Jalboot Architects, Inc. for field renovations at Central Bucks High School – West in the amount of \$4,800.** Pages 64-66

**C. School Board Policy for Approval #806 – Child Abuse** Pages 67-76

**D. Personnel Items** Pages 77-92

- 1. Resignations/Resignations
- 2. Terminations
- 3. Leaves of Absence
- 4. Appointments – Professional and Support Staff
- 5. Classification Changes
- 6. Community School Staff
- 7. Per Diem Substitutes - Professional and Support Staff
- 8. EDRs

**E. Student Items** Pages 93-101

- 1. Approval of Tuition Student to attend CBSD – Connections Program from November 1, 2016 to June 16, 2017.
- 2. Approval of CB West Varsity Singers to travel to New York. Dates are October 22, 2016.
- 3. Approval of CB East Global Relations Students to travel to New York. Dates are November 16, 2016.
- 4. Approval of CB East Varsity Cheerleader Team to travel to Orlando, FL. Dates are February 10-14, 2017.
- 5. Approval of Tamanend Middle School 9<sup>th</sup> Grade Class to travel to Washington, D.C. Dates are April 20, 2017.

**F. Staff Conferences/Workshops** Page 102-103

**VII. Adjournment**

**CENTRAL BUCKS SCHOOL DISTRICT  
SCHOOL BOARD MEETING**

**September 27, 2016**

The Central Bucks Board of School Directors held its meeting on Tuesday, September 27, 2016 in the Board Room of the Educational Services Center with President Beth Darcy presiding. The meeting was called to order by President Darcy at 7:35 p.m., followed by the Pledge of Allegiance.

**BOARD MEMBERS PRESENT**

Beth Darcy – President, John Gamble – Vice President, Sharon Collopy, Meg Evans, Paul Faulkner, Glenn Schloeffel, Karen Smith, Dennis Weldon, Jerel Wohl

**ADMINISTRATORS PRESENT**

Mr. John Kopicki, Dr. David Bolton, Dr. Scott Davidheiser, Andrea DiDio-Hauber, Jason Jaffe, Scott Kennedy, David Matyas, Mary Kay Speese

**ALSO PRESENT**

Douglas C. Maloney – Solicitor, Sharon Reiner - School Board Secretary

Mrs. Darcy announced that the Board met in Executive Session this evening prior to the School Board meeting to discuss a personnel issue and a confidential student matter, both protected as Executive Session materials under the Sunshine Act.

**APPROVAL OF MINUTES**

Motion by John Gamble, supported by Sharon Collopy, to approve the minutes of the September 13, 2016 School Board meeting.

Motion Approved 9-0.

**PUBLIC COMMENT**

Laurie Mirsky commented on several issues: 1). In her neighborhood the East high school bus was late one morning that has a scheduled student pick-up time of 6:46 a.m. Parents did not receive a text message until 7:20 a.m. that the bus would be late. Earlier notification would be appreciated. 2). Gayman Elementary has picture day on the second day of Rosh Hashanah, October 4, 2016. A parent on Facebook is upset that she needs to decide if the child should attend services or attend school to be included in the class picture. 3). Ms. Mirsky, her children, and other families find the Extra Math Program frustrating. She urged Board members to try the program.

**SUPERINTENDENT’S REPORT**

**PARENT POSITIVE SPEAKER SERIES: A COMMUNITY PARTNERSHIP**

Ms. Corinne Sikora, Supervisor of Student Services, provided information about the upcoming Parent Positive Speaker Series. The goal of Parent Positive is to create a venue for community conversations around relevant parenting issues. This program is a collaboration between CB Cares Educational Foundation, Doylestown Health, Central Bucks Family YMCA, and Central Bucks School District. Ms. Sikora recognized Ms. Kimberly Cambra, CB Cares Educational Foundation Executive Director; Ms. Audrey Cook and Ms. Ashley Heidler (not able to be present this evening) from Doylestown Health; Ms. Rachel Mauer from the Central Bucks Family YMCA; and thanked Dr. Bolton for his support. Last year was the first year for this program and over 1,000 people attended the series. These presentations were well-received and attendees found the topics very relevant and beneficial.

The program topics for this year are as follows:

October 6, 2016 – Lenape Middle School – 7:00 p.m.: *Creating a Culture of Kindness*, presented by Christa Tinari

November 1, 2016: *Kids & Technology: Tips for Parents in the Digital Age*

February 1, 2017: *Understanding Childhood Brain Development: How to Unlock Potential*, presented by Dr. Jay Stone

March 11, 2017: *Building a Community of Kindness – Discovering our Common Ground*

April 5, 2017: *Healthy Communication as a Family*

These programs will be advertised through district e-mail blasts, Facebook, school newsletters, The Intelligencer, Backpack News Flash, and the YMCA brochure.

## RECOMMENDATIONS FOR ACTION

### TREASURER’S REPORT

Motion by Jerel Wohl, supported by John Gamble, to approve the Treasurer’s Report and Summary of Fund Disbursements for the month of August 2016.

General Fund	\$151,065,014.02
Capital Fund	\$ 3,149,792.10
Food Service	<u>\$ 13,358.33</u>
<b>TOTAL ALL FUNDS</b>	<b>\$154,228,164.45</b>

Motion Approved 9-0.

### ACCOUNTS PAYABLE CHECK DISBURSEMENTS

Motion by Karen Smith, supported by Jerel Wohl, to approve the September 20, 2016 General Fund check disbursements in the amount of \$1,253,814.77; and the September 8, 2016 and September 16, 2016 Capital Fund check disbursements in the amount of \$3,462,976.86.

Motion Approved 9-0.

### RATIFICATION OF INVESTMENTS

Motion by John Gamble, supported by Karen Smith, to approve the Ratification of Investments for the month of August 2016.

General Fund						
Category	Purchase Date	Principal	Maturity Date	Rate	Yield	Bank Name
Bank CD	8/19/2016	\$248,000.00	8/19/2017	0.75%	\$1,860.00	William Penn Bank
PLGIT	8/22/2016	\$247,000.00	8/22/2017	1.00%	\$2,470.00	Cit Bank
Bank CD	8/22/2016	\$20,000,000.00	2/22/2017	0.75%	\$75,616.44	Univest Bank & Trust
Bank CD	8/24/2016	\$20,000,000.00	2/24/2017	0.75%	\$75,616.44	Univest Bank & Trust
MBS	8/29/2016	\$245,000.00	8/29/2017	0.75%	\$1,837.50	Commonwealth Business Bank
MBS	8/31/2016	\$245,000.00	8/31/2017	0.75%	\$1,837.50	BankUnited National Association
<b>TOTALS</b>		<b>\$40,985,000.00</b>			<b>\$159,237.88</b>	

Motion Approved 9-0.

**BUDGETARY TRANSFERS**

Motion by Paul Faulkner, supported by Meg Evans, to approve the budgetary transfers for fiscal 2015-2016.

FROM:	1100 - 200	Instruction - Benefits	90,000
	1100 - 400	Instruction - Purchased Property Services	100,000
TO:	1100 - 600	Instruction - Supplies	170,000
	1100 - 700	Instruction - Property	20,000

Reallocate funds within the Instruction - Regular Programs Budget to increase the budget amount for the Supplies and the Property/Equipment lines where actual expenditures exceeded budget.

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FROM:	1200 - 500	Special Education - Other Purchased Services	100,000
TO:	1200 - 300	Special Education - Purchased Professional Services	100,000

Adjust a budget transfer made in June, 2016 for an incorrect amount transferred from the Instruction - Special Education Budget for Purchased Professional Services to the Other Purchased Services budget. Transfer was intended to be \$75,000 and \$175,000 was entered in error.

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FROM:	1400 - 500	Other Instructional Programs - Other Purchased Services	15,000
TO:	1400 - 300	Other Instructional Programs - Purchased Prof. Services	15,000

Reallocate funds within the Other Instructional Programs Budget to cover higher than expected Homebound Instruction expenses.

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FROM:	2600 - 400	Operations - Purchased Property Services	10,000
TO:	2600 - 100	Operations - Salaries	10,000

Reallocate funds within the Facilities Budget to cover payroll expenses that exceeded budget.

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FROM:	2700 - 400	Transportation - Purchased Property Services	15,000
	2700 - 600	Transportation - Supplies	55,000
	2600 - 400	Operations - Purchased Property Services	100,000
TO:	2700 - 100	Transportation - Salaries	15,000
	2700 - 500	Transportation - Other Purchased Services	155,000

Transfer excess budget amount from the Facilities- Purchased Property Services and reallocate funds within the Transportation Budget to increase Transportation Payroll (May transfer was short) and Transportation Other Purchased Services budgets.

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FROM:	3200 - 700	Student Activities - Property	112,000
	2600 - 400	Operations - Purchased Property Services	121,000
TO:	3200 - 300	Student Activities - Purchased Professional Services	215,000
	3200 - 600	Student Activities - Supplies	18,000

Transfer excess budget amount from the Facilities - Purchased Property Services budget and reallocate within the Student Activities budget to increase the budget amounts for Purchased Professional/Technical Services and for Supplies.

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Motion Approved 9-0.

**VENDING CONTRACT**

Mr. Matyas recommended tabling this agenda item because no contract has been received back from Coca-Cola. This item will appear on the October Agenda.

Motion by John Gamble, supported by Karen Smith, to table the approval of a five year vending contract with Coca-Cola Refreshments.

Motion Approval 9-0.

**CONSTRUCTION CONTRACTS AND SERVICE AGREEMENTS**

Motion by Paul Faulkner, supported by John Gamble, to approve a Deed of Sanitary Sewer Easement to Warrington Township for land behind Barclay Elementary School. This Deed is Attachment A.

Motion Approved 9-0.

**GIFTS TO SCHOOLS FOR THE 2015-2016 FISCAL YEAR**

Motion by Jerel Wohl, supported by Sharon Collopy, to approve the Gifts to Schools for the 2015-2016 Fiscal Year. The 2015-2016 Gifts to Schools Report is Attachment B.

Motion Approved 9-0.

**SCHOOL BOARD POLICY FOR FIRST READ**

Motion by John Gamble, supported by Karen Smith, to table School Board Policy 806 – Child Abuse, so the proposed policy can be posted on the CBSD website for public review.

Motion Approved 9-0.

**PERSONNEL ITEMS**

Motion by John Gamble, supported by Meg Evans, to approve retirements/resignations, leaves of absence, appointments professional and support staff, classification changes/additional duties, community school staff, and per diem substitute professional and support staff.

**RETIREMENTS/RESIGNATIONS/TERMINATIONS**

**RETIREMENTS**

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE DATE</u>
Mary Ann Beltz	I.T. Tech Specialist	ESC	1/2/2017
Carol Donofrio	Special Education Teacher	Linden	1/3/2017
Gunther Graber	School Bus Driver	Transportation	9/9/2016

**RESIGNATIONS**

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE DATE</u>
Suzanne Carrieri	Special Education Asst	Tamanend	8/16/2016
John D. Dee	Duty Assistant	Tamanend	8/3/2016
Margaret Mary Farrell	Personal Care Assistant	Tohickon	9/9/2016
Patricia Ann Grater	Duty Assistant	Butler	9/9/2016
Brenda Ann Robinson	Duty Assistant	Butler	8/10/2016

**LEAVE OF ABSENCE**

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>FROM</u>	<u>TO</u>
Francis Hart	Building Utility	CB West	9/1/2016	9/12/2016
Lauren Anne Kline	(.5 FTE) Elem Teacher	Groveland	8/29/2016	10/3/2016
Phyllis Beth Kovnot	Elementary Teacher	Jamison	9/12/2016	10/3/2016
Lu Ann Miller	Reg Ed Asst & Bef/Aft	Groveland	8/31/2016	Approx.3 wks
Stephanie A. Powell	Custodian	Cold Spring	9/6/2016	TBD
Susan C. Thomas	Library Science	Pine Run	9/8/2016	10/27/2016
Barbara Wilhelmi	Transportation Assistant	Transportation	8/18/2016	9/16/2016
Richard Woodruff	Custodian	Bridge Valley	9/19/2016	TBD

**APPOINTMENT OF LTS EMPLOYEES**

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>	<u>SALARY COL/STEP</u>
Francesca Rose Bova	Special Education Teacher	Cold Spring	8/29/2016 - End SY	\$45,254	BS + 0 credits / Step 1
Pamela Leifer	Elementary Teacher	Barclay	8/29/2016 - End SY	\$51,157	MS + 0 credits /Step 1
Kristin Mangan	Special Education Teacher	Bridge Valley	8/29/2016 - 1/27/2017	\$51,157 Prorated	MS + 0 credits /Step 1
Nicole Marini	Special Education Teacher	CB South (1st Sem) & CB West (2nd)	8/29/2016 - End SY	\$51,157	MS + 0 credits /Step 1
Brittany Trauger	Special Education Teacher	Mill Creek	8/29/2016 - 1/26/2017	\$53,124 Prorated	MS + 0 credits /Step 2

**APPOINTMENT OF LTPD EMPLOYEES**

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Amy H. Freeman	Art Teacher	Bridge Valley	10/10/16- 1/27/17	\$150 p/day
Brandy Lynn O'Neill	Art Teacher	Doyle	8/31/16 - 1/25/17	\$150 p/day
Kathleen Mary Poirier	Librarian	Pine Run	9/7/16 - 10/27/16	\$150 p/day (1/2 day 9/7/16)
Paula Vogel	Spanish Teacher	CB West	9/26/16 - End TBD	\$150 p/day
Nicolette Weyhmuller	Special Education Teacher	CB South	8/31/16 - 11/7/16	\$150 p/day
Theresa Yann	PEN Teacher	Buckingham	8/31/16 - 11/22/16	\$150 p/day

**BUILDING SUBSTITUTES**

<u>NAME</u>	<u>BUILDING</u>	<u>EFFECTIVE DATE</u>	<u>SALARY P/DAY</u>	<u>DAYS P/YEAR</u>
Gary Robert Beck	Bridge Valley	9/26/2016	\$125	150
Elizabeth Grater	Butler	10/10/2016	\$125	150
Sara Elizabeth Jones	Linden	10/10/2016	\$125	150
Julie Marie Martin	Barclay	10/10/2016	\$125	150

**APPOINTMENT OF SUPPORT EMPLOYEES**

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE DATE</u>	<u>SALARY P/HOUR</u>
Katherine Ayling	(.97 FTE) Special Ed Asst	Mill Creek	8/31/2016	\$14.43
Shannon Barlow	Special Education Assistant	Warwick	8/31/2016	\$14.43



Dianna M. Beach	(.99 FTE) Educational Asst	Tohickon	9/1/2016	\$14.43
Amie E. Bolger	(.98 FTE) Title 1 Instr Asst	Doyle	8/31/2016	\$14.43
Roseann Marie Burns	Personal Care Assistant	Cold Spring	8/31/2016	\$14.43
Deborah Covino	(.50 FTE) Duty Assistant	Bridge Valley	8/31/2016	\$12.63
Jody DiGiacomo	(.53 FTE) Basic Skills Asst	Kutz	9/8/2016	\$14.43
Tara Doyle	(.56 FTE) Duty Assistant	Bridge Valley	8/31/2016	\$12.63
Donna Fields	(.99 FTE) Special Ed Asst	Unami	9/8/2016	\$14.43
Charles Combs Furst	Temp. 2nd Shift Custodian	Bridge Valley	9/13/2016	\$16.21
Rhonda Gold	Staff Nurse	Buckingham	9/6/2016	\$22.13
Robin Granieri	Personal Care Assistant	Bridge Valley	8/31/2016	\$14.93
Nathanael A. Hansell	Personal Care Assistant	Bridge Valley	8/31/2016	\$14.93
Shipra Jain	(.99 FTE) PCA	Unami	8/31/2016	\$14.43
Lauren M. Jongeneel	(.67 FTE) ESL Asst	CB West	9/14/2016	\$14.43
Michelle Kane	Special Education Assistant	Bridge Valley	8/31/2016	\$14.43
Elizabeth Kiefer	Personal Care Assistant	Jamison	8/31/2016	\$14.93
Cynthia Kish	(.47 FTE) Duty Assistant	Tamanend	8/31/2016	\$12.63
Diane Klein	Special Ed Asst - Temp	Bridge Valley	8/31/16 - 10/28/16	\$14.93
Sharon Krupp	(.99 FTE) Educational Asst	Unami	9/2/2016	\$14.43
Kathy Pham Le	(.97 FTE) Special Ed Asst	Barclay	9/8/2016	\$14.43
Christine Luzecky	(.50 FTE) Duty Assistant	Warwick	9/12/2016	\$12.63
Alyssa Marie Lynn	(.98 FTE) Special Ed Asst	Kutz	8/31/2016	\$14.43
Kathleen M. Marchione	(.99 FTE) PCA	Gayman	8/31/2016	\$14.43
Megan G. Mazer	(.50 FTE) PCA	Tamanend	9/12/2016	\$14.43
Erin McCreary	(.79 FTE) Receptionist	ESC	9/1/2016	\$14.43
Larry John Melloy	On Call Sub Bus Driver	Transportation	9/1/2016	\$20.35
Karin Meyer	Gen Secretary - Guidance	CB West	9/1/2016	\$14.43
Kristin A. Murphy	(.96 FTE) Temp Sp Ed Asst	CB East	8/31/2016 - TBD	\$14.43
Suzanne Murphy	(.50 FTE) Title One IA	Groveland	9/12/2016	\$14.43
Nicole A. Shissler	(.67 FTE) Basic Skills IA	Titus	9/20/2016	\$14.43
Rebecca Stevens	(.97 FTE) Special Ed Asst	Barclay	8/31/2016	\$14.43
Anika Tsimberg	(.47 FTE) Duty Assistant	Lenape	9/19/2016	\$12.63

**STATUS / ASSIGNMENT CHANGE**

<u>NAME</u>	<u>POSITION FROM / TO</u>	<u>BUILDING</u>	<u>EFFECTIVE DATE</u>	<u>PREV SALARY</u>	<u>NEW SALARY</u>
Cynthia Baron	.71 FTE (.63) Title 1 w/ (.08) Duty Aide to .72FTE (.55) Title 1 w/ (.17) Reg Ed	Barclay	9/8/2016	\$16.78	No change
Jeannie Marie Blokker	(.72 FTE) Office Clerk to (.83 FTE) Basic Skills Asst	Cold Spring	9/19/2016	\$12.63	\$14.43
Valerie Curry	.79 FTE (.63) Title 1 w/ (.16) Duty to .72FTE (.64) Title 1 w/ (.08) Duty	Barclay	9/8/2016	\$16.78	No change
Christine DeCesare	.79 FTE (.71) Title 1 w/ (.08) Duty Aide to .72FTE (.55) Title 1 w/ (.17) Duty	Barclay	9/8/2016	\$16.78	No change
Heather Jacobson	(.5) ESL to (.9) ESL/RTI	Barclay	8/29/2016 - End of SY	\$22,512	\$42,500
Maureen Kleinschmidt	.75 FTE (.58) Title 1 w/ (.17) Reg Ed to .75 FTE (.67) Title 1 w/ (.08) Reg Ed	Barclay	9/8/2016	\$17.16	No change

Barbara B. Kopperman	Gen Sec (210 days) to Receptionist (261 days)	Admin Serv Center	8/29/2016	\$17.84	No change
Christina H. G. Levy	.50 FTE T Reg Ed to .73 (.57)Title 1 w/ (.16) Reg Ed	Barclay	9/8/2016	\$14.43	No change
Lisa McGowan	(.75) PCA to (1.0) PCA	CB West	8/31/2016	\$15.64	No change
Carolyn Molloy	PCA to Special Ed Asst	Pine Run	9/1/2016	\$15.06	No change
Patricia Monahan	.75 FTE (.67) Title 1 w/ (.08) Duty to .78 FTE (.61) Title 1 w/ (.17) Duty	Barclay	9/8/2016	\$17.16	No change
Olivia Nodari	.92 FTE (.42) Title 1 w/ (.5) PCA to .96 FTE (.46) Title 1 w/ (.5) PCA	Groveland	9/12/2016	\$14.43	No change
Sheri O'Brien	.75 FTE (.58) Title 1 w/ (.17) Duty to .72 FTE (.64) Title 1 w/ (.08) Duty	Barclay	9/8/2016	\$16.78	No change
Bonnie Pinda	.79 FTE (.62) Title 1 w/ (.17) Duty to .72 FTE (.64) Title 1 w/ (.08) Duty	Barclay	9/8/2016	\$17.16	No change
Carla McDermott Walls	(.6 FTE) PEN to (.8 FTE) PEN	(.6 FTE) Warwick and (.2 FTE) Titus	7/1/2016	\$62,838	\$85,369
Tyler Lee Worman	Temp Custodian to 2nd Shift Custodian	CB East	9/1/2016	\$16.21	No change

### **ADDITIONAL DUTY**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>BUILDING</u></b>	<b><u>EFFECTIVE DATE</u></b>	<b><u>ADDITIONAL SALARY</u></b>	<b><u>SCHEDULE</u></b>
Grace Connell	Saturday Suspension Suprv	CB East, South, West	9/24/2016	\$30 p/hour	3.5 hours p/day
Martha Sarah Crowell	Saturday Suspension Suprv	CB East, South, West	9/17/2016	\$30 p/hour	3.5 hours p/day
Christopher Dallas	Saturday Suspension Suprv	CB East, South, West	10/1/2016	\$30 p/hour	3.5 hours p/day
Kerri Ann Donahue	Saturday Suspension Suprv	CB East, South, West	9/17/2016	\$30 p/hour	3.5 hours p/day
Scott Felton	Saturday Suspension Suprv	CB East, South, West	10/1/2016	\$30 p/hour	3.5 hours p/day
Nathan Harris	Saturday Suspension Suprv	CB East, South, West	9/17/2016	\$30 p/hour	3.5 hours p/day
Mark Hayden	Saturday Suspension Suprv	CB East, South, West	9/17/2016	\$30 p/hour	3.5 hours p/day
Rachel Lang	Saturday Suspension Suprv	CB East, South, West	10/8/2016	\$30 p/hour	3.5 hours p/day
Rodger Przybylowski	Saturday Suspension Suprv	CB East, South, West	9/17/2016	\$30 p/hour	3.5 hours p/day
John Smola	Saturday Suspension Suprv	CB East, South, West	9/17/2016	\$30 p/hour	3.5 hours p/day
Stephanie Marie Thomas	Saturday Suspension Suprv	CB East, South, West	9/17/2016	\$30 p/hour	3.5 hours p/day
Cory Thompson	Saturday Suspension Suprv	CB East, South, West	9/17/2016	\$30 p/hour	3.5 hours p/day

**COMMUNITY SCHOOL- SUPPORT STAFF**

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE DATE</u>	<u>SALARY P/HOUR</u>	<u>SCHEDULE</u>
Christine Hughes	(.30 FTE) Comm Sch EA	Doyle	9/12/2016	\$14.43	3 hrs p/day, 3 days p/wk
Courtney Sterner	(.20 FTE) Stdnt Swim Instr	CB East	9/14/2016	\$8.40	1.2hrs p/day, 3 days p/wk

**APPROVAL OF PER DIEM SUBSTITUTE TEACHERS**

At the approved salary rate of \$95/day for the 2016-2017 school year

Jennifer Baker	Kristina Halner	Erin Quinty
Kyle Barry	Carol Harvey	Peggy Rancourt
David Bokeko	Alison Hazell	Sallie jo Reid
David Broadhead	Mindi Hecklin	Judith Richardson
Kyle Brzezynski	Mercedes Holmen	Jessie Richart
Lisa Burns	James Horwat	Allie Riegel
Anne Casano	George Hudock	Hayden Rohrmiller
Peter Cecero	Christina Isernia	Austin Rosen
Carole Chiaravallo	Andrea Kelly	Suhanthini Santhirasegaran
Ellen Cohen	Heather King	Danae Scheuer
Barbara Cooper	Lynn Klaus	Laurie Scupp
Denise Curran	Philip Lambing	Elisabeth Serkin
Karen Delise	Aimee Lampke	Robert Silberg
Erin Dempsey	Cassandra Leonti	Jeanette Smith
Thomas DiMarco	Jennifer Maney	Megan Speiss
Patricia Dinka	Cynthia McFadden	Jennifer Stoler
Krista DiPietrantonio	Bethany Meeder	James Sturner
Katherine Donahue	Shannon Meehan	Susan Sutton
Stacy Donnelly	Thomas Morris	Megan Taylor
Amber Elliott	Samantha Mutchnick	Michelle Trachtenberg
Dawn Forte	Carlyn Nordeman	Justin Van Houten
Kimberly Francis	Eileen O'Hagan	Tanya Vassos
Colleen Gibble	Arla Patch	Alexander Yampolsky
Melissa Hackett	Katie Poirier	

**APPROVAL OF PER DIEM SUBSTITUTE EDUCATIONAL ASSISTANTS**

At the approved salary rate of \$10.50 per hour for the 2016-2017 school year

Robert Bakos	Charles Grebloski	Susan Sullivan
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Before the vote Mrs. Darcy recognized the following retirees for their years of service to the district. Mrs. Darcy wished them all the best in retirement.

**Mary Ann Beltz – I.T. Technical Specialist**

*Years in Central Bucks: 26*

*Original hire date: September 4, 1991*

*Retirement date: January 2, 2017*

*Subjects taught or positions held: I.T. Specialist-Enterprise Applications, I.T. Specialist, Library Computer Specialist, Educational assistant, Library Aide*

*Buildings worked: Educational Services Center, Administration Center, Buckingham*

**Carol D'Onofrio** – Special Education Teacher (Emotional Support)

*Years in Central Bucks: 20*

*Original hire date: October 29, 1997*

*Retirement date: January 3, 2017*

*Subjects taught or positions held: Special Ed Teacher (Emotional Support),  
Elementary Teacher, Special Ed Teacher*

*Buildings worked: Linden, Titus*

**Gunther Graber** – Bus Driver

*Years in Central Bucks: 7*

*Original hire date: April 7, 2009*

*Retirement date: September 9, 2016*

*Subjects taught or positions held: Bus Driver, Substitute Bus Driver*

*Buildings worked: Transportation*

Motion Approved 9-0.

**STUDENT ITEMS**

Motion by John Gamble, supported by Karen Smith, to approve the following student trips:

1. Approval of CB West Chamber Choir to travel and perform at St. John Divine Cathedral in New York. Dates are October 1-2, 2016.
2. Approval of Lenape 9<sup>th</sup> grade US History students to travel to New York City. Dates are October 18, 2016.
3. Approval of CB West Literary Magazine (Phoenix) students to travel to Newark, NJ. Dates are October 21, 2016.
4. Approval of CB South Modern World History students to travel to Washington, D.C. Dates are November 11, 2016.
5. Approval of CB East Global Relations students to travel to New York City. Dates are December 8, 2016.
6. Approval of CB West Boys Varsity Basketball team to travel to Arlington, VA. Dates are December 27-30, 2016.
7. Approval of CB East AP European History class to travel to New York. Dates are May 30, 2017.

Motion Approved 9-0.

**STAFF CONFERENCES**

Motion by Jerel Wohl, supported by John Gamble, to approve the following staff to attend the listed conferences/workshops:

Name	Area	Dates	Conference name	Location	General Fund	Grants	Totals
Begrow, Patricia	Support Staff	11/10/16	Administrative Assistants Conference	Allentown, PA	218		
Berger, Scott	Administrator	12/2 to 12/4/16	National Council for Social Studies	Washington, DC		935	
Blair, Brian	Administrator	12/2/16	National Council for Social Studies	Washington, DC		445	
Carter, Kelly	Administrator	10/13 to 10/15/16	WIDA National Conference	Philadelphia		702	
Cochran, Kevin	Administrator	10/30 & 10/31/16	2016 PA Principals Assoc State Conference	State College		626	
DiDio Hauber, Andrea	Administrator	3/1,3/2, &3/3/17	PASPA- War Stories II- The Battle Continues	Harrisburg, PA	837		
Gale, Matt	Administrator	10/6/16	Big Picture Shifts in Content and Instruction	BCIU #22		81	
Geiger, Gracemarie	Support Staff	11/10/16	Administrative Assistants Conference	Allentown, PA	199		
Jaffe, Jason	Administrator	10/30 & 10/31/16	2016 PA Principals Assoc State Conference	State College		674	
Johnson, Chris	Professional	12/2 to 12/4/16	National Council for Social Studies	Washington, DC		445	
Matyas, Dave	Administrator	9/28 to 9/30/16	Business Manager Workshop	Pocono, PA	410		
Sikora, Corinne	Administrator	10/19 to 10/21/16	20th Eastern PA Special Education Admin Conference	Hershey, PA		606	
Wood, Courtney	Professional	10/13 to 10/15/16	WIDA National Conference	Philadelphia		727	
<b>Totals this meeting</b>					<b>1,664</b>	<b>5,241</b>	<b>6,905</b>
Year to date from last meeting						<b>3,200</b>	<b>3,200</b>
Totals year to date						<b>8,441</b>	<b>10,105</b>
				General fund budget	40,600	<b>1,664</b>	<b>8,441</b>

Motion Approved 9-0.

**REPORTS AND INFORMATION**

Mrs. Darcy announced that a Rescind of Sabbatical Leaves of Absence was included as an information item for Board members.

Ms. Smith shared information on a new campaign, *Success Starts Here*, organized by the Pennsylvania School Boards Association, with the support of other educational groups. The goal of this campaign is to raise positive awareness of public schools. Pennsylvania school districts are encouraged to share classroom learning in their schools on the campaign website for the public to view.

Mr. Schloeffel referenced the 2015-2016 Gifts to Schools Report and thanked the community for their generous contributions, over a half million dollars, to the school district.

**ADJOURNMENT**

There being no further business before the Board, motion by John Gamble, supported by Sharon Collopy, to adjourn at 8:10 p.m.

Respectfully submitted,



Sharon L. Reiner  
 Board Secretary  
 Recording Secretary

Prepared By Clemons Richter & Reiss PC  
And Return to: 107 East Oakland Avenue  
Doylestown, PA 18901  
(215) 348-1776

TMP # 50-51-018-001

**DEED OF SANITARY SEWER EASEMENT  
AND  
EXTINGUISHMENT OF EXISTING  
SANITARY SEWER EASEMENT**

**THIS DEED OF EASEMENT**, made this \_\_\_\_\_ day of \_\_\_\_\_  
\_\_\_\_\_, 2016, by **CENTRAL BUCKS SCHOOL DISTRICT, SUCCESSOR IN  
INTEREST TO WARRINGTON TOWNSHIP SCHOOL DISTRICT**, 16 Weldon Drive,  
Doylestown, PA 18901 ("Grantor") and **WARRINGTON TOWNSHIP**, 852 Easton Road,  
Warrington, PA 18976 (hereinafter called "Grantee").

**BACKGROUND**

**A.** Grantor is the owner of a certain tract of land in Warrington Township comprising approximately 13.81 acres, more or less, located on Palomino Drive and Brandes Lane in Warrington Township, Bucks County, PA, identified as Bucks County Tax Map Parcels No. 50-51-018-001 (the "Property"); and

**B.** Grantee, through its Water and Sewer Department, has requested a sewer easement on, across and through the Property for the purpose of installing, maintaining and replacing sewer lines owned and maintained by Grantor; and

**C.** A plan and legal description showing the location of the sewer easement and describing same by metes and bounds both entitled "Proposed 30' Wide Sanitary Sewer Easement", prepared by Carroll Engineering Corporation, dated February 10, 2016 and last revised May 20, 2016 are attached hereto marked Exhibit "A" incorporated herein by reference (the "Easement Area"); and

**D.** It is the intention of Grantee, for itself and assigns to extinguish that certain sanitary sewer easement identified as 'Existing 20' Sanitary Easement on the Final Site Plans, Barclary Elementary School Building Addition, prepared by Carroll Engineering Corporation, dated May 6, 2003 attached hereto marked Exhibit "B" incorporated herein by reference.

E. It is the intention of the Grantor, for itself, its heirs, successors and assigns, to impose the permanent sanitary sewer easement, its burdens and servitudes on Tax Map Parcel No. 50-51-018-001, as shown on Exhibit "A" for the benefit of Grantee, its successors and assigns.

**NOW, THEREFORE**, for and in consideration of the sum of One Dollar (\$1.00) lawful money of the United States of America, the receipt of which is hereby acknowledged, and intending to be legally bound, Grantors and Grantee agree as follows:

Grantor does hereby grant and convey unto the Grantee, its successors and assigns, forever, a perpetual and permanent 30 feet wide sanitary sewer easement to permit the installation of a sanitary sewer line and appurtenances in the location shown on Exhibit "A" for the benefit of Grantee, its successors and assigns and enforceable by Warrington Township.

Grantee shall have the right to operate and maintain the aforesaid sanitary sewer line and appurtenances within the easement area; to repair, remove, re-install and enlarge any part of the aforesaid sanitary sewer line and any work within the easement area deemed appropriate by the Township in connection therewith.

Grantee shall have the full and uninterrupted right, privilege, easement, and authority to enter upon the easement area from time to time, at such time as Grantee, its successors and assigns, shall deem necessary to effectuate the aforesaid provisions, to inspect the easement area and to perform such construction or reconstruction as may be deemed necessary.

Grantee, for itself, its successors and assigns, waive and release Grantor its, successors and assigns, of and from any claims or damages sustained by Grantee entering upon the easement area in connection with the construction, maintenance, repair or reconstruction of the easement area.

Grantee shall restore any area of the easement to substantially the condition which existed prior to disturbance when maintaining, repairing, reinstalling or enlarging the sanitary sewer line.

Grantee, for itself, its successors and assigns, hereby extinguishes and terminates that certain sanitary sewer easement identified as 'Existing 20' Sanitary Easement on the Final Site Plans, Barclary Elementary School Building Addition, prepared by Carroll Engineering Corporation, dated May 6, 2003 attached hereto marked Exhibit "B".

**TO HAVE AND TO HOLD** the said above described permanent sanitary sewer easement unto the said Grantee and for the only proper use and behoof of said Grantee, its successors and assigns forever, as a sanitary sewer easement. Grantee, its successors and assigns, at all times hereafter, shall have the obligation of maintaining the said Easement Area, and all sanitary sewer improvements situate therein, in good condition, including but not limited to restoration of the Easement Area following any installation, maintenance and/or repair of the sanitary sewer line, appurtenances and related facilities. Said obligation is not intended to include routine maintenance such as grass cutting, and such routine maintenance shall be the obligation of Grantor, its heirs, successors and assigns.

**IN WITNESS WHEREOF**, Grantor has executed this Deed of Sanitary Sewer Easement and Extinguishment of Sanitary Sewer the day and year first set forth above.

WITNESS:



**GRANTOR**

**CENTRAL BUCKS SCHOOL DISTRICT  
SUCCESSOR IN INTEREST TO  
WARRINGTON TOWNSHIP SCHOOL  
DISTRICT**

By: Elizabeth Darcy

Name: Elizabeth Darcy

Title: School Board President



**GRANTEE**

**WARRINGTON TOWNSHIP**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_

COMMONWEALTH OF PENNSYLVANIA

ss.

COUNTY OF BUCKS

On this, the 27 day of September, 2016, before me, a Notary Public, the undersigned officer, personally appeared Elizabeth Darcy who acknowledged himself/herself to be Board President of **CENTRAL BUCKS SCHOOL DISTRICT** and that he/she as such officer, being authorized to do so, executed the foregoing instrument for the purposes therein contained by signing the name of **CENTRAL BUCKS SCHOOL DISTRICT**, as said officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

*Sharon L. Reiner*  
Notary Public

COMMONWEALTH OF PENNSYLVANIA  
Notarial Seal  
Sharon L. Reiner, Notary Public  
Doylestown Twp., Bucks County  
My Commission Expires May 2, 2017

COMMONWEALTH OF PENNSYLVANIA

ss.

COUNTY OF BUCKS

On this \_\_\_\_\_ day of \_\_\_\_\_, 2016, before me a Notary Public for the Commonwealth of Pennsylvania, the undersigned officer, personally appeared \_\_\_\_\_, who acknowledged himself to be the \_\_\_\_\_ of the **BOARD OF SUPERVISORS OF WARRINGTON TOWNSHIP**, and that he as such officer, being authorized to do so, executed the foregoing instrument for the purposes therein contained by signing the name of **WARRINGTON TOWNSHIP**.

WITNESS MY HAND AND SEAL the day and year first above written.

\_\_\_\_\_  
Notary Public

**EXHIBIT A**



**Carroll Engineering Corporation**

**DESCRIPTION OF A  
PROPOSED 30' WIDE SANITARY SEWER EASEMENT  
OVER LANDS N/L OF THE  
CENTRAL BUCKS SCHOOL DISTRICT  
(TPN 50-51-18-1)  
WARRINGTON TOWNSHIP, BUCKS COUNTY, PA**

**February 10, 2016  
Revised May 16, 2016  
Revised May 20, 2016**

ALL THAT CERTAIN tract of land situate in Warrington Township, County of Bucks, Commonwealth of Pennsylvania, said land being a Proposed 30' Wide Sanitary Sewer Easement over Lands N/L of the Central Bucks School District (TPN 50-51-18-1), as shown on a plan prepared by Carroll Engineering Corporation titled "Proposed 30' Wide Sanitary Sewer Easement over Lands N/L of the Central Bucks School District (TPN 50-51-18-1)", dated February 10, 2016, and last revised May 20, 2016.

**BEGINNING** at a common corner of Lands N/L of the Central Bucks School District (TPN 50-51-18-1) and Lands N/L of Warrington Township (TPN 50-51-285), along the southeasterly terminus of a 40' Wide Right-of-Way.

1. Thence, from said point of **BEGINNING**, along the southwesterly line of Lands N/L of Warrington Township (TPN 50-51-285), South 51°54'50" East, 34.26' to a point;
2. Thence, entering Lands N/L of the Central Bucks School District (TPN 50-51-18-1), South 16°11'32" East, 486.10' to a point;
3. Thence, continuing through said parcel, South 46°28'20" East, 398.98' to a point;
4. Thence, through the remainder of said parcel, South 23°26'14" West, 226.06' to a point along the northeasterly line of Lands N/L of Thaddeus J. & Janice C. Nakon (TPN 50-51-120);
5. Thence, along the northeasterly line of Lands N/L of Thaddeus J. & Janice C. Nakon (TPN 50-51-120) & Lands N/L of Richard A. & Sandra E. Polis (TPN 50-51-119), North 66°46'40" West, 30.00' to a point;
6. Thence, re-entering Lands N/L of the Central Bucks School District (TPN 50-51-18-1), North 23°26'14" East, 192.83' to a point;
7. Thence, continuing through said parcel, North 11°48'49" West, 20.43' to a point;
8. Thence, continuing through said parcel, North 46°28'20" West, 373.56' to a point;
9. Thence, through the remainder of said parcel, North 16°11'32" West, 515.30' to a point along the southwesterly line of Lands N/L of Hugh R. & Rachel B. Rodgers;
10. Thence, along the Lands N/L of Hugh R. & Rachel B. Rodgers and also along the southeasterly terminus of a 40' Wide Right-of-Way, North 39°52'00" East, 12.05' to the first mentioned point and place of **BEGINNING**.

Containing 33,546 square feet or 0.7701 Acres of land, more or less.

  
**Stephen R. Murphy P.L.S.**  
PA License #SU056907



*Today's Commitment to Tomorrow's Challenges*

Corporate Office:  
949 Easton Road  
Warrington, PA 18978  
215.343.5700

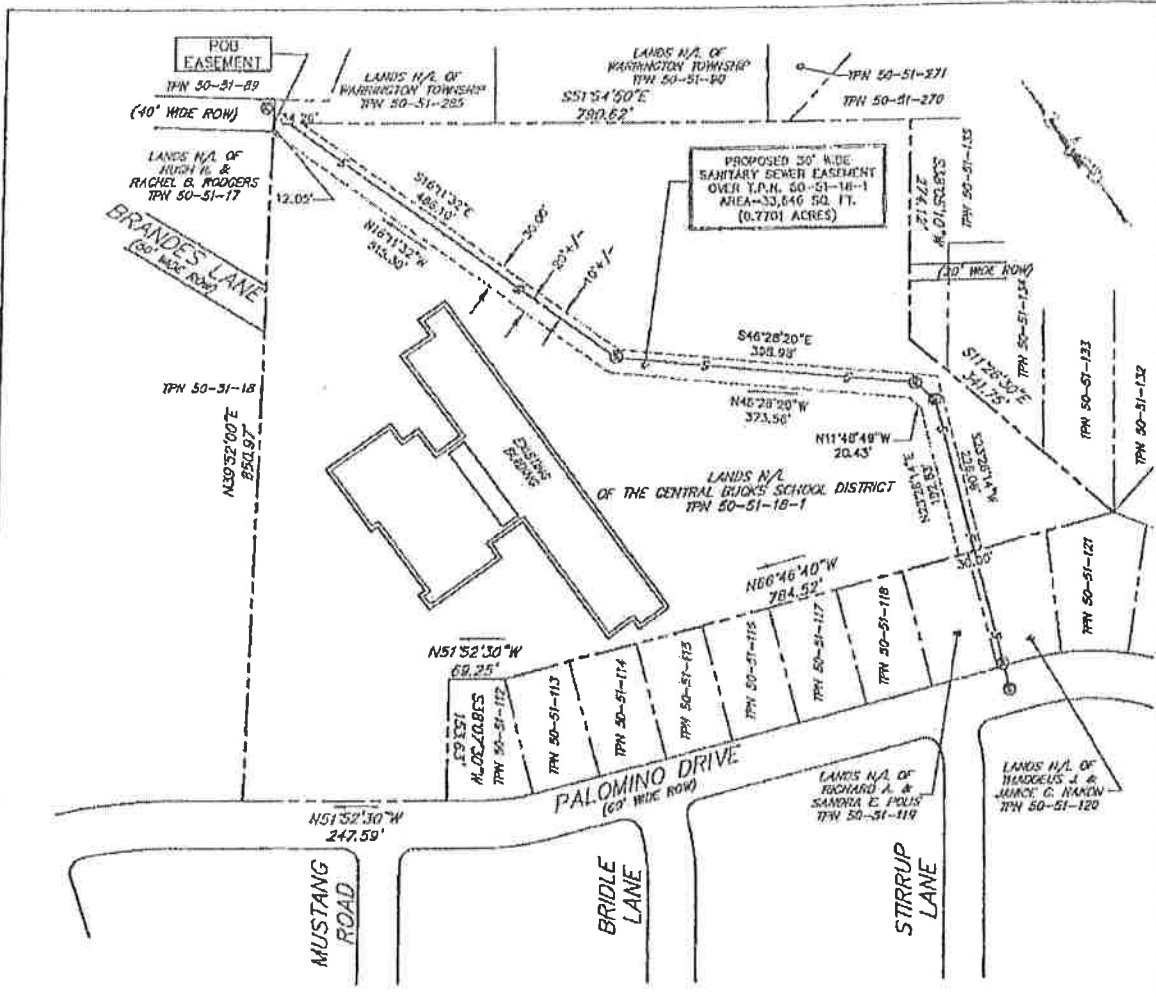
630 Freedom Business Center  
Third Floor  
King of Prussia, PA 19406  
610.489.6100

101 Lindenwood Drive  
Suite 225  
Malvern, PA 19356  
484.875.3075

105 Fairview Lane  
Suite 206  
Hillsborough, NJ 08844  
608.874.7600

15-4656.00 (1546860009.DOC.)

[www.carrollengineering.com](http://www.carrollengineering.com)



**NOTES**

- BOUNDARY SHOWN WAS TAKEN FROM A PLAN PREPARED BY CARROLL ENGINEERING CORPORATION TITLED "BARCLAY ELEMENTARY SCHOOL BUILDING ADDITION, DATED 05-06-03, AND LAST REVISED 07-21-03. (RECORDED PLAN BOOK 316, PAGE 12). CARROLL ENGINEERING CORP. DID NOT PERFORM A BOUNDARY SURVEY OF THIS PARCEL AND WILL NOT ACCEPT RESPONSIBILITY FOR SAME.
- SANITARY SEWER LOCATION IS BASED ON A FIELD SURVEY PERFORMED BY CARROLL ENGINEERING CORP. IN DECEMBER OF 2015 ALONG WITH PROPOSED LOCATIONS PER PLANS PREPARED BY CARROLL ENGINEERING CORP. TITLED "PALOMINO/BARCLAY SANITARY SEWER REHABILITATION - CONTRACT 16-03"
- INTENT OF THIS SANITARY EASEMENT IS TO ENCOMPASS PROPOSED SANITARY SEWER LINE THROUGH LANDS N/A OF THE CENTRAL BUCKS SCHOOL DISTRICT (TPN 50-51-18-1). THE INTENT OF THE EASEMENT SHALL DICTATE OVER THIS PLAN AND ACCOMPANIED LEGAL DESCRIPTION.



REVISION #2: 05-20-18  
 REVISION #1: 05-16-16

*Stephen R. Murphy*  
 STEPHEN R. MURPHY PLS SU056907

1546860003



PROPOSED 30' WIDE SANITARY SEWER EASEMENT  
 OVER LAND N/A OF THE  
 CENTRAL BUCKS SCHOOL DISTRICT (TPN 50-51-18-1)  
 PREPARED FOR  
 WARRINGTON TOWNSHIP  
 SITUATED IN  
 WARRINGTON TOWNSHIP  
 BUCKS COUNTY, PENNSYLVANIA

DATE 02-10-16  
 JOB NO. 15-4686.00  
 SCALE 1"=200'  
 DWG. NO. 1546860008

**EXHIBIT B**

U:\TWC Clients\WARRINGTON TWP\Palomino Dr. Sewer Easement\Central Bucks Deed of Easement.Sanitary Sewer Rev. 07.26.16.doc

**CENTRAL BUCKS SCHOOL DISTRICT  
GIFT REPORT  
FISCAL YEAR 2015-2016**

<u>Schools</u>	<u>Contributions from Parent Organizations</u>	<u>Contributions from Student Groups</u>	<u>Contributions from Non-School Groups Donations of \$150.00 and over</u>	<u>Total Contributions</u>
<u>Elementary:</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	
<i>Barclay</i>	\$22,204.97 \$22,204.97	\$0.00	Total \$0.00	<u>\$22,204.97</u>
<i>Bridge Valley</i>	\$11,159.64 \$11,159.64	\$0.00	Total \$0.00	<u>\$11,159.64</u>
<i>Buckingham</i>	\$30,938.00 \$30,938.00	\$1,415.00 \$1,415.00	Target \$869.51 Giant \$2,468.35 Total \$3,337.86	<u>\$35,690.86</u>
<i>Butler</i>	\$39,381.00 \$39,381.00	\$0.00	Target \$1,957.00 Julie & John Tomlinson \$300.00 Rit's Water Ice \$450.00 Total \$2,707.00	<u>\$42,088.00</u>
<i>Cold Spring</i>	\$39,500.95 \$39,500.95	\$0.00	Bliss Family \$1,038.72 Rager Family \$307.68 Total \$1,346.40	<u>\$40,847.35</u>
<i>Doyle</i>	\$19,219.00 \$19,219.00	\$0.00	Total \$0.00	<u>\$19,219.00</u>
<i>Gayman</i>	\$11,788.16 \$11,788.16	\$0.00	CB Cares \$1,900.48 Total \$1,900.48	<u>\$13,688.64</u>
<i>Groveland</i>	\$9,583.22 \$9,583.22	\$0.00	Total \$0.00	<u>\$9,583.22</u>
<i>Jamison</i>	\$8,998.00 \$8,998.00	\$0.00	Fox Broadcasting Co. \$1,000.00 CB Cares \$2,000.00 Scotties Tissues \$500.00 Total \$3,500.00	<u>\$12,498.00</u>
<i>Kutz</i>	\$12,352.11 \$12,352.11	\$0.00	Dr. Lee \$250.00 CB Cares \$1,250.00 Total \$1,500.00	<u>\$13,852.11</u>
<i>Linden</i>	\$13,867.40 \$13,867.40	\$0.00	The Roehme Family \$1,500.00 Total \$1,500.00	<u>\$15,367.40</u>
<i>Mill Creek</i>	\$28,230.32	\$0.00	Box Tops for Education \$1,379.70 Giant Foods (A+ Rewards) \$859.98 Target (Take Charge of Education) \$2,786.43 CB Cares \$1,858.94 Total \$6,885.05	<u>\$35,115.37</u>

CENTRAL BUCKS SCHOOL DISTRICT  
GIFT REPORT  
FISCAL YEAR 2015-2016

<u>Schools</u>	<u>Contributions from Parent Organizations</u>	<u>Contributions from Student Groups</u>	<u>Contributions from Non-School Groups Donations of \$150.00 and over</u>	<u>Total Contributions</u>
<b>Elementary Cont:</b>	<b><u>Amount</u></b>	<b><u>Amount</u></b>		<b><u>Amount</u></b>
<i>Pine Run</i>	\$23,113.18	\$206.89		
	<u>\$23,113.18</u>	<u>\$206.89</u>	Total	<u>\$0.00</u>
				<u>\$23,320.07</u>
<i>Titus</i>	\$34,367.00		Lafferty "Drive for Ed Program"	\$1,800.00
			Taget "Take Charge of Education"	\$1,026.69
			Turnkey Enterprises	<u>\$383.60</u>
	<u>\$34,367.00</u>	<u>\$0.00</u>	Total	<u>\$3,210.29</u>
				<u>\$37,577.29</u>
<i>Warwick</i>	\$34,332.27			
	<u>\$34,332.27</u>	<u>\$0.00</u>	Total	<u>\$0.00</u>
				<u>\$34,332.27</u>
			<b>Total Elementary</b>	<b><u>\$366,544.19</u></b>



**CENTRAL BUCKS SCHOOL DISTRICT  
GIFT REPORT  
FISCAL YEAR 2015-2016**

Schools	Contributions from Parent Organizations	Contributions from Student Groups	Contributions from Non-School Groups Donations of \$150.00 and over	Total Contributions
<b>Secondary:</b>	<u>Amount</u>	<u>Amount</u>		<u>Amount</u>
<i>Holicong</i>		\$1,771.26	Mr & Mrs. Allen Hamilton \$150.00 Mr. & Mrs. Michael Ziskind \$250.00 Boxtops for Education \$239.50 Mountain Color \$222.00 Target (Take Charge of Education) \$380.47 A+ Giant School Rewards \$315.51	\$1,557.48
	\$0.00	\$1,771.26		<b>\$3,328.74</b>
<i>Lenape</i>		\$5,258.77	Mr. Eric Fleischer \$500.00 Exxon Mobil Foundation \$500.00 Barbershop Harmony Society \$750.00 Toan Nguyen \$1,000.00 Target (Take Charge of Education) \$477.71 Box Tops \$446.20 CB Cares \$4,230.00	
	\$0.00	\$5,258.77	Total \$7,903.91	<b>\$13,162.68</b>
<i>Tamanend</i>			CB Cares \$900.81 Morgan Stanley \$300.00 Target (Take Charge of Education) \$1,030.84 Box Tops for Education \$309.90 William S Haeckler \$150.00	
	\$0.00	\$0.00	Total \$2,691.55	<b>\$2,691.55</b>
<i>Tohickon</i>		\$12,800.00	Amazon \$169.75 Box Tops \$342.70 Caldwells \$235.00 CB Cares \$1,719.50 Community Recycling \$270.00 Giant A+ \$5,208.02 Miles for Music \$765.00 Target \$622.02	
	\$0.00	\$12,800.00	Total \$9,331.99	<b>\$22,131.99</b>
<i>Unami</i>	\$25,931.89	\$1,374.00	CB Cares \$500.00 Target (Take Charge of Education) \$341.40	
	\$25,931.89	\$1,374.00	Total \$841.40	<b>\$28,147.29</b>
<i>CB East</i>			Joseph Stinson \$1,000.00 Fidelity Charitable Gift Fund \$4,000.00 The Benevity Community Impact Fund \$350.00 Philip D. Beljanski \$2,500.00 Enrico & Carolyn DePaolis \$250.00 Joseph Dellavalle \$220.00 Target (Take Charge of Education) \$293.10	
	\$0.00	\$0.00	Total \$8,613.10	<b>\$8,613.10</b>
<i>CB South</i>		\$1,856.90	Frank LaCreta \$185.00 Verizon Foundation Volunteers Program \$3,250.00 Mona N. Patel \$250.00 Association Mgmt Consultants Corp \$1,000.00 Mary Jane Raymond \$200.00 CB Cares Educational Foundation \$1,500.00	

**CENTRAL BUCKS SCHOOL DISTRICT  
GIFT REPORT  
FISCAL YEAR 2015-2016**

<u>Schools</u>	<u>Contributions from Parent Organizations</u>	<u>Contributions from Student Groups</u>	<u>Contributions from Non-School Groups Donations of \$150.00 and over</u>	<u>Total Contributions</u>
			Walter Mayall & Mary Francis Mayall	\$250.00
			Bucks GOP Cares	\$1,000.00
			Valley Square	\$750.00
			Lockheed Martin	\$1,000.00
			Stanford Taylor & Beth Taylor	\$345.00
			Target (School Reward Program)	\$1,447.62
			Tim Dysinger(CDA Foods Wendy's)	\$250.00
			Mr. & Mrs. Schueller	\$500.00
			Arris	\$1,000.00
			Raczak Enterprises, Inc.	\$250.00
			CBS Instrumental Music Parents Association	\$12,661.75
			A+ School Rewards- Giant Ahold Financial Serv	\$441.66
	<u>\$0.00</u>	<u>\$1,856.90</u>	Total	<u>\$26,281.03</u>
				<b>\$28,137.93</b>
<b>CB West</b>		<b>\$12,500.00</b>	The Rotary Club of Doylestown	\$500.00
			Penguin Random House Teacher Awards for Literacy	\$1,500.00
			CB Cares	\$3,652.97
			Target ( Take Charge of Education)	\$763.89
			Mark & Pamela Strasburg	\$500.00
			Dr. John Gribb,M.D. & Mrs. Mary Ann Grib	\$4,000.00
			Richard E Brown Associates	\$2,000.00
			Giant A+ Rewards 2016	\$747.91
			Steve Raab	\$2,000.00
			SIMCO- Randal Reiff	\$1,550.00
			Lindsey Robinson Scholarship Fund	<u>\$150.00</u>
	<u>\$0.00</u>	<u>\$12,500.00</u>	Totals	<u>\$17,364.77</u>
				<b>\$29,864.77</b>
			<b>Total Secondary</b>	<b>\$136,078.05</b>

CENTRAL BUCKS SCHOOL DISTRICT  
GIFT REPORT  
FISCAL YEAR 2015-2016

<u>Schools</u>	<u>Contributions from Parent Organizations</u>	<u>Contributions from Student Groups</u>	<u>Contributions from Non-School Groups Donations of \$150.00 and over</u>	<u>Total Contributions</u>
<u>Misc./Other:</u>	<u>Amount</u>	<u>Amount</u>		<u>Amount</u>
			Misc. Amts donated under \$150	\$2,986.94
			Endowment Donations	\$22,483.49
			<b>Total Misc./Other</b>	<b>\$25,470.43</b>
<hr/>				
<b>GIFT REPORT GRAND TOTALS</b>				
	<u>\$364,967.11</u>	<u>\$37,182.82</u>		<u>\$125,942.74</u>
				<u>\$528,092.67</u>

**CENTRAL BUCKS SCHOOL DISTRICT**  
**Citizens Advisory Committee - Minutes**  
**Athletic Fields**  
**September 27, 2016**

**Committee Members**

Glenn Schloeffel, Board Member  
Sharon Collopy, Board Member  
Bill Slawter  
Jon Biedermann

Scott Kennedy, Director of Operations  
Mr. John Kopicki  
Loretta Jenkins, DAA  
Nick Lykon, Plumstead Township

**Others in Attendance**

Beth Darcy    John Gamble            Danielle Turner

The meeting was called to order at 6:00 pm by Glenn Schloeffel.

**PUBLIC COMMENT**

Nancy Santacecilia shared a list of improvements she would like to see at CB West. Following the meeting, she would email the list to Scott Kennedy.

**REVIEW OF MEETING NOTES**

The September 27, 2016 Citizen's Advisory Committee Meeting minutes were reviewed. The committee agreed with the minutes.

**INFORMATION/DISCUSSION**

Scott Kennedy and Bill Slawter provided an update on the athletic field consultant. Following the award of the contract to Sports Field Solutions, Scott Bills requested information from CBSD which was provided. Scott Bills reviewed the material and scheduled a meeting with Scott Kennedy and Bill Slawter to discuss the information and to plan his site visits. As per Scott Bill's request, we are taking soil samples on all of the fields. For the next 4-5 weeks, Scott Bills will be visiting all of our sites to complete his survey. He expects the report to be ready in mid-November.

The committee discussed possible areas of field responsibilities between CBSD and the outside groups. Items included grass cutting, infield work, lining fields, benches, dugouts, etc. Fertilization and weed control will be managed by CBSD. Scott Kennedy shared a draft list of shared responsibilities. This list will be updated after reviewing the final report from our athletic fields consultant.

The committee discussed the possibility of adding a shed at each school for grounds equipment which could be used by volunteer groups.

The committee discussed alternate funding sources for athletic field improvements. The committee decided to table this discussion for a future meeting.

The committee discussed possible options for the next meeting date. It was decided to schedule (2) tentative dates. A final date will be selected after we receive the consultant's report.

### ADJOURNMENT

The meeting was adjourned at 6:45 p.m. Minutes prepared by Scott Kennedy, Director of Operations and Administrative Liaison

### FUTURE MEETING SCHEDULE

Tuesday October 25, 2016

Tuesday November 15, 2016

**CENTRAL BUCKS SCHOOL DISTRICT**  
**Curriculum Committee Minutes--REVISED**  
**September 14, 2016**

MEMBERS PRESENT

Sharon Collopy, Chair  
Karen Smith  
Dennis Weldon  
Jerel Wohl

OTHER BOARD MEMBERS AND ADMINISTRATORS PRESENT

Paul Faulkner	Mr. John Kopicki	Ms. Angela Hendershot
Beth Darcy	Dr. Bolton	Mr. Matt Croyle
	Dr. Davidheiser	Dr. Alyssa Walloff

MEMBERS NOT PRESENT

None

PREVIOUS MEETING MINUTES

The meeting minutes from the August 17, 2016 meeting were reviewed and approved without changes.

PUBLIC COMMENT

There was no public comment at the meeting.

INFORMATION/DISCUSSION ITEMS

1. **Overview of Elementary Personal Safety Curriculum**—Mr. Croyle, Elementary Principal and Health & PE Liaison and Ms. Hendershot, K-12 Health and PE Coordinator, presented an update to the Elementary Personal Safety Curriculum. The previous delivery system of the personal safety curriculum is outdated and during the 2015-2016 school year a team of teachers were asked to pilot the KidSmartz program and resources to be used in conjunction with the current curriculum. KidSmartz offers free resources that are more applicable to today's 21<sup>st</sup> century population. Goals and objectives will remain the same. This revision is an update to the material and resources and will allow the curriculum to be taught at any time during the school year. The personal safety curriculum along with the KidSmartz resources will be used during the 2016-2017 school year and will be review by the teachers at the end of the school year.

Ms. Collopy commented that she likes that parents have access to videos. Ms. Collopy would like this presentation given to all the board members. Mr. Wohl asked if there was any way to measure assessment and Mr. Croyle explained that the best way to measure is the feedback given by the teachers. Mr. Wohl asked if parents have the option to opt-out of having their child participate in the curriculum. Mr. Croyle explained that this would be a conversation that a parent would have with the building principal. Mr. Croyle explained that very few parents opt out of the personal safety curriculum.

2. **Elementary Spelling Pilot for Grades 3, 4, 5**—Dr. Walloff, K-12 English and Language Arts Supervisor, presented information on the Lead 21 pilot program for the elementary spelling curriculum. Teachers wanted a program that would connect better with the reading program that is currently being taught. Several programs were evaluated and the Lead 21 program was selected. Twenty-six teachers in 11 different buildings will pilot the program in grades 3<sup>rd</sup> through 5<sup>th</sup>. Teachers created materials, resources and books to be used in the pilot.

The current spelling curriculum will remain the same for grades K-2. The 6<sup>th</sup> grade program will remain with current curriculum. Ms. Collopy asked if the Lead 21 program will continue for grades

3, 4 and 5 for next year. Dr. Walloff confirmed that it will with approval. Mr. Weldon asked if the 6<sup>th</sup> grade program would be changing. Dr. Walloff explained that 6<sup>th</sup> grade will continue to use their current curriculum.

Recommendation will be presented in the Spring of 2017 for approval for the 2017-2018 school year.

- 3. Update on Transcript Request Process**—Dr. Davidheiser, Assistant Superintendent for Secondary Education, presented information on Naviance and the process of requesting transcripts. Naviance is a web-based service platform that is currently used in our three high schools. Students in 10<sup>th</sup> grade begin using Naviance to start their career plan by completing interest surveys. 11<sup>th</sup> and 12<sup>th</sup> graders will use Naviance to continue the career plan process by narrowing in on college or employment options.

eDocs is an on-line, exclusive to Naviance, secure document service. eDocs through Naviance allow students to complete the Common College Application. eDocs also allows guidance counselors and teachers to submit electronic letters of recommendations. eDocs also provides building level reports on where our students are applying, where they have been accepted, along with other data.

The current process for a student to request a transcript is to complete a form and submit payment to the guidance office. Currently there is turn-around time of up to 15 school days for transcript requests to be processed—this also includes processing the guidance and/or teacher letters of recommendation. Naviance has the option for students to request transcripts electronically. Dr. Davidheiser explained that the form is used to provide more one-on-one time with a guidance counselor. Dr. Davidheiser will meet with guidance coordinators to discuss the current process and evaluate moving forward with the electronic request option. Dr. Davidheiser is also proposing discontinuing the \$1 fee.

Ms. Collopy asked if there would be any additional cost to use the electronic transcript request feature in Naviance. Dr. Davidheiser explained that the cost is already included in our current contract with Naviance. Ms. Collopy would like to see the transcript request turn-around time shortened and the process changed. Mr. Wohl expressed that the Naviance process has been a helpful and fabulous tool for our students. Mr. Faulkner would like to see how many students request more than five (5) transcripts and should there be a fee after the 5 requests.

- 4. Update on Elementary Report Card**—Dr. Bolton gave a brief overview of the progress on the elementary report cards. Dr. Bolton commented that the meetings have been positive and that the committee has been working on developing a new layout. The goal is by early 2017 to bring back a new document for board approval and to have the new document ready for the 2017-2018 school year.

NEXT MEETING – Wednesday, October 5, 2016 – 7:00 p.m. - Board Room at 16 Welden Drive

**CENTRAL BUCKS SCHOOL DISTRICT**  
**Finance Committee Minutes**  
**September 21, 2016**

Committee Members Present

Paul Faulkner, Acting Chairperson  
Beth Darcy, Member  
Glenn Schloeffel, Member  
  
Dave Matyas, Business Administrator  
Susan Vincent, Director of Finance

Other Board Members and Administrators Present

John Gamble  
  
Mr. Kopicki, Superintendent  
Dr. Bolton, Assistant Elementary Superintendent  
Dr. Davidheiser, Assistant Secondary Superintendent  
Juliet Meehan, Purchasing Manager

Committee Members Absent

Jerel Wohl

The Finance Committee meeting was called to order at 7:40 p.m. by Paul Faulkner, Acting Chairperson

PUBLIC COMMENT

Mr. Simkins spoke to the committee about his interest to purchase 35 acres of district property at the intersection of Silo Hill Road and Stump Road in Plumstead Township.

Review of Minutes

The June 14, 2016 Finance Committee meeting minutes were accepted as presented.

INFORMATION/ DISCUSSION/ACTION ITEMS

**Review of Finance Information Items** – A review took place of the projected positive variances between the 2015-16 budget and actual spending noting that at this time the financials show a positive variance of 5.6M, 1.8% of the 2015-16 expenditure budget. A review of the local revenue accounts indicated a potential positive budget variance of \$4.3M, or 1.4% of the 2015-16 revenue budget. It was noted that while a \$9.9M total variance seems like a lot, however, given the size of the district budget and the actual percentage this variance is of the budget, 1.6%, it does support the conservative budget efforts in place.

Administration reviewed the status of the FY2015-16 June 30<sup>th</sup> year end expenditure budget as a reference point for determining proposed budget transfers needed to complete the year-end audit process.

For the 2016-17 fiscal year, some expense accounts were identified as being under review for potential budget transfers in October. Other expense accounts will be monitored for possible budget transfers later in the year. The October transfers are recommended at this early stage in the fiscal year to correct known mismatches between budgeted expenses and projected expenses during the year. By making these budget transfers in October, administration can then build the 2017-18 budget and future year forecasts using better information that is based on the best information available during FY 2016-17. The committee recommended these items be placed on the October agenda for consideration.



**Offer to Purchase the District's 35 Acre Silo Hill Property** – Mr. Simkins requested an opportunity to speak before the committee in an effort to purchase or lease the land for farming purposes. The Silo Hill property is located at the intersection of Silo Hill Road and Stump Road in Plumstead Township.

The district purchased the property as a potential site for a school in 1995 from the Archdiocese of Philadelphia for \$11,629 per acre. Several years after the purchase, Plumstead Township rezoned the area as preserved for agriculture. Our solicitor feels the preserved designation could be reversed through court action. The present value of the property purchased in 1995 with a 60% Consumer Price Index inflation factor is \$18,600. The committee directed administration to hire two separate appraisers to value the property and asked Mr. Simkins to hire an appraiser as well, which will provide necessary information for further discussion.

**Review of Debt Defeasance Program** – John Frye of Public Financial Management (PFM), the district's financial advisor, presented an overview of past construction debt prepayments the district made in 2013 and 2015 as well as the proposed \$30M construction debt prepayment. The \$30M debt prepayment would yield \$5,164,091 in interest savings plus the district would receive the present value of future PDE construction subsidies of \$485,338.

**Beverage Vending Contract** – The district's five-year beverage vending contract expired on June 30, 2016. Coca-Cola has had the contract for the past five years. They provide the district with vending machines in faculty areas, the stadiums, and in gym areas. These machines sell sports drinks and water. Coca-Cola also supplies drinks that are sold on the lunch serving lines [water, juices, ice tea, lemonades, etc.], and they supply products for resale at stadium concession stands.

The district prepared a Request for Proposal (RFP) for beverage vending, which took into consideration the new federal Uniform Grant Guidelines, UGG. The district is trying to learn and apply some of the new federal requirements for developing RFP's during this process to help ensure a more complete and federal compliant specification.

The district sent vending proposals to four companies and received back two responses – Pepsi and Coke. After evaluating the responses compared to our specifications, the district is recommending a new five-year contract with Coke. Initially Pepsi looked like the winner based on a commission of 35% of sales compared to 25% for Coke. However, further evaluation showed the Pepsi proposal did not meet several specifications and also provided ambiguous information in their response, such as:

- Non-competitive products clause- includes any event or booster club sales.
  - The non-competitive products clause precludes the district from selling products from other suppliers such as Wawa. The specifications clearly indicated the district wants to continue to sell Wawa drinks as students like them, they are cheaper for students to purchase, and the district has a 60% commission rate on the products.
- Pepsi commissions would not be paid if minimums were not met (no detail as to minimums)
- Pepsi commissions would be subject to governmental fees (no detail as to what they are)
- Pepsi conflicting pricing increase information (both 3% and 3.5% are listed in proposal response)
- References listed were smaller than Central Bucks and only listed Athletic Director managed accounts not complete food service accounts.

**Director of Nutrition and Wellness** – Over the last several months, administration met twice with the state auditor for school district food service programs in an effort to gather more information about what will be expected during the next round of state and federal audits. Several of the changes are associated with the new federal Uniform Grant Guidelines (UGG) that school districts must implement. State auditors are recommending the district hire a person to oversee the food service program even though it is a contracted service. A draft job description for the new position and a list of duties with frequencies for how often they must be completed was reviewed with the committee. The committee indicated they would rather see this position as a part time position rather than full time. The committee directed administration to gather more information and to see if other school districts might be interested in paying for a shared position.

**Student Photography** – With a switch over in contractors for student pictures, there were some discrepancies between pricing that was to be carried over from the prior company. Some picture packages were priced higher and some lower than the prior contractor, so on balance the pricing is equivalent. For the 2017-18 school year it was agreed to adjust pricing by individual package to the pricing that should have been carried over from the prior contractor and to provide more information to parents on the process for ordering photo packages online using a credit card for purchases.

#### ADJOURNMENT

The meeting adjourned at 9:45p.m.

Notes submitted by Dave Matyas, Business Administrator and Administrative Liaison to the Finance Committee.

**CENTRAL BUCKS SCHOOL DISTRICT**  
**Human Resources Committee Minutes**  
**September 14, 2016**

**MEMBERS PRESENT**

Paul Faulkner, Chairperson  
Sharon Collopy, Member  
Karen Smith, Member

**OTHER BOARD MEMBERS AND ADMINISTRATORS PRESENT**

Beth Darcy	Mr. John Kopicki
Glenn Schloeffel	Dr. David Bolton
Dennis Weldon	Dr. Scott Davidheiser
Jerel Wohl	Ms. Andrea DiDio-Hauber

**COMMITTEE MEMBERS ABSENT**

Meg Evans, Member

**PUBLIC COMMENT**

There was no public comment.

**PREVIOUS MEETING MINUTES**

There were no changes to the meeting minutes of April 12, 2016.

**INFORMATION/DISCUSSION/ACTION ITEMS:**

• **Accutrace – Act 168 Vendor**

Ms. Hauber provided background information describing Accutrace, Inc. Accutrace, Inc. is a background screening company which provides background information on potential new employees. The company has developed an Act 168 Managed Platform for its Pennsylvania clients to allow finalist candidates and potential new hires to complete the state required Act 168 of 2014 Sexual Misconduct and Child Abuse Disclosure Release Form through Accutrace's Act 168 Managed Platform. The applicant/potential new hire completes the employee portion of the form online and the company then takes responsibility for sending the form to the current employer and all previous employers where the applicant/potential new hire may have had contact with children. The company tracks the forms and automatically sends reminders to current and former employers to complete and return the forms. The company provides an online data base providing an employer with the status of the Act 168 disclosure release form, alerting employers when an applicant is cleared and ready for hire. All forms are kept online and can be printed and added to the new employee's personnel file to demonstrate compliance with the Act 168 law. The cost of the service is \$5.00 per applicant/potential new employee, regardless of how many employers the company must contact. Central Bucks School District has approximately 600 new hires per year, with total expenditures for this service to be estimated to be approximately \$3,000.00 annually which is offset by the monies received by the district from 3M Cogent for public fingerprinting services. Therefore, the total estimated cost to the district would be \$1,200.00.

• **Employee Code of Conduct**

Ms. Hauber presented the committee with a sample employee code of conduct. Ms. DiDio Hauber explained that while this document was fifteen pages long the district administration will have to take a very close look at this sample to ensure when drafting the administrative regulation that it is inclusive of all circumstances that could potentially arise. Mr. Schloeffel indicated that it may be beneficial for employees to see the levels of discipline associated with the violations listed in the administrative regulation. Mr. Weldon asked if there is an area in the administrative regulation that would cover fraternization. Additionally, he suggested there be some language addressing subordinates that enter into relationships with each other being required to self-disclose and cannot be in close working proximity of each other. Mr. Faulkner stated he believes that it is important to clearly outline these matters for employees.

- **Review of Policy 806 Child Abuse**

Ms. Hauber explained to the committee that this policy was before the Board for first read. Upon approval of first read Mr. Garton, School District Solicitor provided additional feedback. Therefore, the policy was required to move back to committee for review. Upon completion of the revisions the committee agreed to move it back to the full School Board for first read again. There will be one additional adjustment on page seven of the policy. It reads “The district shall provide each volunteer with training on child abuse recognition and reporting.” It should read, “The district will make available training on child abuse recognition and reporting for all volunteers.”

**INFORMATION ITEMS:**

**Principles of Responsible Conduct** - Ms. Hauber provided an update on the Pennsylvania Department of Education Educator Ethics and Conduct toolkit. This toolkit has been developed to assist school districts in training and educating their administration, faculty and staff on this very important topic.

The units presented in this Educator Ethics and Conduct Toolkit (Toolkit) can be used individually or as a group. Through case studies and suggested readings, these materials are intended to complement classroom instruction for preservice teachers.

Please note that the terms "teacher" and "educator" are often used interchangeably throughout the Toolkit. The principles espoused in the Toolkit and the duties delineated in Pennsylvania's Code of Professional Practice and Conduct (Code of Conduct) and the Professional Educator Discipline Act are equally applicable to all educators (i.e., classroom teachers, educational specialists, administrators, etc.).

Each unit offers materials that can be incorporated in many different teacher education courses. When the materials are integrated without modification in a course with one hour blocks of class time, each unit would take roughly three days to teach following this sample outline:

**Day 1:**

- Unit Introduction and discussion questions
- Lesson and discussion on focus topic

**Day 2:**

- Introduction of PA Code of Conduct and disciplinary procedures
- Case studies and discussions

**Day 3:**

- Video case study
- Action plan

This Toolkit is a collaborative effort with Dr. Oliver Dreon, Assistant Professor and Coordinator of the Digital Learning Studio at Millersville University of Pennsylvania; Sandi Sheppard, Director of GEAR UP and Special Projects in Academic and Student Affairs at the Pennsylvania State System of Higher Education; and Carolyn Angelo, Executive Director/Legal Counsel for the Professional Standards and Practices Commission.

[Unit 1: The Ethical Teacher](#)

[Unit 3: Relationships with Students](#)

[Unit 5: Teaching in a Diverse Society](#)

[Unit 7: The Ethical Colleague](#)

[Unit 2: Private & Professional Lives](#)

[Unit 4: The Connected Teacher](#)

[Unit 6: Improper Personal or Financial Gain](#)

[Unit 8: Fostering an Ethical School Climate](#)

### **Building Substitutes and District Floating Substitutes:**

Ms. Hauber provided an update on the hiring of building substitutes and district floating substitutes. All building based substitutes have been hired. The district is completing interviews for the floating substitutes. However, we are certain that this position will be a revolving position due to these individuals being pulled to fill in for long term substitute vacancies that arise. This will be an ongoing process to interview and place new building and floating substitutes as current building and district substitutes may be selected to move into long term substitute roles.

### **Day-to-Day Substitutes:**

Ms. Hauber provided an update on the status of day-to-day substitutes. The district administration has completed two three hour sessions of “speed” interviews to meet with day-to-day substitute candidates to determine if they are eligible to move on to the training portion of the preparation. We have moved approximately 30-40 individuals through the interview process that are now eligible to complete training. On September 13, 2016 on the Board agenda for personnel items 188 substitutes were re-appointed for the 2016-2017 school year. We will continue to monitor this area of need and continue to brainstorm ideas to assist in the total elimination of failed-to-fill scenarios. Additionally, we will be holding interview sessions every few weeks to continue adding to the pool of day-to-day substitutes.

### **Training Cycles for all employees:**

Ms. Hauber provided the committee members with a “tentative” list of all trainings through Safe Schools that all employees of the school district will be required to complete from 2016-2017 school year through the 2020-2021 school year.

### **ANNOUNCEMENTS**

The next scheduled meeting will be on October 5, 2016.

### **ADJOURNMENT**

Minutes submitted by Andrea L. DiDio-Hauber, Director of Human Resources and Administrative Liaison to the Human Resources Committee.

**CENTRAL BUCKS SCHOOL DISTRICT**  
**Operations Committee Minutes**  
**September 21, 2016**

Committee Members Present

Glenn Schloeffel, Chairperson  
John Gamble, Member  
Scott Kennedy, Director of Operations

Other Board Members and Administrators Present

Sharon Collopy	John Kopicki
Paul Faulkner	Beth Darcy
Dave Matyas	Ken Rodemer
David Bolton	Scott Davidheiser

The meeting was called to order at 6:00 PM by Glenn Schloeffel.

PUBLIC COMMENT

Keith Mandia thanked the committee for researching options to air condition our schools.

REVIEW OF MEETING NOTES

The June 14, 2016 Operations Committee Meeting Notes were reviewed.

INFORMATION/DISCUSSION/ACTION ITEMS

Ken Rodemer and Scott Kennedy distributed and reviewed the Operations Report. Mr. Kopicki commented on the conditions of the CB West baseball field. Discussion about the general condition of athletic fields.

Scott Kennedy informed the committee that Warrington Township has submitted an application to PADOT to install flashing lights along Folly Road in front of CB South. Last year, we agreed to pay for the lights if Warrington Township completed the design and permit application.

Warrington Township approached Jeff Garton about obtaining an easement for a sanitary sewer line behind Barclay ES. The line serves Barclay and a portion of the neighborhood. The Township wants to repair, replace or reline portions of the existing sanitary sewer line. The committee agreed to move forward with presenting the recommendation to the full Board.

Scott Kennedy described how the District has been using a private drive behind Gayman ES for years to access the rear of the school for back to school night, maintenance, etc. The private drive is deteriorating and we could like to continue using the drive. The committee is interested in maintaining the drive in exchange for a permanent easement.

Scott Kennedy informed the committee that the American Legion has been working with Jeff Garton to finalize language for the sublease agreement for the baseball field at CB West. Scott Kennedy is meeting with the legion on Friday 9/23 to finalize the document prior to presenting to the School Board.

Scott Kennedy and Ken Rodemer distributed the 2017 capital project list. The first spreadsheet listed all proposed projects including carryover projects from prior years and a few recently added projects. The second spreadsheet detailed (3) projects that are currently in design and will go out to bid soon. The spreadsheet also listed (6) projects that need the design to begin soon in order to begin the work next year.

The committee agreed to move forward with the design of these projects. The committee asked to see a prioritized list of projects. Mr. Kopicki suggested that we issue an RFP to Architectural firms to conduct a compete facility assessment to include a long range facility plan.

Scott Kennedy updated the committee on a recent meeting with DEP. He also said that he received proposals from engineering firms to complete a cost analysis to install carbon filtration systems in the (5) well schools.

Scott Kennedy reviewed the air conditioning report. Discussion on the costs and number of days used per year. The committee asked to see an option "B" for air conditioning the schools.

### ADJOURNMENT

The meeting was adjourned at 7:25 p.m. Notes prepared by Scott Kennedy, Director of Operations and Administrative Liaison



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# BUCKS COUNTY INTERMEDIATE UNIT

# # 22

## CALL TO ORDER

The Bucks County Intermediate Unit Board of School Directors conducted its regularly scheduled meeting on Tuesday, July 19, 2016 at 7:11 PM at the Administration Building, 705 N. Shady Retreat Road, Doylestown, PA, and notice of the meeting was duly given to the newspapers and to the public as required by law.

## PLEDGE OF ALLEGIANCE

The meeting began with the Pledge of Allegiance led by Ms. Tamara Lemuell's Multiple Disabilities Support class located in the Penridge High School (Penridge School District).

## ROLL CALL ATTENDANCE

### Members

Mr. Michael Hartline, President (Centennial)  
Mrs. Ada Miller, Vice President (Penridge)  
Mr. John D'Angelo (Bristol Borough)  
Ms. Kyle McKessy (Council Rock)  
Mrs. Wanda Kartal (Morrisville)  
Mrs. Sandra Weisbrot (New Hope/Solebury)  
Mrs. Alison Smith (Pennsbury)  
Mr. Ronald Jackson (Quakertown)

### ABSENT:

### Members

Mrs. Pamela Strange (Bensalem)  
Mrs. Helen Cini (Bristol Township)  
Mr. John Gamble (Central Bucks)  
Ms. Irene Boyle (Neshaminy)  
Mrs. Carol Clemens (Palisades)

### OFFICERS:

Executive Director

Deputy Executive Director

Secretary

Treasurer

Dr. Mark Hoffman

Dr. Michael Masko

Mrs. Elizabeth Bittenmaster

Mrs. Paula Harland



**PRESENTATION** - The Presentation was on the Extended School Year (ESY) Services

**SPECIAL EDUCATION MINI REPORT** – The mini report was provided on the Extended School Year (ESY) Services.

**PROGRAMS & SERVICES MINI REPORT** – The mini report was provided on The Mindfulness Initiative.

**AWESOME NEWS REPORT** – Dr. Mark Hoffman shared various awesome news.

**PUBLIC PARTICIPATION** – None

**Upon a motion by Mrs. Sandra Weisbrot, seconded by Mrs. Wanda Kartal and passed unanimously by voice vote of eight (8) Board Members, the Board approved Items #1-31:**

**APPROVAL OF MINUTES**

Approved the Minutes from the June 21, 2016 Board Meeting. (Refer to Minutes in July 19, 2016 Board Agenda)

**APPROVAL OF TREASURER'S REPORT**

Approved the Treasurer's Report for the period of July 1, 2015 through June 30, 2016. (Refer to Report in July 19, 2016 Board Agenda)

**APPROVAL OF BILLS FOR PAYMENT**

Approved the Bills for Payment for the month of June 2016. (Refer to Report in July 19, 2016 Board Agenda)

**APPROVAL OF BUDGET REVISIONS**

Approved the following budget revisions: (Refer to Report in July 19, 2016 Board Agenda)

- 2015-2016 Special Education Core in the amount of \$2,704,639
- 2015-2016 IDEA Section 611 (Part B) in the amount of \$16,594,175

**APPROVAL OF FUND TRANSFERS**

Approved the General Fund and Special Revenue Fund Transfers for the period June 2016 in the amount of \$241,181. (Refer to Report in July 19, 2016 Board Agenda)

**AUTHORIZATION OF EXECUTIVE DIRECTOR**

Authorized the Executive Director to pay such bills, employ such personnel, and take such actions as are necessary to provide for the orderly operation of the Intermediate Unit between Board meetings, and

during the months that the Board does not meet (including the possible months of December and August), as well as at any regular Board meeting where there is no established quorum, as long as any and all such actions conform with existing Board practice, and all such actions are subject to official ratification at the next advertised meeting of the Bucks County Intermediate Unit Board of School Directors.

**APPROVAL OF CONTRACTS AND PURCHASES**

Approved the following Contracts and Purchases for the month of July 2016 for the total amount of \$4,310,613.25:

<b>CONTRACTS &amp; AMENDMENTS</b>	<b>DESCRIPTION</b>	<b>BUDGET</b>	<b>AMOUNT</b>
Evelyn Pecci Clark Educational Associates LLC	Presenter Agreement for New Teacher Induction on August 18, 2016	Local In-Service	\$500.00
Richard Gallagher	Presenter Agreement for Eight (8) Workshops during July 2016	Local In-Service	4,800.00
Robert Harvie	Presenter Agreement for New Teacher Induction on August 18, 2016	Local In-Service	85.00
Bethany Hunter	Presenter Agreement for Two (2) Workshops during August 2016	Local In-Service	1,500.00
JKM Education Consultants, LLC	Presenter Agreement for New Teacher Induction on August 18, 2016	Local In-Service	500.00
Eileen Koch	Presenter Agreement for New Teacher Induction on August 18, 2016	Local In-Service	85.00
Jerry O'Brien	Presenter Agreement for New Teacher Induction on August 18, 2016	Local In-Service	85.00
Penn Program for Mindfulness	Presenter Agreement for Eight (8) Week Mindfulness Course	Local In-Service	10,000.00
Solution Tree, Inc.	Five (5) Days of Workshops for Mathematics Content and Instruction	Title II Parts A and B	71,500.00

Wilson Language	Presenter Agreement for Wilson Foundations Level K Training on August 24, 2016	School Age Special Ed	2,200.00
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**Sub-Total:** \$91,255.00

<b>CONTRACT RENEWALS</b>	<b>DESCRIPTION</b>	<b>BUDGET</b>	<b>AMOUNT</b>
ePlus Technology Inc.	VMWare AE Virtual Server Support Renewal September 5, 2016 - September 4, 2017	Technology Services	\$15,234.00
First Student, Inc.	Transportation Services for 2016-2017	Transportation	3,000,000.00
IDEATECTS Inc.	Provide Leadership Dynamics Services to School Districts	Leadership Dynamics	30,000.00
Instructure, Inc.	Canvas Cloud Subscription - BCIU for July 1, 2016 - June 30, 2017	Programs & Services	\$1,104.00
Instructure, Inc.	Canvas Cloud Subscription and Support - Centennial School District for July 1, 2016 - June 30, 2017	Programs & Services	21,197.00
Instructure, Inc.	Canvas Cloud Subscription - Hill School for July 1, 2016 - June 30, 2017	Programs & Services	2,837.65
Instructure, Inc.	Canvas Cloud Subscription and Support - Neshaminy School District for July 1, 2016 - June 30, 2017	Programs & Services	18,918.20
Schlupp's Maintenance Company	Cleaning Services for Head Start Locations	Head Start	30,000.00
STA of Pennsylvania, Inc.	Transportation Services for 2016-2017	Transportation	1,000,000.00
<b>Sub-Total:</b>			<u>\$4,119,290.85</u>

<b>PURCHASES</b>	<b>DESCRIPTION</b>	<b>BUDGET</b>	<b>AMOUNT</b>
Delcrest Medical Services, Inc.	Purchase and Maintenance of Hoyer Lifts for MDS Classes	School Age Special Ed	\$14,000.00
Fred Beans Ford Inc.	Van Repairs and Service for 2016-2017	Transportation	20,000.00

Interstate Fleets, Inc.	Vehicle Lettering for Thirty (30) New Leased Vans	Transportation	5,250.00
John Beck's Auto Body	Van Repairs and Service for 2016-2017	Transportation	20,000.00
McCafferty Ford	Van Repairs and Service for 2016-2017	Transportation	35,000.00
River Valley Landscapes, Inc.	Outdoor Tables and Benches	Capital	5,817.40
<b>Sub-Total:</b>			<u>\$100,067.40</u>
<b>Grand Total:</b>			<u>\$4,310,613.25</u>

**APPROVAL OF AGREEMENTS**

Approved the Special Education Agreements with Bucks County School Districts for the period July 1, 2016 through June 30, 2017 for an estimated revenue amount of \$10,398,773. (Refer to Agreements in July 19, 2016 Board Agenda)

**APPROVAL OF AGREEMENT**

Approved the Field Placement Agreement with Bryn Mawr College Graduate School of Social Work and Social Research for the period July 1, 2016 through June 30, 2017 at no cost. (Refer to Agreement in July 19, 2016 Board Agenda)

**APPROVAL OF AGREEMENT**

Approved the Agreement with Upper Perkiomen School District for Bilingual Psychological Evaluation Services for the period July 20, 2016 through June 30, 2017 for a revenue amount of \$5,629. (Refer to Agreement in July 19, 2016 Board Agenda)

**APPROVAL OF AGREEMENTS AND ADDITIONAL SERVICES**

Approved the School Age Private Provider Agreements for the period July 1, 2016 through June 30, 2017 in the estimated total amount of \$207,640; and Additional Services for the period July 1, 2015 through June 30, 2016 in the amount of \$28,000 for a combined total of \$235,640. (Refer to Agreements in July 19, 2016 Board Agenda)

**APPROVAL OF AGREEMENTS AND ADDITIONAL SERVICES**

Approved the Early Childhood Private Provider Agreements for the period July 1, 2016 through June 30, 2017 in the total amount of \$184,000; and Additional Services for the period July 1, 2015 through June 30, 2016 in the amount of \$120,000 for a combined total of \$304,000. (Refer to Agreements in July 19, 2016 Board Agenda)

### **APPROVAL OF AGREEMENT**

Approved the Clinical Affiliation Agreement with Thomas Jefferson University for the period July 1, 2016 through June 30, 2017 at no cost. (Refer to Agreement in July 19, 2016 Board Agenda)

### **APPROVAL OF AGREEMENTS**

Approved the Alternative Education Services Agreements with Bristol Township, Centennial, Morrisville and Neshaminy School Districts at a rate of \$10,353 per student slot for the 2016-2017 school year, \$10,561 per student slot for the 2017-2018 school year, and \$10,772 per student slot for the 2018-2019 school year. (Refer to Agreements in July 19, 2016 Board Agenda)

### **APPROVAL OF AGREEMENT**

Approved the Agreement with MAP Education Consultants, LLC to provide Professional Development Services for the period July 1, 2016 through June 30, 2017 for an amount not to exceed \$5,000. (Refer to Agreement in July 19, 2016 Board Agenda)

### **APPROVAL OF AGREEMENT**

Approved the Agreement with DSD, LLC to provide Professional Development Services for the period July 1, 2016 through June 30, 2017 for an amount not to exceed \$5,000. (Refer to Agreement in July 19, 2016 Board Agenda)

### **APPROVAL OF AGREEMENT**

Approved the Agreement with Larry Martin, LLC to provide Professional Development Services for the period July 1, 2016 through June 30, 2017 for an amount not to exceed \$8,000. (Refer to Agreement in July 19, 2016 Board Agenda)

### **APPROVAL OF AGREEMENT**

Approved the Agreement with Stacy Potter for the National Endowment of the Arts (NEA) grant administration for the period July 1, 2016 through June 30, 2017 in the amount of \$4,400. (Refer to Agreement in July 19, 2016 Board Agenda)

### **APPROVAL OF AGREEMENTS**

Approved the Agreements with Curriculum Writers for the Art Education Trust for the period from August 1, 2016 through August 31, 2016 for a total amount of \$4,800. (Refer to Agreements in July 19, 2016 Board Agenda)

### **APPROVAL OF AGREEMENT**

Approved the Agreement renewal with Central Bucks Transportation, Inc. for Student Transportation Services for the period September 1, 2016 through August 31, 2017 for an estimated cost of \$1,750,000. (Refer to Agreement in July 19, 2016 Board Agenda)

### **APPROVAL OF AGREEMENT**

Approved the Agreement renewal with Medical Transport Systems, Inc. for Student Transportation Services for the period September 1, 2016 through August 31, 2017 for an estimated cost of \$25,000. (Refer to Agreement in July 19, 2016 Board Agenda)

### **APPROVAL OF AGREEMENT**

Approved to renew Agreement of Lease with Centennial School District for the period September 1, 2016 through August 31, 2017 in the amount of \$61,206. (Refer to Agreement in July 19, 2016 Board Agenda)

### **APPROVAL OF AGREEMENT**

Approved the Lease Agreement with Neshaminy School District for Lower Southampton Elementary School for the period July 1, 2016 through June 30, 2023 for an amount to be negotiated, pending legal counsel and solicitor review and acceptance by both parties, authorizing the BCIU Board President to sign the final lease after approval by the Neshaminy School District Board. The BCIU Board of School Directors will approve the final lease terms at the September 20, 2016 Board meeting. If the Board fails to approve the final lease terms at the September 20, 2016 Board meeting, the lease will be considered to be null and void. (Refer to Agreement in July 19, 2016 Board Agenda)

### **APPROVAL OF DISPOSITION OF VEHICLES**

Approved to dispose of Head Start vehicles through Municibid and approved to authorize the Director of Business Services to accept/reject the bids on behalf of the Intermediate Unit and have signatory authority on any and all paperwork related to the sale of such vehicles.

### **APPROVAL OF AGREEMENT**

Approved the Agreement with ChildPlus Software for a private webinar for customized support, training and troubleshooting for the period July 18, 2016 through July 17, 2017 in the amount of \$900. (Refer to Agreement in July 19, 2016 Board Agenda)

### **APPROVAL OF AGREEMENT**

Approved the Agreement with Essential Elements, LLC for Head Start Classroom Assessment Scoring System (CLASS) training and consultation for the period June 28, 2016 through September 16, 2016 in the amount of \$15,000 plus travel expenses. (Refer to Agreement in July 19, 2016 Board Agenda)

### **APPROVAL OF AGREEMENT**

Approved the Agreement with Kristan Delle, R.D., LDN, CLC to act as the Registered Dietician Consultant to assist and support the BCIU Nutrition Specialist for the period July 20, 2016 through June 30, 2017 for an amount not to exceed \$4,125. (Refer to Agreement in July 19, 2016 Board Agenda)

### **APPROVAL OF AGREEMENT**

Approved the Agreement with Visiting Nurses Association (VNA)-Community Services Inc. for vision and hearing screening as needed for Head Start enrolled children for the period August 29, 2016 through June 30, 2017 in the amount of \$6.25 per vision screening and \$6.25 per hearing screening or \$45 per hour for any sites that have less than 10 screenings and a contracted travel time rate of \$30 per hour for travel to any site over 15 miles from the VNA offices for up to a maximum of \$5,400, pending legal counsel and solicitor review and approval by both parties. (Refer to Agreement in July 19, 2016 Board Agenda)

### **APPROVAL OF ADDENDUM TO AGREEMENT**

Approved the Price Addendum of 1.239% to the Agreement with Source4Teachers, an educational staffing company, for the period July 1, 2016 through June 30, 2018. (Refer to Agreement in July 19, 2016 Board Agenda)

### **APPROVAL OF POLICY READING**

Approved the Second and Final Reading of Policy 916 – Volunteers. (Refer to Policy in July 19, 2016 Board Agenda)

### **APPROVAL OF HUMAN RESOURCES ITEMS**

Approved the Human Resources Items (A through G) for July 2016. (Refer to attached Report dated July 19, 2016).

**INFORMATION ITEM:** Rebecca Malamis, Esq. provided a Legislative Report.

**OLD BUSINESS** – None

**NEW BUSINESS** – Mr. Hartline congratulated Dr. Masko upon his retirement and thanked him for his contributions to the Bucks County IU and the many years of service in education.

**PUBLIC PARTICIPATION** - None

**ADJOURNMENT**

Upon a motion by Mrs. Sandra Weisbrot, seconded by Mrs. Pam Strange, and passed by unanimous voice vote of eight (8) Board Members, the Board agreed to adjourn the meeting.

The meeting adjourned at 8:30 PM.

**NEXT MEETING**

The next regularly scheduled meeting of the Bucks County Intermediate Unit #22 Board of School Directors is: **Tuesday, September 20, 2016 at 7:00 PM** at the Administration Building, 705 N. Shady Retreat Road, Doylestown, PA 18901.

Respectfully Submitted,



Elizabeth Bittenmaster, Board Secretary  
Bucks County Intermediate Unit #22  
Board of School Directors



**MIDDLE BUCKS INSTITUTE OF TECHNOLOGY**  
***EXECUTIVE COUNCIL MINUTES***  
**August 8, 2016**

- I. The regular meeting of the MBIT Executive Council was convened on Monday, August 8, 2016 at 5:32 p.m. by Dr. Bill Foster, Chairperson, in Room 101 at MBIT. The Executive Council rose to recite the Pledge of Allegiance to the flag.

**Council Members**

Mrs. Beth Darcy, Central Bucks S.D.  
Ms. Kati Driban, Centennial S.D.  
Dr. Bill Foster, Council Rock S.D.  
Mr. John Gamble, Central Bucks S.D.  
Mr. Charles Kleinschmidt, Centennial S.D.  
Mr. Mark B. Miller, Centennial S.D.  
Mrs. Karen Smith, Central Bucks S.D.  
Mrs. Wendi Thomas, Council Rock S.D.

**Absent**

Mr. John Capriotti, New-Hope Solebury S.D.

**Others in Attendance:**

Dr. David E. Baugh, Superintendent, Centennial School District  
Mr. Jeffrey Garton, Esq., School Solicitor  
Mr. Richard Hansen, Facility Supervisor  
Mrs. Roberta Jackiewicz, Assistant Board Secretary  
Mrs. Stacy Pakula, Career and Technical Education Supervisor  
Mrs. Kathryn Strouse, Administrative Director  
Mr. Robert Vining, Business Manager

- II. Guest at the meeting was Mr. Daniel Lezoche, Supervisor of Technology Services, Bucks County Intermediate Unit #22.

There was an Executive Session held regarding Personnel matters.

- III. Dr. Foster reported that in June, a group of staff members and Mr. Miller traveled to Lancaster to attend the Pennsylvania Association for Career and Technical Education awards dinner to support our welding teacher, Mr. Paul Carney, who was this year's recipient of the Teacher of the Year Award.

In July, 111 students attended the Career Exploration Program taking courses that included Automotive Maintenance, Collision Repair, Culinary Arts, Computerized Drafting & Design, Drone Discovery, Sports Science and Conditioning, Engineering, Web Design and Welding.

Dr. Foster concluded his report by sharing the projects that have been completed this summer, which include the renovation of the floors in the Automotive and HVAC labs, the construction of a new School Counselor office, installation of additional lights in the North Plaza, enhancement of the lighting in the Cosmetology lab, installation of a new sink in Commercial Art and the demolition of the MBIT Farmhouse.

- IV. Mr. Miller said that he emailed the Executive Council members a copy of the Pennsylvania School Board Association (PSBA) Principles for Governance and Leadership and asked if they would review them and consider them for adoption at the September Executive Council meeting.

There was some discussion about the adoption of the principles at the sending districts and information was shared that a House Bill that was considered that would require mandatory school board training for school board members, which prompted PSBA to ask that all school boards consider adopting these principles.

Ms. Driban informed the Executive Council that PSBA sent her information on the Slate of PSBA Officer candidates and candidates running for the open trustee positions on the PSBA Insurance Trust board. As the Board Secretary, Ms. Driban is authorized to cast the votes on behalf of the Executive Council. She shared information about the slate of candidates, the positions they are running for and that all of the candidates are uncontested.

Ms. Driban moved, Mrs. Darcy seconded, **passed** unanimously, to approve submission of the Middle Bucks Institute of Technology Executive Council vote for the entire slate of uncontested PSBA Officer candidates and the Trustee candidates for the PSBA Insurance Trust as follows: President-Elect Michael Faccinetto, Vice President, David Hutchinson, Trustees, William S. LaCoff, Kathy K. Swope, Mark B. Miller, Marianne L. Neel, Michael Faccinetto.

- V. Ms. Driban moved, Mr. Gamble seconded, **passed** unanimously, to approve the minutes of the June 13, 2016 meeting. Attachment 1 (pg. 8)

- VI. Routine Business:

A. Administrative Report

1. Mrs. Pakula, Career and Technical Education Supervisor, presented information about the 2016 Summer Exploration Program. She shared the courses that were offered during the first and second weeks and noted that there were 60 students enrolled in week one and 38 students enrolled in week two. The program had a net profit of \$6,200.41. Mrs. Pakula also explained how the student participants benefited from the program and shared the feedback received from the student evaluations.

2. Mrs. Strouse presented the 2015/16 School Assessment Report. The report consisted of an overview of staff perception of school climate, enrollment, attendance data, withdraw data, NOCTI scores, industry certifications earned, work based educational experiences, post-secondary plans, student perception of school climate and Adult Education enrollment.

School accomplishments that were highlighted included that NOCTI scores reflected 92% Proficient or Advanced, secondary students earned 1920 industry certifications, students responded positively to the school climate survey, and in 2015-16 Adult Education posted a \$15,738 profit and Li'l Bucks Childcare Center posted a \$7,467 profit.

Opportunities for improvement include that Administration will explore avenues to effectively communicate with staff and respond to concerns brought to their attention, continue to foster open lines of communication with all staff members and to continue to support student discipline practices to foster a safe, supportive and productive learning environment. Enclosure

There was discussion about the effect of conflict days on our attendance; that students are offered more and earn more certifications, and the new clearance requirements did not impede our student co-op placements. It was also suggested that next year we ask students what school district they attend on the student survey.

Further discussion included that there has been a drop in enrollment at some of the districts and Mrs. Strouse noted that she will include the historical information on the Middle Bucks draw from the districts' total populations in her presentation next year. It was also suggested that we use the information about our students' post-secondary plans for marketing and share that the information is directly from the students and our student survey. Lastly, it was suggested that we share information about Middle Bucks with younger students.

3. Mr. Vining distributed net secondary operating expenditures for the past year. He said that this information will also be shared with the Business Administrators at the sending districts. Mr. Vining explained there was a significant change from prior information and that the change occurred because the average daily membership is determined at the end of the year. Attachment A
- B. Ms. Driban moved, Mrs. Thomas seconded, **passed** unanimously, to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 2 (pg. 16)
- C. Committee Reports
1. The Professional Advisory Council meeting schedule on Tuesday, August 2, 2016 at Noon was cancelled. – Dr. David E. Baugh, Chairperson. Attachment 3 (pg. 20)

2. The Finance Committee meeting scheduled on Tuesday, August 2, 2016 at 4:30 PM was cancelled. – Mr. Charles Kleinschmidt, Chairperson Attachment 4 (pg. 21)
  3. The Building, Security and Technology Committee meeting scheduled on Tuesday, August 2, 2016 at 5:15 PM was cancelled. – Mr. John Capriotti, Chairperson Attachment 5 (pg. 22)
  4. The Program, Policy and Personnel Committee scheduled on Tuesday, August 2, 2016 at 6:00 PM was cancelled. – Mr. John Gamble, Chairperson Attachment 6 (pg. 23)
- D. Ms. Driban moved, Mr. Gamble seconded, **passed** unanimously, to approve the Cash Payments Report for June and July. Attachment 7 (pg. 24)
- E. Ms. Driban moved, Mr. Gamble seconded, **passed** unanimously, to approve the Treasurer’s Report for May and June. Attachment 8 (pg. 52)

VIII. Current Agenda Items

A. Personnel Items

1. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to ratify the retirement of Marsha Moyer, Health Sciences Teacher, effective June 30, 2016.
2. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to ratify a base salary adjustment of \$0.25 for Nancy Doster, Administrative Assistant – Assistant Director; Systems Manager – Curriculum, effective July 1, 2016.

Mrs. Strouse noted that we use the Bucks County Intermediate Salary Survey to compare base salaries of people in similar positions. This hourly adjustment was made because the staff member is relatively new and was below the lower end of the index.

3. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the employment of Lauren Doherty, as School Counselor, effective August 24, 2016, at Step 0, Level A (\$46,736/Year), to be funded 50% local and 50% Perkins.
4. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the employment of Sherry Appleton, as Medical and Health Professions Teacher, effective August 24, 2016, at Step 15, Level A (\$76,143/Year).
5. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the reassignment of Stephanie Vallette, Substitute Teacher as long term substitute Cosmetology Instructional Assistant, effective August 24, 2016 until the return of our staff member, at an hourly rate of \$14.75 per hour with full benefits package.

6. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the continued long term substitute employment of Valeri Carpino, as Main Office Administrative Assistant, effective August 24, 2016, until the return of our staff member, at an hourly rate of at \$17.50 per hour with full benefits package.
7. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the reassignment as needed of Noelle Bush, Assistant Group Leader, to Substitute Group Leader, Li'l Bucks Partners in Learning, at a rate of \$16.00, effective from August 31, 2016 to December 16, 2016 or until the return of our staff member.
8. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the part-time employment of Ashley Lafferty, student in the Early Childhood Care and Education Program, to work in a co-op position as an Aide for Li'l Bucks Partners in Learning, at a rate of \$9.00/hour, effective August 30, 2016.
9. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the part-time employment of Nicoleta Cava, student in the Early Childhood Care and Education Program, to work in a co-op position as an Aide for Li'l Bucks Partners in Learning, at a rate of \$8.00/hour, effective August 30, 2016.
10. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the following teachers to serve in the role of Mentor Teachers in accordance with the teachers' contract at an annual rate of \$800 for the 2016-2017 school year.
  - a. Paul Carney
  - b. Maura Duncan
  - c. Stacey Flood
  - d. Thomas Omerza
11. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the following teachers to serve in the role of Advisors in accordance with the teachers' contract at an annual rate of \$1200 for the 2016-2017 school year.
  - a. Michael McCombe – National Technical Honor Society
  - b. Sean Castineira – HOSA
  - c. Pamela Swoyer – SkillsUSA
  - d. Gregory Smith – FFA
  - e. Randall McDowell – PBA
12. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve Denise Dohoney as the Title IX, Title VI and Section 504 Compliance Officer for the 2016/17 school year.
13. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the substitute staff listing for the 2016-17 school year. Attachment 9 (pg. 83)

B. Policies

1. Ms. Driban moved, Mrs. Thomas seconded, **passed** unanimously, to accept for first reading revised Board Policy No. 815, Acceptable Use of Electronic Resources, in the Operations Section. Attachment 10 (pg. 84)

Mrs. Strouse noted that she will make the bulleted items full sentences as was suggested.

2. Ms. Driban moved, Mrs. Thomas seconded, **passed** unanimously, to accept for first reading new Board Policy No. 823, Naloxone, in the Operations Section. Attachment 11 (pg. 92)

Discussion included a question asking if we have to indemnify everyone if state law say that anyone who give Naloxone and has the required training will not be held liable. Mrs. Strouse said that our plan is to only allow a Registered Nurse to administer the medication and we have three Registered Nurses in our building that have been trained. It was felt that the proposed policy currently allows anyone who has received the training to administer the drug. A suggestion was made to leave the policy general as it is written, but be more specific about who can administer the medication in the Administrative Regulations. There was also a comment that the understanding is that the bulk of the training is not on administering the product, but is on recognizing when you need to administer it.

Adult Evening School was also mentioned and Mrs. Strouse explained that there is not a Nurse in the building in the evening and the custodial staff and evening school staff have been trained in First Aid and CPR, however, they will dial 911 in any type of emergency.

3. Ms. Driban moved, Mrs. Thomas seconded, **passed** unanimously, to accept for adoption revised Board Policy No. 008, Organization Chart, in the Board Procedures Section. Attachment 12 (pg. 96)

Mrs. Strouse explained the changes including the removal of an eliminated position, a change of title for a staff member due to changes in duties and the change of the title Guidance Counselor to School Counselor.

C. Other Matters for Consideration

1. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the Student Code of Conduct/Handbook and Parent Guide for the 2016-2017 school year. Attachment 13 (pg. 97)

2. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the Perkins Procedural Manual. Attachment 14 (pg. 137)
3. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the revised Comprehensive Guidance and Counseling Plan. Attachment 15 (pg. 204)
4. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the Agreement between Abington Memorial Hospital and Middle Bucks Institute of Technology, to provide clinical experiences to our Medical and Health Professions students. Attachment 16 (pg. 269)

Mrs. Strouse explained the teacher contact information was updated because a new teacher will be overseeing this program and there were no changes to the actual agreement.

5. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the Articulation Agreement with The Art Institute of Pittsburgh– Commercial Art and Design, Computerized Drafting and Engineering Graphics, Multimedia Technology, Web Design and Interactive Media. Attachment 17 (pg. 280)

Mrs. Strouse shared that this agreement reflects updates to the credits issued and the courses that are being waived at the school.

6. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the annual renewal of the Master Agreement between Middle Bucks Institute of Technology and Blackboard, in the amount of \$5,090.28. Attachment 18 (pg. 282)

Mrs. Strouse noted that Blackboard is the company that we use for our school reach information and website.

7. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the 2016-2017 Memorandum of Understanding between Middle Bucks Institute of Technology and The Bureau of Career and Technical Education, for participation in the BCTE Technical Assistance Program (TAP). Attachment 19 (pg. 287)

Mrs. Strouse explained that we get services for free from our participation in this program and this is our tenth year participating.

8. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to receive and file the May 13, 2016 Local Advisory Council Minutes. Attachment 20 (pg. 290)

9. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to authorize the Administrative Director or the Business Manger to execute lease with Canon Solutions America, Inc. for two (2) Canon Image Runner Advance 8585i for 60 months at cost of \$217 each per month and for one (1) Canon Image Runner 4225 for 60 months at cost of \$100 per month, starting in September 2016. In doing so, present lease for Canon IR 3225 with monthly cost of \$125 is canceled. Attachment 21 (pg. 295)
  10. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the proposed 2017-2018 Budget Calendar. Attachment 22 (pg. 296)
  11. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve budget transfers. Attachment 23 (pg. 297)
- IX. Ms. Driban moved, Mr. Gamble seconded, **passed** unanimously, to adjourn the August 8, 2016 meeting of the MBIT Executive Council at 6:35 PM.

Respectfully submitted,

Kati Driban  
Secretary

Roberta Jackiewicz  
Assistant Secretary





**CENTRAL BUCKS SCHOOL DISTRICT**

*LEADING THE WAY*

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: October 10, 2016

SUBJECT: Accounts Payable Check Disbursements

TIME PERIOD: Months of September, 2016 and October, 2016

AMOUNT: \$829,240.84  
(if applicable)

BUDGET: General Fund, Capital Fund & Food Service Fund expense accounts

ADMINISTRATOR/  
SUPERVISOR: Susan Vincent (All expenditures approved by budget administrators)

REQUESTED ACTION: The Accounts Payable Check Registers included herein provide a listing of payment transactions for Fund 1 checks dated September 15, 2016, September 22, 2016, September 30, 2016, and October 4, 2016; and Fund 5 checks dated September 22, 2016.

RECOMMENDATION: The administration is recommending that the Board approve the payment transactions listed in the Check Registers as noted above.

## September 15, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Amount	Function Description
194666	09/15/16	CA SDU	Payroll posted from 09/01/16 to 09/15/16	85.93	Domestic Relations
194667	09/15/16	PHEAA	Payroll posted from 09/01/16 to 09/15/16	475.00	Domestic Relations
194668	09/15/16	UNITED STATES TREASURY	Payroll posted from 09/01/16 to 09/15/16	50.00	Domestic Relations
194669	09/15/16	UNITED WAY OF BUCKS CO	Payroll posted from 09/01/16 to 09/15/16	235.32	Charitable Contributions
<b>Grand Total</b>				<b>846.25</b>	

## September 22, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Amount	Function Description
194670	09/22/16	NATIONAL GEOGRAPHIC BEE C/O N.G.S.	National Geographic Bee	100.00	Regular Programs
194671	09/22/16	VALERIE K EASTBURN	parcel #09 022 089-001	124.84	Disc on Act 50 Home/Farm
194672	09/22/16	WELLS FARGO	par # 09 019 165 09 057 027 09 017 010	13,593.24	Disc on Act 50 Home/Farm
<b>Grand Total</b>				<b>13,818.08</b>	

## September 30, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Amount	Function Description
194673	09/30/16	CA SDU	Payroll posted from 09/16/16 to 09/30/16	85.93	Domestic Relations
194674	09/30/16	PA DEPARTMENT OF REVENUE	Payroll posted from 09/16/16 to 09/30/16	249.33	Domestic Relations
194675	09/30/16	PHEAA	Payroll posted from 09/16/16 to 09/30/16	625.00	Domestic Relations
194676	09/30/16	UNITED STATES TREASURY	Payroll posted from 09/16/16 to 09/30/16	50.00	Domestic Relations
194677	09/30/16	UNITED WAY OF BUCKS CO	Payroll posted from 09/16/16 to 09/30/16	257.96	Charitable Contributions
<b>Grand Total</b>				<b>1,268.22</b>	

## October 4, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Amount	Function Description
194678	10/04/16	A.D.I. COMMERCIAL SOUND PRODUCTS	Electrical Supplies	1,014.08	Oper/Maint Of Plant
194679	10/04/16	A.H. CORNELL & SON, INC.	Concrete/Asphalt Repairs	90.00	Oper/Maint Of Plant
194680	10/04/16	AATF/AMER ASSOC OF TCHRS OF FRENCH	French Honor Society Renewal	55.00	Regular Programs
194681	10/04/16	ABCO REFRIGERATION SUPPLY CORP.	West - HVAC Repairs	3,561.01	Oper/Maint Of Plant
194682	10/04/16	ACE MAINTENANCE	Garage /Bus parts	373.50	Student Transportati
194683	10/04/16	ADVANCED PROTECTION COMPANY	SECURITY AGENT BLANKET PO	598.00	School Spon Athletic
194684	10/04/16	ALL PRO SOUND	Tamanend - Auditorium Mixer Replacement	2,529.00	Oper/Maint Of Plant
194687	10/04/16	ANALYTICAL LABORATORIES INC	Water Treatment	10,120.00	Oper/Maint Of Plant
194688	10/04/16	ANNA SIMONS	PAREL #06-021-081	4,637.29	Disc on Act 50 Tax Reform
194689	10/04/16	AQUA PA	WATER & SEWER USAGE FOR 2016-2017	1,431.84	Oper/Maint Of Plant
194690	10/04/16	ASCD	Membership for T. Donovan	414.00	Office Of Principal
194691	10/04/16	BCCC/ARTMOBILE	ArtMobile Visit	700.00	Regular Programs
194692	10/04/16	BERNIE'S PHOTO CENTER	Photography Supplies Bid 16/17	8,932.96	Regular Programs
194693	10/04/16	BLACKBOARD, INC.	Blackboard Renewal	17,844.75	Computer-Assist Inst
194694	10/04/16	BOATHOUSE SPORTS	TRACK UNIFORMS	5,686.08	School Spon Athletic
194695	10/04/16	BORTZ, KATHLEEN	Staff Develop - Kathleen Bortz	30.55	Instruc Staff Develo
194696	10/04/16	BRANDYWINE ELEVATOR GROUP	Elevator Repairs	6,136.00	Oper/Maint Of Plant
194697	10/04/16	BSN SPORTS/US GAMES	Phys Ed Bid Supplies 16/17	23,112.62	Regular Programs
194698	10/04/16	BUCKS COUNTY OPPORTUNITY COUNCIL, INC	Conference	30.00	Special Ed
194699	10/04/16	BUCKS COUNTY SCHOOL ADMIN. ASSOC.	BCSAA Membership J. Jaffe	80.00	Support Services
194700	10/04/16	BUILDER'S HARDWARE AND SPECIALTY COMPANY	Special Ed Operable Wall - Warwick	6,335.28	Oper/Maint Of Plant
194701	10/04/16	BUILDING SPECIALTIES	Acoustal Ceiling Supplies	770.18	Oper/Maint Of Plant
194702	10/04/16	CANON FINANCIAL SERVICES, INC.	DISTRICT WIDE COPIER LEASE	24,237.76	Regular Programs
194704	10/04/16	CAROLINA BIO SUPPLY CO. (STC)	Science Slides & Specimens 16/17, Qte#329797 SQ	4,669.08	Regular Programs
194705	10/04/16	CB WEST STUDENT ACTIVITIES	GIRLS BASKETBALL FUNDRAISER	3,033.50	Community Services
194706	10/04/16	CB-SOUTH STUDENT ACTIVITY ACCOUNT	GIRLS VOLLEYBALL FUNDRAISER	11,452.03	Community Services
194707	10/04/16	CENGAGE LEARNING	NATIONAL GEOGRAPHIC MATERIALS FOR ESL-MS PROGRAM	12,065.53	Other Instruc Progra
194709	10/04/16	CERAMIC SUPPLY INC.	SECONDARY ART BID SUPPLIES 16/17	6,726.59	Regular Programs
194710	10/04/16	CHARLES DECTIS PAINTING INC	Painting - District Wide	5,700.00	Oper/Maint Of Plant
194711	10/04/16	CHICAGO EDUCATION PUBLISHING CO.	SCIENCE COMPANION NOTEBOOKS FOR 2016-2017 - BUCK.	21,437.31	Regular Programs
194712	10/04/16	CHILD DEVELOPMENT SPECIALTIES	Professional Development Workshop	400.00	Community Services
194713	10/04/16	CNB SEWER AUTHORITY	SEWER USAGE FOR 2016-2017	2,099.58	Oper/Maint Of Plant
194714	10/04/16	COASTAL PUBLISHING GROUP, INC.	Weekly Thursday folder	745.00	Regular Programs
194715	10/04/16	COMMERCIAL ART SUPPLY	Sec Art Supplies NB 16/17	637.86	Regular Programs
194716	10/04/16	CORBETT, INC.	LIBRARY CHAIRS	6,591.98	School Library Servi
194717	10/04/16	CORE LOGIC TAX SERVICE	PARCEL #51-021-085-51-032-173-5306-51-007-011	12,397.73	WWT Tax Escrow

## October 4, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Amount	Function Description
194718	10/04/16	CORTINEO CREATIVE	Business Cards Principal/Assistant Principal	191.17	Regular Programs
194719	10/04/16	COURIER TIMES INC	ADVERTISING OF NOTICES/ADS 2016-2017	1,839.03	Board Services
194720	10/04/16	CURRICULUM ASSOCIATES, INC.	i-Ready for Middle School	12,279.00	Learning Support
194721	10/04/16	DICK BLICK COMPANY, INC.	p.o.#17000215	634.40	Regular Programs
194722	10/04/16	DIGITAL SOFTWARE SOLUTIONS, LLC.	File Maker Maintenance	3,000.00	Community Services
194725	10/04/16	DIRECT ENERGY	GAS FOR DISTRICT 2016-2017	2,268.90	Oper/Maint Of Plant
194726	10/04/16	DOYLESTOWN ELEC. SUPPLY CO.	Electrical Supplies	192.29	Oper/Maint Of Plant
194727	10/04/16	DOYLESTOWN POSTMASTER	postage	376.00	Office Of Principal
194728	10/04/16	DOYLESTOWN TOWNSHIP	WATER USAGE 2016-2017	948.52	Oper/Maint Of Plant
194729	10/04/16	DPL PAINTING INC	Painting of 4 classrooms, mailroom	6,500.00	Oper/Maint Of Plant
194730	10/04/16	DSI MEDICAL SERVICES INC.	Drug testing/site	100.00	Student Transportati
194731	10/04/16	EDMENTUM	Study Island License CB South 16-17	250.00	Learning Support
194732	10/04/16	EDUCERE, LLC	On-line Courses	5,538.00	Regular Programs
194733	10/04/16	ELITE AIR SYSTEMS	East - HVAC REPAIR	1,175.00	Oper/Maint Of Plant
194734	10/04/16	ENAMA, LAURA	ELEMENTARY SCIENCE BOOKS REIMBURSEMENT	144.65	Regular Programs
194737	10/04/16	ENGIE RESOURCES	ELECTRIC CHARGES FOR DISTRICT 2016-2017	186,130.28	Oper/Maint Of Plant
194738	10/04/16	EPIC DEVELOPMENTAL SERVICES	Blanket - Behavior Support Services	440.00	Special Ed
194739	10/04/16	FIDLER, JESSICA	tuition 16/17	687.00	Instruc Staff Develo
194740	10/04/16	FOX, BRIDGET	tuition reimb 16/17	447.50	Instruc Staff Develo
194741	10/04/16	FREEDOM MILLWORK	Carpentry Repair	264.03	Oper/Maint Of Plant
194742	10/04/16	FUDALA, LINDA	ESY Camp Reimbursement	3,600.00	Special Ed
194743	10/04/16	G & H SERVICE COMPANY	Scanner/Plotter Maintenance	690.00	Oper/Maint Of Plant
194744	10/04/16	GER SOLUTIONS LLC	Recycled Equipment	2,502.09	Oper/Maint Of Plant
194745	10/04/16	GROVE SUPPLY, INC.	Plumbing Supplies	77.46	Oper/Maint Of Plant
194746	10/04/16	HAJOCA CORPORATION	Plumbing Supplies	76.55	Oper/Maint Of Plant
194747	10/04/16	HAROLD OR DEBORAH THORNE	PARCEL #51 010 060	66.52	WWT Tax Escrow
194748	10/04/16	HELSEL, BRAD	red cross training for US Swim Coaches	770.00	Community Services
194749	10/04/16	IPS LASER EXPRESS	FOR INVOICING PURPOSES ONLY	1,890.00	Regular Programs
194750	10/04/16	JOHN L. AMMONS	Water Delivery Felds	300.00	Oper/Maint Of Plant
194751	10/04/16	JOHN OR MAGORZATA PRINAVERA	PARCEL #51 03104-001	423.60	WWT Tax Escrow
194752	10/04/16	K12 ENTERPRISE	SUPPORT SERVICES FOR K12 ENTERPRISE SOFTWARE 16-17	1,572.50	Support Services
194753	10/04/16	KAASA-MIDLANTIC LLC	PARCEL #51 007 026	91.28	WWT Tax Escrow
194754	10/04/16	KELLY, AMANDA	tuition reimb 16/17	1,550.00	Instruc Staff Develo
194755	10/04/16	KEYSTONE TREE EXPERTS	Tree Trimming & IPM	1,950.00	Oper/Maint Of Plant
194756	10/04/16	KINETIC REHABILITATION SERVICE	ESY Professional Services	4,395.00	Special Ed
194757	10/04/16	KING, KIMBERLY	Speech License Renewal	46.00	Special Ed

**October 4, 2016 Cash Requirements Fund 1**

Check No.	Check Date	Vendor Name	Description	Amount	Function Description
194758	10/04/16	KURTZ BROS	Yorczyk/Wallace/3rd Grade	309.41	Regular Programs
194759	10/04/16	LABOR LAW CENTER, INC	LABOR LAW POSTERS	558.60	Other Admin Services
194760	10/04/16	LAKESIDE EDUCATIONAL NETWORK	Blanket - Consulting Services	5,161.60	Special Ed
194761	10/04/16	LISHMAN FENCE	Grounds/Fencing	2,510.00	Oper/Maint Of Plant
194762	10/04/16	LRP PUBLICATIONS	LRP - Transition Materials	1,519.95	Learning Support
194763	10/04/16	MAILLIE LLP	AUDIT FEES 2016/17	5,000.00	Other Admin Services
194764	10/04/16	MARK OR SUSAN RITTER	PARCEL #51 013 159	195.82	WWT Tax Escrow
194765	10/04/16	MARKS, GINA	Mileage for child care	220.93	Community Services
194766	10/04/16	McGAHEY, SARAH	tuition reimb 16/17	1,550.00	Instruc Staff Develo
194767	10/04/16	MENNA JOAN	HB Mileage	37.26	Homebound Instructio
194768	10/04/16	MICHEL CO INC, R.E.	General Supplies	240.46	Oper/Maint Of Plant
194769	10/04/16	MID ATLANTIC SWIMMING	2017 Mid Atlantic Swim Registration	12,160.00	Community Services
194770	10/04/16	MORRIS BLACK & SONS, INC	Carpentry - Doors	1,860.00	Oper/Maint Of Plant
194771	10/04/16	MORRISON, CATHARINE	ESY - Speech & Language Reimbursement	680.00	Special Ed
194772	10/04/16	MUMFORD, AMANDA	Faculty Meeting Supplies Welcome Back	71.00	Office Of Principal
194773	10/04/16	MYERS, MICHELE	Michele Myers Induction Reimb	88.05	Instruc Staff Develo
194774	10/04/16	NASSP	NHS Membership Pins & Cards	795.60	Office Of Principal
194775	10/04/16	NATIONAL ENERGY CONTROL CORP	Pneumatic Controls	364.69	Oper/Maint Of Plant
194776	10/04/16	NEW BRITAIN FAMILY PRACTICE	pre employment drug test	20.00	Student Transportati
194777	10/04/16	NORTH STAR TEACHER RESOURCES	Bulletin Bd. Signs/Bookmarks	67.20	Regular Programs
194778	10/04/16	NORTH WALES WATER AUTHORITY	WATER USAGE 2016-2017	615.60	Oper/Maint Of Plant
194779	10/04/16	NSTA	NSTA 1 YR. MEMBERSHIP RENEWAL-ID #2030478	149.00	Regular Programs
194787	10/04/16	OFFICE BASICS	Office Basics Blanket - Spec.Ed.	9,338.10	Special Ed
194788	10/04/16	PA MUSIC EDUCATORS ASSOC. / PMEA	PMEA Membership	204.00	Regular Programs
194789	10/04/16	PAESSP	4 Registrations PA Prins Conf	3,480.00	Instruc Staff Develo
194790	10/04/16	PECO ENERGY	PECO - GAS 2016-2017	71,534.05	Oper/Maint Of Plant
194791	10/04/16	PEIRCE-PHELPS INC	HVAC Supplies	79.49	Oper/Maint Of Plant
194792	10/04/16	PETTY CASH LENAPE	PETTY CASH - REIMBURSEMENT	246.11	Regular Programs
194793	10/04/16	PETTY CASH MILL CREEK	PETTY CASH	238.26	Office Of Principal
194794	10/04/16	PETTY CASH PINE RUN	Petty Cash Pine Run	246.74	Office Of Principal
194795	10/04/16	PETTY CASH TITUS	Petty Cash Titus	266.75	Regular Programs
194796	10/04/16	PETTY CASH TRANSPORTATION	petty cash	393.70	Student Transportati
194797	10/04/16	PETTY CASH WARWICK	reimburse petty cash	226.25	Regular Programs
194798	10/04/16	PHILADELPHIA EXTRACT COMPANY	General Supplies	174.65	Oper/Maint Of Plant
194799	10/04/16	PLAQUES AND SUCH	SPORTS LETTERS/PINS	2,155.79	School Spon Athletic
194800	10/04/16	PUBLIC FINANCIAL MANAGEMENT	BUDGET MODEL SERVICES 16-17	15,000.00	Prior Year Expense

**October 4, 2016 Cash Requirements Fund 1**

Check No.	Check Date	Vendor Name	Description	Amount	Function Description
194804	10/04/16	PUBLIC SCH EMP RET SYSTEM	PURCHASE OF SERVICE 16-17	23,739.93	Fringe Benefits
194805	10/04/16	PYRAMID SCHOOL PRODUCTS	Gen Art Bid Supplies 2016/17,Qte#31516GA-CENTBUCKS	331.31	Regular Programs
194806	10/04/16	RL SENSENIG ROOFING	Doyle - Roof Repair	650.84	Oper/Maint Of Plant
194807	10/04/16	ROBERT S. WILMOT, JR., F.P.S.	Fire Safety Training	175.00	Community Services
194808	10/04/16	ROOS, JESSE	Reimbursement - Dunkin' Donuts	37.12	Support Services
194809	10/04/16	RUSSO MUSIC CENTER	Adapters	148.50	Computer-Assist Inst
194810	10/04/16	S & G WATER CONDITIONING	Water Treatment	140.00	Oper/Maint Of Plant
194811	10/04/16	SCHMIDT, BRIDGET	Blanket - Consulting Services	1,842.50	Special Ed
194812	10/04/16	SCHOLASTIC, INC.	Junior Scholastic Magazine	164.78	Regular Programs
194813	10/04/16	SCHOOL NEWSPAPER ONLINE	School Newspaper Online Publishing	325.00	Regular Programs
194814	10/04/16	SCOTT BACKOVICH COMMUNICATIONS	Student Assembly Speaker	1,250.00	Office Of Principal
194815	10/04/16	SHERWIN WILLIAMS CO	General Supplies	694.74	Oper/Maint Of Plant
194817	10/04/16	SIMPLEX GRINNELL LP	Sound/Fire Alarm Systems	2,317.75	Oper/Maint Of Plant
194818	10/04/16	SMITH PRINTS	Maintenance Uniforms	500.00	Oper/Maint Of Plant
194819	10/04/16	SOUTHERN DUTCHESS NEWS	Printing of School Newspaper	150.00	Regular Programs
194820	10/04/16	SUPERIOR PLUS ENERGY SERVICES, LLC	2016-2017 DIESEL	68,273.20	Student Transportati
194821	10/04/16	THE FULCRUM GUY	Full Service Diving Board Maintenance at CB South	2,650.00	Community Services
194822	10/04/16	THE WIRE GUYS	Maintenance/Repairs	360.00	Oper/Maint Of Plant
194823	10/04/16	TIMOTHY HANEY	PARCEL#51 015 010	38.12	WWT Tax Escrow
194824	10/04/16	TINSMAN BROS., INC.	Tech Ed Lumber Bid 2016/17	723.40	Regular Programs
194825	10/04/16	TOWNE LOCK SHOPPE	Lock/Key Repairs	125.00	Oper/Maint Of Plant
194826	10/04/16	TRISTATE HVAC EQUIPMENT	HVAC Repair	173.06	Oper/Maint Of Plant
194827	10/04/16	UNITED LENDER SERVICES	PARCEL #51-019-097	103.42	WWT Tax Escrow
194828	10/04/16	UNITED REFRIGERATION INC.	General Supplies	73.01	Oper/Maint Of Plant
194829	10/04/16	US GAMES, INC	Office Supplies	48.94	Regular Programs
194830	10/04/16	VARSITY	Cheer skirts	583.05	School Spon Athletic
194831	10/04/16	VERIZON	SUMMARY ACCT#215-182-9487 PHONE CHARGES 16-17	498.98	Support Services
194832	10/04/16	WADDELL, RYAN & BRITTANY	Private Tutor Reimb.	384.00	Special Ed
194833	10/04/16	WARRINGTON TOWNSHIP	Fire - Inspections	280.00	Oper/Maint Of Plant
194834	10/04/16	WARRINGTON TOWNSHIP W&S	WATER & SEWER USAGE FOR 2016-2017	4,895.97	Oper/Maint Of Plant
194835	10/04/16	WELLS FARGO REAL ESTATE TAX SERVICE LLC	PARCEL #51014533-347	2,615.99	WWT Tax Escrow
194836	10/04/16	WILLIAM FOSTER & SONS	Misc. Hardware	26.00	Oper/Maint Of Plant
194837	10/04/16	WOODRING, HANNAH	tuition reimb 15/16	236.00	Instruc Staff Develo
194838	10/04/16	WORKMAN, VALERIE	License Reimbursement	65.00	Pupil Health
194839	10/04/16	ZENCAK, MR. & MRS. KEVIN	ESY Camp Reimbursement	7,926.56	Special Ed
194840	10/04/16	ZOOM DRAIN & SEWER SERVICE	Drain Clean-Out - Unami	364.50	Oper/Maint Of Plant



## October 4, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Amount	Function Description
C010158	10/04/16	B & H PHOTO-VIDEO, INC.	TV Studio Paint	79.95	Regular Programs
C010159	10/04/16	BUCHANAN INGERSOLL & ROONEY PC	LEGAL FEES 2016-2017	4,316.00	Staff Relations/Nego
C010160	10/04/16	BUCHANAN INGERSOLL & ROONEY PC	LEGAL FEES 2016-2017	9,523.50	Staff Relations/Nego
C010161	10/04/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	157.10	Oper/Maint Of Plant
C010162	10/04/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	59.10	Oper/Maint Of Plant
C010163	10/04/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	112.26	Oper/Maint Of Plant
C010164	10/04/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	391.75	Oper/Maint Of Plant
C010165	10/04/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	470.10	Oper/Maint Of Plant
C010166	10/04/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	156.70	Oper/Maint Of Plant
C010167	10/04/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	313.40	Oper/Maint Of Plant
C010168	10/04/16	CRITERION LABORATORIES, INC.	Asbestos Removal	695.00	Oper/Maint Of Plant
C010169	10/04/16	CRITERION LABORATORIES, INC.	Asbestos Removal	320.00	Oper/Maint Of Plant
C010170	10/04/16	CRITERION LABORATORIES, INC.	Asbestos Removal	695.00	Oper/Maint Of Plant
C010171	10/04/16	FISHER & SON CO., INC.	Grounds Supplies	8,820.00	Oper/Maint Of Plant
C010172	10/04/16	JOHNSTONE SUPPLY	General Supplies	107.55	Oper/Maint Of Plant
C010173	10/04/16	PHILIP ROSENAU CO., INC.	Custodial Supplies	71.54	Oper/Maint Of Plant
C010174	10/04/16	PHILIP ROSENAU CO., INC.	Custodial Supplies	635.60	Oper/Maint Of Plant
C010175	10/04/16	PHILIP ROSENAU CO., INC.	Custodial Supplies	1,080.34	Oper/Maint Of Plant
C010176	10/04/16	PHILIP ROSENAU CO., INC.	Custodial Supplies	1,942.29	Oper/Maint Of Plant
C010177	10/04/16	PHILIP ROSENAU CO., INC.	Custodial Supplies	12,948.22	Oper/Maint Of Plant
C010178	10/04/16	SIEMENS INDUSTRY, INC	Fire Alarm Systems	4,875.00	Oper/Maint Of Plant
C010179	10/04/16	TOZOUR-TRANE	HVAC Services	1,177.75	Oper/Maint Of Plant
C010180	10/04/16	TOZOUR-TRANE	HVAC Services	1,327.75	Oper/Maint Of Plant
C010181	10/04/16	TOZOUR-TRANE	HVAC Services	864.00	Oper/Maint Of Plant
C010182	10/04/16	TOZOUR-TRANE	HVAC Services	873.00	Oper/Maint Of Plant
C010183	10/04/16	TOZOUR-TRANE	HVAC Services	1,643.50	Oper/Maint Of Plant
C010184	10/04/16	TOZOUR-TRANE	HVAC Services	864.00	Oper/Maint Of Plant
C010185	10/04/16	TOZOUR-TRANE	HVAC Services	1,690.00	Oper/Maint Of Plant
C010185	10/04/16	TOZOUR-TRANE	HVAC Services	563.25	Oper/Maint Of Plant
C010187	10/04/16	TOZOUR-TRANE	HVAC Services	1,276.25	Oper/Maint Of Plant
C010188	10/04/16	TOZOUR-TRANE	HVAC Services	563.25	Oper/Maint Of Plant
C010189	10/04/16	TOZOUR-TRANE	HVAC Services	1,579.00	Oper/Maint Of Plant
C010190	10/04/16	TOZOUR-TRANE	HVAC Services	1,929.25	Oper/Maint Of Plant
C010191	10/04/16	WEINSTEIN SUPPLY	Plumbing Supplies	2,823.53	Oper/Maint Of Plant
<b>Grand Total</b>				<b>775,698.52</b>	

## September 22, 2016 Cash Requirements Fund 5

Check No.	Check Date	Vendor Name	Description	Amount	Function Description
00800	09/22/16	AMERICAN KITCHEN MACHINERY	KITCHEN EQUIPMENT REPAIRS 2016-2017	2,222.90	Food Service
00801	09/22/16	BARBARA TILLEY	CAFE REFUND	19.40	Deferred Revenue
00802	09/22/16	CAROLE SERVIDIO	CAFE REFUND	26.05	Deferred Revenue
00803	09/22/16	DAWN BULLOCK	CAFE REFUND	10.00	Deferred Revenue
00804	09/22/16	DEANNA KEENLEY	CAFE REFUND	87.35	Deferred Revenue
00805	09/22/16	ELIZABETH VIBBER	CAFE REFUND	18.65	Deferred Revenue
00806	09/22/16	HOBART CORPORATION	KITCHEN EQUIPMENT REPAIRS 2016-2017	546.30	Food Service
00807	09/22/16	IPS LASER EXPRESS	Printers for Aramark	1,060.00	Machinery & Equipment
00808	09/22/16	JACQUELYN RAMO	CAFE REFUND	4.15	Deferred Revenue
00809	09/22/16	JANET CLARK	CAFE REFUND	3.15	Deferred Revenue
00810	09/22/16	JODI ENTENBERG	CAFE REFUND	7.25	Deferred Revenue
00811	09/22/16	JULIA TRAINA	CAFE REFUND	107.30	Deferred Revenue
00812	09/22/16	KAREN WONG	CAFE REFUND	18.90	Deferred Revenue
00813	09/22/16	Lynn Pawelski	CAFE REFUND	196.95	Deferred Revenue
00814	09/22/16	MARYANNE GILLER	CAFE REFUND	9.40	Deferred Revenue
00819	09/22/16	NEW HOPE REFRIGERATION	p.o.17001077	30,802.60	Food Service
CF00495	09/22/16	INSINGER MACHINE CO.	KITCHEN EQUIPMENT REPAIRS 2016-2017	107.69	Food Service
CF00496	09/22/16	INSINGER MACHINE CO.	KITCHEN EQUIPMENT REPAIRS 2016-2017	741.93	Food Service
CF00497	09/22/16	INSINGER MACHINE CO.	KITCHEN EQUIPMENT REPAIRS 2016-2017	203.94	Food Service
CF00498	09/22/16	INSINGER MACHINE CO.	KITCHEN EQUIPMENT REPAIRS 2016-2017	437.31	Food Service
CF00499	09/22/16	INSINGER MACHINE CO.	KITCHEN EQUIPMENT REPAIRS 2016-2017	235.95	Food Service
CF00500	09/22/16	INSINGER MACHINE CO.	KITCHEN EQUIPMENT REPAIRS 2016-2017	240.01	Food Service
CF00501	09/22/16	INSINGER MACHINE CO.	KITCHEN EQUIPMENT REPAIRS 2016-2017	136.20	Food Service
CF00502	09/22/16	INSINGER MACHINE CO.	p.o.#17001114	366.39	Food Service
<b>Grand Total</b>				<b>37,609.77</b>	



CENTRAL BUCKS SCHOOL DISTRICT

*LEADING THE WAY*

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: October 10, 2016

SUBJECT: Finance/Architect Proposal

TIME PERIOD: 2016-2017 School Year

AMOUNT: \$4,800.00  
(if applicable)

BUDGET: 3-4500-000-14-000-00-00

ADMINISTRATOR/  
SUPERVISOR: John J. Kopicki

REQUESTED ACTION: Approval to award a contract to Daley+Jalboot Architects Inc. for field renovations at Central Bucks High School-West in the amount of \$4,800.

RECOMMENDATION: Request approval from the Board.



**DALEY+JALBOOT**  
Architects Inc

September 29, 2016

Mr. Timothy Donovan, Principal  
Central Bucks West High School  
375 West Court Street  
Doylestown, PA 18901

Re: Field Renovations  
Central Bucks West

Dear Tim,

Thank you for the tour of the current fields west of the tennis courts and the discussion related to possible upgrades to these fields. As I noted, I believe that the best path for this project is a two-step process. Number one is to complete a parcel master plan study to determine the best layout, including a scope of work, possible phasing, and associated cost estimates for each project component. Number two will be to establish the first phase scope of work, prepare construction documents, bid the project, and complete the construction.

The following is a proposal to complete the first step, the parcel master plan. The scope of our professional services will be to:

- Prepare a new base drawing of the existing conditions working from the drawings you provided. We will make a site visit to confirm the accuracy of the existing drawing. The new base drawing will be generated in Revit an Autocad computer program.
- We will meet with your team to confirm the goals of the project and the program needs for each component of the project. The requirements for each field and team will be confirmed.
- Working from the established project goals and needs, we will generate alternate layouts for the parcel. This will include possible locations for each of the fields and related support facilities. We will meet with your team to review these layouts to determine the design that best meets your goals.
- Following review of the alternate layouts, we will refine the preferred layout. A presentation plan will be prepared to present to the Administration, Board, and Community.
- Cost estimates for each component of the plan will be provided to generate an overall project cost.
- Possible phasing of the project will be established based on the design and the costs.
- As part of our services, we will attend any meeting that would benefit the School District.

The fee for these services is a not to exceed of \$4,800. This fee has been developed based on the following time breakdown:

▪ Base drawings and on site review:	08 hours
▪ Goals and needs meeting:	04 hours
▪ Alternate layouts and review meeting:	20 hours
▪ Presentation plan drawing:	08 hours
▪ Cost estimates:	08 hours
▪ <u>Phasing plan</u>	<u>04 hours</u>
▪ Total	48 hours

We will invoice our services for this study at \$100 per hour, against the not to exceed amount. Reimbursable expenses for printing, plots, and mileage will be invoiced at our cost, these are not included in the not to exceed figure.

Please let me know if you have any questions regarding this proposal. Thank you for this opportunity.

Sincerely,

A handwritten signature in black ink that reads "TOM". The letters are stylized and connected.

Thomas W. Daley, AIA  
DALEY + JALBOOT ARCHITECTS, Inc.



CENTRAL BUCKS SCHOOL DISTRICT

*LEADING THE WAY*

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: October 10, 2016

SUBJECT: School Board Policy 806 - Child Abuse

TIME PERIOD: 2016-2017 School Year

AMOUNT:  
(if applicable) Not Applicable

BUDGET: Not Applicable

ADMINISTRATOR/  
SUPERVISOR: Ms. Andrea L. DiDio-Hauber, Director of Human Resources

REQUESTED ACTION: Remove School Board Policy 806 - Child Abuse from the table and approve

RECOMMENDATION: Approval of School Board Policy 806 - Child Abuse



Book	Policy Manual
Section	800 Operations
Title	Child Abuse
Number	806
Status	Second Reading

## Legal

1. 24 P.S. 1205.6
2. 23 Pa. C.S.A. 6301 et seq
3. Pol. 333
4. Pol. 818
5. 23 Pa. C.S.A. 6303
6. 24 P.S. 111
7. 23 Pa. C.S.A. 6344
8. 18 Pa. C.S.A. 7508.2
9. 42 Pa. C.S.A. 9799.12
10. 42 Pa. C.S.A. 9799.24
11. 23 Pa. C.S.A. 6311
12. Pol. 302
13. Pol. 304
14. Pol. 305
15. Pol. 306
16. 23 Pa. C.S.A. 6344.3
17. 23 Pa. C.S.A. 6344.4
18. Pol. 309
19. Pol. 916
20. Pol. 317.1
21. 24 P.S. 2070.1a
22. Pol. 824
23. 23 Pa. C.S.A. 6318
24. 23 Pa. C.S.A. 6319
25. 18 Pa. C.S.A. 4906.1
26. 18 Pa. C.S.A. 4958
27. 23 Pa. C.S.A. 6320
28. 23 Pa. C.S.A. 6305
29. 23 Pa. C.S.A. 6313
30. 23 Pa. C.S.A. 6314
31. 24 P.S. 1302.1-A
32. 24 P.S. 1303-A
33. 22 PA Code 10.2
34. 22 PA Code 10.21
35. 22 PA Code 10.22
36. Pol. 805.1
37. 23 Pa. C.S.A. 6346
38. 23 Pa. C.S.A. 6368



24 P.S. 1301-A et seq

22 PA Code 10.1 et seq

24 P.S. 1527

24 P.S. 2070.1a et seq

18 Pa. C.S.A. 4304

Pol. 317

### **Authority**

The Board requires district employees, independent contractors and volunteers to comply with **the** identification and reporting requirements for suspected child abuse, as well as the training requirement for recognition and reporting of child abuse in order to comply with the Child Protective Services Law and the School Code.[1][2][3][4]

### **Definitions**

The following words and phrases, when used in this policy, shall have the meaning given to them in this section:

**Adult - an individual eighteen (18) years of age or older.**[5]

**Bodily injury** - impairment of physical condition or substantial pain.[5]

**Certifications - refers to the child abuse history clearance statement and state and federal criminal history background checks required by the Child Protective Services Law and/or the School Code.**[6][7]

**Child** - an individual under eighteen (18) years of age.[5]

**Child abuse** - intentionally, knowingly or recklessly doing any of the following:[5]

1. Causing bodily injury to a child through any recent act or failure to act.
2. Fabricating, feigning or intentionally exaggerating or inducing a medical symptom or disease which results in a potentially harmful medical evaluation or treatment to the child through any recent act.
3. Causing or substantially contributing to serious mental injury to a child through any act or failure to act or a series of such acts or failures to act.
4. Causing sexual abuse or exploitation of a child through any act or failure to act.
5. Creating a reasonable likelihood of bodily injury to a child through any recent act or failure to act.
6. Creating a likelihood of sexual abuse or exploitation of a child through any recent act or failure to act.
7. Causing serious physical neglect of a child.
8. Engaging in any of the following ~~recent~~ acts:

- a. Kicking, biting, throwing, burning, stabbing or cutting a child. ~~in a manner that endangers the child.~~
  - b. Unreasonably restraining or confining a child, based on consideration of the method, location or the duration of the restraint or confinement.
  - c. Forcefully shaking a child under one (1) year of age.
  - d. Forcefully slapping or otherwise striking a child. ~~under one (1) year of age.~~
  - e. Interfering with the breathing of a child.
  - f. Causing a child to be present **during the** operation of methamphetamine laboratory. ~~provided that the violation is being investigated by law enforcement.~~  
[8]
  - g. Leaving a child unsupervised with an individual, other than the child's parent, who the actor knows or reasonably should have known **was** required to register as a Tier II or Tier III sexual offender **or** has been determined to be a sexually violent predator **or** sexually violent delinquent.[9][10]
9. Causing the death of the child through any act or failure to act.

The term **child abuse** does not include physical contact with a child that is involved in normal participation in physical education, athletic, extracurricular or recreational activities. Also excluded from the meaning of the term **child abuse** is the use of reasonable force by a person responsible for the welfare of a child for purposes of supervision, control or safety, provided that the use of force:

1. Constitutes incidental, minor or reasonable physical contact in order to maintain order and control;
2. Is necessary to quell a disturbance or remove a child from the scene of a disturbance that threatens property damage or injury to persons;
3. Is necessary for self-defense or defense of another;
4. Is necessary to prevent the child from self-inflicted physical harm; or
5. Is necessary to gain possession of weapons, controlled substances or other dangerous objects that are on the person of the child or in the child's control.

**Direct contact with children** - the possibility of care, supervision, guidance or control of children or routine interaction with children.[1]

**Independent contractor** - an individual **other than a school employee** who provides a program, activity or service who is otherwise responsible for the care, supervision, guidance or control of children **pursuant to a contract**. The term does not **apply to administrative or other support personnel unless the administrative or other support personnel have direct contact with children.**[5][11]

**Perpetrator** - a person who has committed child abuse and is a parent/guardian of the child; a spouse or former spouse of the child's parent/guardian; a paramour or former paramour of the child's parent/guardian; an individual fourteen (14) years of age or older who is responsible for the child's welfare **or who has direct contact with children as an employee of child-care services, a school or through a program activity or service;**

**an individual fourteen (14) years of age or older** who resides in the same home as the child; or an **adult** who does not reside in the same home as the child but is related within the third degree of consanguinity or affinity by birth or adoption to the child. **Only the following may be considered a perpetrator solely based upon a failure to act: a parent/guardian of the child; a spouse or former spouse of the child's parent/guardian; a paramour or former paramour of the child's parent/guardian; an adult responsible for the child's welfare; or an adult who resides in the same home as the child.**[5]

**Person responsible for the child's welfare** - a person who provides permanent or temporary care, supervision, mental health diagnosis or treatment, training or control of a child in lieu of parental care, supervision and control.[5]

**Program, activity or service** - any of the following in which children participate and which is sponsored by a school or a public or private organization:[5]

1. A youth camp or program.
2. A recreational camp or program.
3. A sports or athletic program.
4. **A community or social** outreach program.
5. An enrichment **or educational** program.
6. A troop, club or similar organization.

**Recent act or failure to act** - any act or failure to act committed within two (2) years of the date of the report to the Department of Human Services of the Commonwealth or county agency.[5]

**Routine interaction** - regular and repeated contact that is integral to a person's employment or volunteer responsibilities.[5]

**School employee** - an individual who is employed by a school or who provides a program, activity or service sponsored by a school. The term **does not apply to administrative or other support personnel unless the administrative or other support personnel have direct contact with children.**[5]

**Serious mental injury** - a psychological condition, as diagnosed by a physician or licensed psychologist, including the refusal of appropriate treatment, that:[5]

1. Renders a child chronically and severely anxious, agitated, depressed, socially withdrawn, psychotic or in reasonable fear that the child's life or safety is threatened.
2. Seriously interferes with a child's ability to accomplish age-appropriate developmental and social tasks.

**Serious physical neglect** - any of the following when committed by a perpetrator that endangers a child's life or health, threatens a child's well-being, causes bodily injury or impairs a child's health, development or functioning:[5]

1. A repeated, prolonged or egregious failure to supervise a child in a manner that is appropriate considering the child's developmental age and abilities.

2. The failure to provide a child with adequate essentials of life, including food, shelter or medical care.

**Sexual abuse or exploitation** - any of the following:[5]

1. The employment, use, persuasion, inducement, enticement or coercion of a child to engage in or assist another individual to engage in sexually explicit conduct, which includes, but is not limited to, the following:
  - a. Looking at the sexual or other intimate parts of a child or another individual for the purpose of arousing or gratifying sexual desire in any individual.
  - b. Participating in sexually explicit conversation either in person, by telephone, by computer, **by texting**, or by a computer-aided device for the purpose of sexual stimulation or gratification of any individual.
  - c. Actual or simulated sexual activity or nudity for the purpose of sexual stimulation or gratification of any individual.
  - d. Actual or simulated sexual activity for the purpose of producing visual depiction, including photographing, videotaping, computer depicting or filming.

~~The conduct described above does not include consensual activities between a child who is fourteen (14) years of age or older and another person who is fourteen (14) years of age or older and whose age is within four (4) years of the child's age.~~

2. Any of the following offenses committed against a child: rape; statutory sexual assault; involuntary deviate sexual intercourse; sexual assault; institutional sexual assault; aggravated indecent assault; indecent assault; indecent exposure; incest; prostitution; sexual abuse; unlawful contact with a minor; or sexual exploitation.

**Student** - an individual enrolled in a district school under eighteen (18) years of age.[5]

**Volunteer** - an **unpaid adult** individual, **who, on the basis of the individual's role as an integral part of a regularly scheduled** program, activity or service is a person responsible for the **child's** welfare or has direct contact with children.[11]

**Delegation of Responsibility**

In accordance with Board policy, the Superintendent or designee shall:

1. Require each candidate for employment to submit an official child abuse clearance statement and **state and federal criminal history background checks (certifications)** as required by law.[6][7][12][13][14][15]
2. Require each applicant for transfer or reassignment to submit **the required certifications** unless the applicant is applying for a transfer from one position as a district employee to another position as a district employee of this district and the applicant's **certifications are** current.[16][17][18]

School employees **and** independent contractors shall obtain and submit new **certifications** every **sixty (60)** months.[17]

**Certification requirements for volunteers are addressed separately in Board Policy 916.**[19]

The Superintendent or designee shall annually inform students, parents/guardians, independent contractors, volunteers and staff regarding the contents of this Board policy.

The Superintendent or designee shall annually notify district staff, independent contractors, and volunteers of their responsibility for reporting child abuse in accordance with Board policy and administrative regulations.

## **Guidelines**

### Training

The school district, and independent contractors of the school district, shall provide their employees who have direct contact with children with mandatory training on child abuse recognition and reporting, **and completed certificate provided to Human Resources**. The training shall include, but not be limited to, the following topics:[1][20][3][4]

1. Recognition of the signs of abuse and sexual misconduct and reporting requirements for suspected abuse and sexual misconduct.
2. Provisions of the Educator Discipline Act, including mandatory reporting requirements. [21][20]
3. District policy related to reporting of suspected abuse and sexual misconduct.
4. Maintenance of professional and appropriate relationships with students.[22]

Employees are required to complete a minimum of three (3) hours of training every five (5) years.[1]

**The district will make available training on child abuse recognition and reporting for all volunteers.**

### Duty to Report

School employees, independent contractors and volunteers shall make a report of suspected child abuse if they have reasonable cause to suspect that a child is the victim of child abuse under any of the following circumstances:[11]

1. The school employee, independent contractor or volunteer comes into contact with the child in the course of employment, occupation and the practice of a profession or through a regularly scheduled program, activity or service.
2. The school employee, independent contractor or volunteer is directly responsible for the care, supervision, guidance or training of the child.
3. A person makes a specific disclosure to a school employee, independent contractor or volunteer that an identifiable child is the victim of child abuse.
4. An individual fourteen (14) years of age or older makes a specific disclosure to a school employee, independent contractor or volunteer that s/he has committed child abuse.

A child is not required to come before the school employee, independent contractor or volunteer in order for that individual to make a report of suspected child abuse.[11]

A report of suspected child abuse does not require the identification of the person responsible for the child abuse.[11]

Any person who, in good faith, makes a report of suspected child abuse, regardless of whether the report is required, cooperates with an investigation, testifies in a proceeding, or engages in other action authorized by law shall have immunity from civil and criminal liability related to those actions.[23]

Any person required to report child abuse who willfully fails to do so may be subject to disciplinary action and criminal prosecution.[24]

Any person who intentionally or knowingly makes a false report of child abuse or intentionally or knowingly induces a child to make a false claim of child abuse may be subject to disciplinary action and criminal prosecution.[25]

Any person who engages in intimidation, retaliation, or obstruction in the making of a child abuse report or the conducting of an investigation into suspected child abuse may be subject to disciplinary action and criminal prosecution.[26]

The district shall not discriminate or retaliate against any person for making, in good faith, a report of suspected child abuse.[27]

#### Reporting Procedures

School employees, independent contractors or volunteers who suspect child abuse shall immediately make a written report of suspected child abuse using electronic technologies ([www.compass.state.pa.us/cwis](http://www.compass.state.pa.us/cwis)) or an oral report via the statewide toll-free telephone number (1-800-932-0313). A person making an initial oral report of suspected child abuse must also submit a written electronic report within forty-eight (48) hours after the oral report. Upon receipt of an electronic report, the electronic reporting system will automatically respond with a confirmation, providing the district with a written record of the report.[28][11][29]

A school employee, independent contractor or volunteer who makes a report of suspected child abuse shall immediately, after making the initial report, notify the school principal and if the initial report was made electronically, also provide the principal with a copy of the report confirmation. The school principal shall then immediately notify the Superintendent or designee that a child abuse report has been made and if the initial report was made electronically, also provide a copy of the report confirmation.[28][11][29]

When a report of suspected child abuse is made by a school employee, independent contractor or volunteer as required by law, the school district is not required to make more than one (1) report. An individual otherwise required to make a report who is aware that an initial report has already been made by a school employee, independent contractor or volunteer is not required to make an additional report. The person making an initial oral report is responsible for making the follow-up written electronic report within forty-eight (48) hours, and shall provide the school principal with a copy of the report confirmation promptly after the written electronic report has been filed. The principal shall in turn provide a copy of the report confirmation to the Superintendent or designee.[28][11][29]

When necessary to preserve potential evidence of suspected child abuse, a **Principal or designee** ~~school employee~~ may, after the initial report is made, take or cause to be taken photographs of the child who is the subject of the report. **Superintendent will be notified prior to photographing the child.** Any such photographs shall be sent to the county agency at the time the written report is sent or within forty-eight (48) hours after a report is made by electronic technologies or as soon thereafter as possible. The school principal shall be notified whenever such photographs are taken.[30]

If the Superintendent or designee reasonably suspects that conduct being reported involves an incident required to be reported under the Safe Schools Act, the Superintendent or designee shall inform local law enforcement, in accordance with applicable law, regulations and Board policy. ~~[31][32][33][34][35][36]~~

#### Investigation

The school principal shall facilitate the cooperation with the Department of Human Services of the Commonwealth or the county agency investigating a report of suspected child abuse, including permitting authorized personnel to interview the child while in attendance at school. ~~[11][37]~~

Upon notification that an investigation involves suspected child abuse by a school employee, the **Director of Human Resources, the principal/supervisor** shall immediately implement ~~a plan of supervision or alternative arrangement~~ **place employee in alternate assignment, or place on leave until investigation is completed that has been approved by the Superintendent** for the school employee under investigation. ~~The plan of supervision or alternative arrangement shall be submitted to the county agency for approval.~~ ~~[38]~~

**PSBA Revision 10/15 © 2015 PSBA**

Last Modified by Sharon Reiner on September 28, 2016



CENTRAL BUCKS SCHOOL DISTRICT

*LEADING THE WAY*

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: October 10, 2016

SUBJECT: Personnel Items

TIME PERIOD: September 28, 2016 through October 5, 2016

AMOUNT:  
(if applicable) N/A

BUDGET: Various

ADMINISTRATOR/  
SUPERVISOR: Andrea L. DiDio-Hauber

REQUESTED ACTION: Personnel Items:  
Retirements/Resignations, Terminations, Leaves of Absence  
Appointments - Professional and Support Staff  
Classification Changes  
Community School Staff  
Per Diem Substitutes Professional and Support Staff  
EDR Lists

RECOMMENDATION: Approval of personnel items.



## Human Resources Agenda - October 10, 2016

### RETIREMENTS/RESIGNATIONS/TERMINATIONS

#### RETIREMENTS:

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE</u>
Robert S. Amenta	Building Comp Specialist	ESC	12/31/2016

#### RESIGNATIONS:

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE</u>
Lauren Mary Ahrens	Comm Sch Swim Program	CB South	9/1/2016
Katie E. Foley	Building Substitute	CB South	9/8/2016
Tracey Fredendall	Spec Ed Asst	Holicong	9/26/2016
Riley D. Jongeneel	Comm Sch Swim Program	CB East	9/1/2016
Thomas Parsons	Comm Sch Swim Program	CB South	9/1/2016
Robert L. Thompson	School Bus Driver	Transportation	8/1/2016

#### TERMINATIONS:

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE</u>	<u>REASON</u>
Marcelous T. Jones	Coach	Holicong	9/5/2016	Job Abandonment
Ronald G. Vierling	Custodian	Bridge Valley	9/20/2016	All leave exhausted

### LEAVE OF ABSENCE

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>FROM</u>	<u>TO</u>
Debra Campbell	Spec Ed Teaching Asst	Butler	10/4/2016	1/3/2017
Erika N. Canterbury	Reg Ed Teaching Asst	Butler	11/14/2016	12/9/2016
Mark Corson	Bus Mechanic "A"	Transportation	9/19/2016	TBD
Gabrielle Feliciani	Social Studies Teacher	Lenape	9/26/2016	1/26/2017
Samantha Fink	Mathematics Teacher	Tamanend	1/14/2017	Aug 2017 (1st Tchr Day)
Kimberly Susan Foulke	Elementary Teacher	Butler	11/19/2016	Aug 2017 (1st Tchr Day)
Jerry Heisterman	Building Utility	Butler	9/28/2016	4 - 6 Weeks
Russell L. Hollenbach	Custodian	Cold Spring	9/23/2016	10/14/2016
Kristina L. Holloway	Librarian	Tamanend	9/19/2016	10/7/2016
Ildiko Jones	Reg Ed Teaching Asst	Bridge Valley	9/19/2016	Intermittant
Linda Jones	Spec Ed Teaching Asst	Cold Spring	9/19/2016	TBD
Lynne A. Levenson	Spanish Teacher	Tohickon	1/3/2017	Aug 2017 (1st Tchr Day)
Claire A. Melvin	Elementary Teacher	Warwick	12/23/2016	Aug 2017 (1st Tchr Day)
Jennifer M. Opdyke	Assistant Principal	Groveland	1/3/2017	3/6/2017
Sean Patrick Quinlan	Custodian	CB West	9/6/2016	TBD
William Reynolds	Mathematics Teacher	Tamanend	10/25/2016	TBD
Kathleen Rosenthal	Elementary Teacher	Gayman	9/9/2016	12/2/2016
Sara Smith	(.62 FTE)Title 1 Instr Asst	Doyle	9/21/2016	TBD
Kathleen N. Veisz	Special Ed Teacher	Butler	9/26/2016	12 Weeks
Arlene Wetherill	School Bus Driver	Transportation	9/6/2016	Intermittant

**Human Resources Agenda - October 10, 2016**

**APPOINTMENT OF LTS EMPLOYEES**

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>FROM / TO</u>	<u>SALARY</u>	<u>SALARY COLUMN/STEP</u>
Elizabeth M. Taylor	English Teacher	CB South	9/26/2016 - End of 2016-17 SY	\$45,254	BS + 0 Credits / Step 1

**APPOINTMENT OF LTPD EMPLOYEES - \$150.00 per day**

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>FROM</u>	<u>TO</u>
Raymond Keck	Librarian	Tamanend	9/19/2016	TBD
Katie Lynn O'Donnell	Elementary Teacher	Kutz	10/5/2016	1/25/2017
Melissa Sharp	Elementary Teacher	Jamison	9/12/2016	9/30/2016

**BUILDING SUBSTITUTES**

<u>NAME</u>	<u>BUILDING</u>	<u>EFFECTIVE</u>	<u>SALARY P/DAY / DAYS P/YEAR</u>
Magdalena Bartnikowska	Floating	10/10/2016	\$125 / 150
Alyssa Basko	Floating	10/10/2016	\$125 / 150
Alex W. Copenhagen	Floating	10/10/2016	\$125 / 150
Alexis Davenport	Floating	10/10/2016	\$125 / 150
Karen DeLise	Floating	10/10/2016	\$125 / 150
Steven Fitts	Tamanend	10/10/2016	\$125 / 150
Katie Fitzpatrick	Floating	10/10/2016	\$125 / 150
Connie Goochee	CB South	10/10/2016	\$125 / 150
Mohamed C. Hussein	Floating	10/10/2016	\$125 / 150
Sunny Hwang	Floating	10/10/2016	\$125 / 150
Laura Killion	Floating	10/10/2016	\$125 / 150
Nicolette Kreppel	Doyle	10/10/2016	\$125 / 150
Aimee Lampke	Floating	10/10/2016	\$125 / 150
Megan J. McClure	CB East	10/10/2016	\$125 / 150
Samantha Mutchnick	Kutz	10/10/2016	\$125 / 150
Michael J. Simmons	Unami	10/10/2016	\$125 / 150
Steven J. Sliwinski	Floating	10/10/2016	\$125 / 150
Jennifer Stoler	Floating	10/10/2016	\$125 / 150
Mary Frances Taloricco	Floating	10/10/2016	\$125 / 150
Tyler Wharton	Floating	10/10/2016	\$125 / 150
Kimberly Zajac	Floating	10/10/2016	\$125 / 150

**APPOINTMENT OF SUPPORT EMPLOYEES**

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFF DATE</u>	<u>SALARY</u>
Joanne Clark	(.75 FTE) Duty Assistant	Butler	9/19/2016	\$12.63 p/hr
Susan Ellen Haschets	Personal Care Asst	Kutz	9/26/2016	\$14.43 p/hr
Tyler McClosky	(.99 FTE) Special Ed Asst	Cold Spring	9/19/2016	\$14.93 p/hr
Courtney McManus	(.99 FTE) Special Ed Asst	CB South	9/21/2016	\$14.43 p/hr
Melissa Ann Schulz	(.99 FTE) Special Ed Asst	Holicong	8/31/2016	\$14.43 p/hr
Rosalie Wilks	Personal Care Asst	Tohickon	9/19/2016	\$14.93 p/hr

**Human Resources Agenda - October 10, 2016**

**STATUS/CHANGE OF ASSIGNMENT**

<u>NAME</u>	<u>POSITION FROM / TO</u>	<u>BUILDING</u>	<u>EFFECTIVE DA</u>	<u>PREV SALARY</u>	<u>NEW SALARY</u>
Lauren N. Foreman	Dist Float Sub to LTPD Sub	Gayman	9/13/16 - 12/1/16	\$125 p/day	\$150 p/day
Frank Hamilton	Custodian Floater to 2nd Shift Cust	Kutz/Lenape	9/29/2016 TEMP Position	\$19.09 p/hr	No Change
Maureen Kleinschmidt	(.75 FTE) .67 Title 1 w/.08 Reg Ed to (.83 FTE) .75 Title 1 w/.08 Reg Ed	Barclay	9/19/2016	\$18.16 p/hr	No Change
Angelica Kolokithias	LTPD Sub to (1.0 FTE) Spec Ed Asst	Bridge Valley	11/7/2016	\$150 p/day	\$14.93 p/hr
Kenneth Lynch	Cust to Float Head Cust	District Wide	9/21/16-12/23/16	\$19.09 p/hr	\$20.03 p/hr
Megan Gayle Mazer	(.50 FTE) PCA to (1.0 FTE) PCA	Jamison	9/19/2016	\$14.43 p/hr	\$14.93 p/hr
Jacqueline Neetzow	Spec Ed Asst to LTPD	CB East	9/12/16 - 1/25/17	\$14.43 p/hr	\$150 p/day
Carol Anne Parsons	Float Cust to Floating Head Cust	District Wide	3/27/17 - 6/16/17	16.21 p/hr	20.03 p/hr
Victoria Prendergast	LTPD to LTS	Lenape	8/31/16 - 1/26/17	\$19.75 p/hr	\$47,222 (Prorated)
Richard Thomas Sutton	Custodian to Floating Head Cust	District Wide	1/2/17 - 3/4/17	16.42 p/hr	\$20.03 p/hr
Jennifer Lynn Thompson	Bus Driver/Gen Sec to B Mechanic Print Shop	ESC	11/7/2016	\$21.46 p/hr 10/3/16 - 11/4/16	\$27.80 p/hr eff 11/7/16

**ADDITIONAL ASSIGNMENT/DUTY**

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE DA</u>	<u>ADDL SALARY</u>	<u>SCHEDULE</u>
Stacy Cunningham	SAL Head Coach	CB East	9/28/2016	\$16.00 p/hr	3hrs p/day, 5days p/wk
Kerry Doh	(.15 FTE) Comm Sch Instr 2	Pine Run	9/27/2016	\$17.65 p/hr	1.5hrs p/day, 3days p/wk
Christopher Gay	After Sch Detention Montr	Tohickon	9/6/2016	\$15.57	As needed
Matthew Palmer	Detention Moderator	Holicong	9/19/2016	\$15.57 p/hr	1 day p/wk

**COMMUNITY SCHOOL- SUPPORT STAFF**

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE DA</u>	<u>SAL P/HOUR</u>	<u>SCHEDULE</u>
Andrea E. Blaser	(.5 FTE) Asst Swim Coach	CB South	9/28/2016	\$13.90 p/hr	3 hrs p/day, 5 days p/wk
Henry Dale Mackensen	(.5 FTE) SAL Asst Coach	CB East	9/28/2016	\$13.90 p/hr	3 hrs p/day, 5 days p/wk
Hallie J. West	(.20 FTE) Student Swim Inst	CB East	9/28/2016	\$8.40 p/hr	3 hrs p/day, 2 days p/wk

**APPROVAL OF PER DIEM SUBSTITUTE TEACHERS**

At the approved salary rate of \$95/day for the 2016-2017 school year.

Meghan Braun	Katharine Edbrooke	Kimberlee Talevi
Maria Careghini	Kristina Halner	Jonathan Tauber
Carole Chiaravallo	Mary McArdle	Patricia Walsh Collins
John Dee	Katie O'Donnell	
Katherine Donahue	Peggy Rancourt	

**APPROVAL OF HOMEBOUND INSTRUCTORS**

At the approved salary rate of \$30/hour for the 2016-2017 school year.

Susan Bitsko	Melissa Hackett	Lauren Young
Lisa DeAngelis	James Scott	Mikhail Zolotnitsky
Brian Filips	Jane Tomkinson	
Wayne Finkbeiner	Tricia Unrath	

**APPROVAL OF PER DIEM SUBSTITUTE CUSTODIANS**

At the approved salary rate of \$14/hour for the 2016-2017 school year.

Carl Keri

FALL SPORTS  
2016-2017

## Holicong Middle School

		EDR units	Longevity	Units paid	Name	V/JV or Both	B or G or Coec	New	Start Year	Total Pd
<b>FOOTBALL</b>	Head	12		12	Nels Updale	both	boys		2014	\$3,840.00
	Assistant	8		8	OPEN	both	boys	x	2014	\$2,560.00
	Assistant	8		8	Jan Tashman	both	boys		2012	\$2,560.00
<b>SOCCER-Fall</b>	8th grade	10	6	16	Brad Cochran	v	boys		2001	\$5,120.00
	7th grade	8		8	Kelly Reed	jv	boys		2012	\$2,560.00
<b>FIELD HOCKEY</b>	8th grade	10		10	Chris Flynn	v	girls		2010	\$2,669.30
	7th grade	8		8	Kelli Chioffe	jv	girls	x	2014	\$2,560.00
<b>TENNIS</b>	Boys	8		8	Ryan Grosse	v	boys		na	\$2,560.00
	Girls	8		8	Chris McGullam	v	girls	x	na	\$2,560.00
<b>ATHLETIC ASSISTANT</b>		13	6	19	Chris Rittenhouse				2001	\$6,080.00
				3	Debi McCusker				na	\$960.00
<b>CHEERLEADING</b>		6		6	Cindy (DeSalvo) Stevens	both	girls		2010	\$1,920.00

(12 units split Fall/Winter)

\*\*EDR units updated with new contract -fall 2011

TOTAL= \$35,949.30

FALL SPORTS  
2016-2017

## Lenape Middle School

		EDR units	Longevity	Units paid	Name	V/JV or Both	B or G or Coed	New	Start Year	Total Pd
<b>FOOTBALL</b>	Head	12		12	John Devlin	Both	B		n/a	\$3,840
	Assistant	8		8	Chris Goldrick	Both	B	x	n/a	\$2,560
	Assistant	8		8	Chris Graeff	Both	B	x	n/a	\$2,560
<b>SOCCER-Fall</b>	8th grade	10	8	18	Greg Torrence	V	B		1993	\$5,760
	7th grade	8	6	14	Jason Kriney	JV	B		1997	\$4,480
<b>FIELD HOCKEY</b>	8th grade	10	2	12	Katie Marttila	V	G		2008	\$3,840
	7th grade	8		8	Allison Stone	JV	G		n/a	\$2,560
<b>TENNIS</b>	Head	8	12	20	Gary Harris	Both	Coed		1984	\$6,400
	Assistant	8		8	Angelo Menta	Both	Coed	x	n/a	\$2,560
<b>ATHLETIC ASSISTANT</b>		16	6	22	Jason Kriney				2000	\$7,040
<b>CHEERLEADING</b>		6		6	Melissa Schulz	V	G	x	n/a	\$1,920

(12 units split Fall/Winter)

\*\*EDR units updated with new MOU effective 7/1/16

**Total = \$43,520**

FALL SPORTS  
2016-2017

Tamanend Middle School

		EDR units	Longevity	Units paid	Name	V/JV or Both	B or G or Coed	New	Start Year	Total Pd
<b>FOOTBALL</b>	Head	12		12	Matthew Kinsey	Both	Boys		na	\$3,840
	Assistant	8		8	John Dee	Both	Boys		na	\$2,560
	Assistant	8		8	Cody Kinsey	Both	Boys		na	\$2,560
<b>SOCCER-Fall</b>	8th grade	10	4	14	Kevin Schmidt	V	Boys		2004	\$4,480
	7th grade	8		8	Dana Walter	JV	Boys		na	\$2,560
<b>FIELD HOCKEY</b>	8th grade	10		5	Kristy Stryjak	V	Girls		na	\$1,600
				5	Gina Villa	V	Girls		na	\$1,600
	7th grade	8		8	Christa Reitz	JV	Girls		na	\$2,560
<b>TENNIS</b>	Head	8		8	Maria Vitacco	V	Girls		na	\$2,560
	Assistant	8		8	Ryan Lenet	V	Boys		na	\$2,560
<b>ATHLETIC ASSISTANT</b>		16		16	Kerri Brumbaugh					\$5,120
<b>CHEERLEADING</b>		6		6	Amy Snyder	Both	Girls		na	\$1,920

(12 units split Fall/Winter)

\*\*EDR units updated with new MOU effective 7/1/16

**Total = \$33,920**

FALL SPORTS  
2016-2017

# Tohickon Middle School

		EDR units	Longevity	Units paid	Name	V/JV or Both	B or G or Coed	New	Start Year	Total Pd
<b>FOOTBALL</b>	Head	12		10	Frank Pustay	V	B		NA	\$3,200
	Assistant	8		6	Rich Dennis	V	B		NA	\$1,920
	Assistant	8		6	Robert Williams	JV	B		NA	\$1,920
				6	Nathan Harris	JV	B		NA	\$1,920
<b>SOCCER-Fall</b>	8th grade	10		10	Michael Bartosiewicz	V	B		NA	\$3,200
	7th grade	8		8	Steven Love	JV	B		NA	\$2,560
<b>FIELD HOCKEY</b>	8th grade	10		10	Alison Bongiorno	V	G		NA	\$3,200
	7th grade	8		4	Kelli McMahon	JV	G		NA	\$1,280
				4	Jen Reese	JV	G		NA	\$1,280
<b>TENNIS</b>	Head	8		8	Jarred Levenson	Both	B		NA	\$2,560
	Assistant	8	2	10	Terri Holten	Both	G		2009	\$3,200
<b>ATHLETIC ASSISTANT</b>		16	2	18	Frank Pustay				2010	\$5,760
<b>CHEERLEADING</b>		6		6	Wendy D'Angelo	Both	G	Yes	NA	\$1,920

(12 units split Fall/Winter)

\*\*EDR units updated with new MOU effective 7/1/16

**Total= \$33,920**



**FALL SPORTS  
2016-2017**

**Unami Middle School**

		EDR units	Longevity	Units paid	Name	V/JV or Both	B or G or Coed	New	Start Year	Total Pd
FOOTBALL	Head	12	4	16	Mike Daley	Both	Boys		2004	\$5,120
	Assistant	8	2	10	Robert (Mike Smith)	7th	Boys		2007	\$3,200
	Assistant	8	0	8	Greg Beyerle	Both	Boys	x	2015	\$2,560
SOCCER-Fall	8th grade	10	0	10	George Litzke	Both	Boys		2011	\$3,200
	7th grade	8	0	8	Bryant Hosler	7th	Boys		2015	\$2,560
FIELD HOCKEY	8th grade	10	0	10	Brandy Cooley	Both	Girls		2015	\$3,200
	7th grade	8	0	8	Nicole Adams	7th	Girls			\$2,560
TENNIS	Head	8	0	8	Leanne Yerkes	Both	Boys		2014	\$2,560
	Assistant	8	0	8	Jan Yerkes-Roop	Both	Girls		2014	\$2,560
ATHLETIC ASSISTANT		16	0	16	Greg Beyerle				2015	\$5,120
CHEERLEADING		6		6	OPEN		Girls			

(12 units split Fall/Winter)

\*\*EDR units updated with new MOU effective 7/1/16

Total = \$32,640

DEPARTMENT COORDINATORS 2016-2017	<b>Holicong Middle School</b>			
	UNITS	NAME	Total Paid	ID #
ENGLISH	8	Michelle Ambrosini	\$2,560	2070
SOCIAL STUDIES	8	Rick Knoedler	\$2,560	283
SCIENCE	8	Beth Madden	\$2,560	788
MATHEMATICS	8	Brian Novick	\$2,560	5162

DEPARTMENT COORDINATORS 2016-2017	<b>Lenape Middle School</b>			
	UNITS	NAME	Total Paid	ID #
ENGLISH	8	Gina Mancini	\$2,560	4455
SOCIAL STUDIES	8	Matthew Fash	\$2,560	8242
SCIENCE	8	Matthew Coverdale	\$2,560	1219
MATHEMATICS	8	Elizabeth DiFranceisco	\$2,560	4481

DEPARTMENT COORDINATORS 2016-2017	<b>Tamanend Middle School</b>			
	UNITS	NAME	Total Paid	ID #
ENGLISH	8	Drew Sterner	\$2,560	1084
SOCIAL STUDIES	8	Brian Blair	\$2,560	3796
SCIENCE	8	Erika Gamble	\$2,560	955
MATHEMATICS	8	Kevin Murray	\$2,560	3097

DEPARTMENT COORDINATORS 2016-2017	<b>Tohickon Middle School</b>			
	UNITS	NAME	Total Paid	ID #
ENGLISH	8	Amy Fry-Daly	\$2,560	785
SOCIAL STUDIES	8	Travis Forney	\$2,560	2523
SCIENCE	8	Jarred Levenson	\$2,560	3732
MATHEMATICS	4	Laurel Kennedy	\$1,280	3101
	4	Andrea Bellavance	\$1,280	8197

DEPARTMENT COORDINATORS 2016-2017	<b>Unami Middle School</b>			
	UNITS	NAME	Total Paid	ID #
ENGLISH	8	Kimberly Keller	\$2,560	801
SOCIAL STUDIES	8	Jeff Clifford	\$2,560	4453
SCIENCE	8	Christy Gillespie	\$2,560	4427
MATHEMATICS	8	Jeff Pagano	\$2,560	1191

\*\*EDR units updated with new contract 8/2011

DEPARTMENT COORDINATORS 2016-2017	<b>Central Bucks HS East</b>			
	UNITS	NAME	Total Paid	ID #
ENGLISH	12	Melody Mullis	\$3,840	6574
SOCIAL STUDIES	12	Christopher Johnson	\$3,840	1555
SCIENCE	12	Erin Scott	\$3,840	7273
MATHEMATICS	12	William Smith	\$3,840	1077
GUIDANCE	6	George Moustakas	\$1,920	3099

DEPARTMENT COORDINATORS 2016-2017	<b>Central Bucks HS South</b>			
	UNITS	NAME	Total Paid	ID #
ENGLISH	12	Ondreea Reisinger	\$3,840	1548
SOCIAL STUDIES	6	Tom Hetrick	\$1,920	1000
	6	Rachael Nulty	\$1,920	3129
SCIENCE	12	Helena Buzin	\$3,840	888
MATHEMATICS	12	Christopher McGlone	\$3,840	992
GUIDANCE	6	Virginia Barrett	\$1,920	1050

DEPARTMENT COORDINATORS 2016-2017	<b>Central Bucks HS West</b>			
	UNITS	NAME	Total Paid	ID #
ENGLISH	12	Catherine Rosseli	\$3,840	6117
SOCIAL STUDIES	12	Nicholas Allgyer	\$3,840	6791
SCIENCE	12	Mark Hayden	\$3,840	6154
MATHEMATICS	12	Leanne Schrier	\$3,840	6113
GUIDANCE	6	Lisa Corr	\$1,920	4997

**\*\*EDR units updated with new contract 8/2011**

Paid with Fall Sports (2 payments)

STUDENT ACTIVITIES 2016-2017		Central Bucks EAST						
		EDR units	Longevity	Units Pd	Name	New Hire	Start Year	Total Pd
<b>Band Front</b>	Assistant	12		12	Joel Chodoroff			\$3,840
		8		8	Joshua Hoskins			\$2,560
		7		7	Jacqueline Neetzow			\$2,240
		3		3	OPEN			
<b>Dramatics - Fall</b>	Director	12	4	16	Sasha Eisenberg		2005	\$5,120
	Assistant	4	2	6	Michael Grieco		2008	\$1,920

STUDENT ACTIVITIES 2016-2017		SOUTH HIGH SCHOOL						
		EDR units	Longevity	Units Pd	Name	New Hire	Start Year	Total Pd
<b>Band Front</b>	Assistant	8		8	Matt Urquhart			\$2,560
		8		8	Sean Pastorak			\$2,560
		7		9	Kaysey Davis			\$2,880
		7		5	Matt Prockup			\$1,600
<b>Dramatics - Fall</b>	Director	12		9	Kenneth Bui			\$2,880
	Assistant	4		3	John Crea			\$960
				1	Michael London			\$320
				3	Madison VanHouten			\$960

STUDENT ACTIVITIES 2016-2017		C. B. West						
		EDR units	Longevity	Units Pd	Name	New Hire	Start Year	Total Pd
<b>Band Front</b>	Assistant	11		11	Sean Cohen			\$3,520
		6		6	Jeffrey Moyer			\$1,920
		9		9	Mary Pellegrino			\$2,880
		4		4	Dominic Macanas			\$1,280
<b>Dramatics - Fall</b>	Director	12		12	Jessica Bostock			\$3,840
	Assistant	4		4	Leanne Schrier			\$1,280

FALL SPORTS  
2016-2017

# CENTRAL BUCKS EAST

		EDR units	Longevity	Units paid	Name	V/JV/Both	B/G/Coed	New Hire	Start Year	Total Pd
<b>FOOTBALL</b>	Head	34-Split	2	31	John Donnelly	V	B		2010	\$9,920
	Assistant	19-Split		15	Ray Riley	V	B		N/A	\$4,800
	Assistant	19-Split		13.5	Mike Junkin	V	B		N/A	\$4,320
	Assistant	19-Split		13.5	Matt Riley	B	B		2008	\$4,320
	Assistant	19-Split	2	15.5	Tim Barno	B	B		N/A	\$4,960
	Assistant			13.5	Kurt Schneider	B	B	*	N/A	\$4,320
	Assistant			13.5	Will Acosta	B	B	*	N/A	\$4,320
	Assistant		2	3	Jason Hepler	V	B		2008	\$960
	Asst (Freshman)	12-Split		13.5	Vince Sebal		B		N/A	\$4,320
	Asst (Freshman)	12-Split		8	Anthony Ventresca		B		N/A	\$2,560
<b>SOCCER-Boys</b>	Head	19		19	Jeremiah White	V	B	*	N/A	\$6,080
	Assistant	11	2	13	Josh Isaacsohn	V	B		2007	\$4,160
	Assistant	3		3	Anthony Bishop	B	B	*	N/A	\$960
<b>SOCCER-Girls</b>	Head	19	2	21	Paul Eisold	V	G		2010	\$6,720
	Assistant	11	2	13	Paul Lichter	JV	G		2010	\$4,160
	Assistant	3		3	Jason Obetz	V	G		N/A	\$960
<b>FIELD HOCKEY</b>	Head	19		19	Michelle Finegan	B	G		N/A	\$6,080
	Assistant	11-Split		12	Mindy Donnelly	B	G	*	N/A	\$3,840
	Asst (Freshman)	12-Split		11	Meghan Spratt	B	G		N/A	\$3,520
<b>TENNIS</b>	Head	12		12	Lisa Wiley	V	G		N/A	\$3,840
	Assistant	7		7	Debbie Obarowski	JV	G		N/A	\$2,240
<b>CROSS COUNTRY-BOYS</b>	Head	12-Split	4	15	Sam Losorelli	B	B		2004	\$4,800
	Assistant	4	2	6	Steve Martin	B	B		2010	\$1,920
	Assistant			1	Natalie Johnston	B	B	*	N/A	\$320
<b>CROSS COUNTRY-GIRLS</b>	Head	12-Split	4	15	Sam Losorelli	B	G		2004	\$4,800
	Assistant	4-Split	2	3	Justine Smith	B	G		2010	\$960
				4	Steve Martin	B	G		N/A	\$1,280
<b>VOLLEYBALL-Girls</b>	Head	19		19	Kerri Rabberman	B	G		N/A	\$6,080
	Assistant	11		11	Nicole Barker	B	G	*	N/A	\$3,520
<b>GOLF</b>	Head	12-Split		10	Matt Wolf	B	B		N/A	\$3,200
	Assistant		6	7	Mark Rubino	B	C		1998	\$2,240
	Assisitant			1	Chris Burns	B	G		N/A	\$320
<b>CHEERLEADING</b>										
(17 units split Fall/Winter)	Head	8.5-Split	4	8.5	Marla Mathis	B	C		2006	\$2,720
(5 units split Fall/Winter)	Assistant	2.5		6.5	Ashley Darnley	B	C		N/A	\$2,080

**TOTAL= \$121,600**

\*Girls Soccer moved from spring to fall sports fall 2010

\*\*\* EDR units increased 20% with MOU effective 7/1/16

		EDR units	Longevity	Units paid	Name	V/JV/Both	B/G/Coed	New Hire	Start Year	Total Pd
<b>FOOTBALL</b>	Head	34	2	32	Tom Hetrick	B	B		2008-09	\$10,240
	Assistant	19	6	7	Kerri Monk	B	B		2000-01	\$2,240
	Assistant	19	4	8	Chris McGlone	B	B		2004-05	\$2,560
	Assistant	19	10	25	Bart Szarko	B	B		1991-92	\$8,000
	Assistant	19	2	13	Tom Veit	B	B		2009-10	\$4,160
			8	17	Greg Timbur	B	B		1994-95	\$5,440
			4	5	Dean Logan	B	B		2004-05	\$1,600
				9	Adam Collachi	B	B			\$2,880
				10	Patrick Smith	B	B			\$3,200
				15	Kyle Detweiler	B	B			\$4,800
				5	James Teronino	B	B			\$1,600
	Asst (Freshman)	12		11	Gary Pagliaro	F	B			\$3,520
	Asst (Freshman)	12		8	John Calpin	F	B			\$2,560
				5	John McSweeney	F	B			\$1,600
<b>SOCCER-Boys</b>	Head	19	6	25	Don Brady	B	B		1996-97	\$8,000
	Assistant	11		8	Joe Coscia	B	B			\$2,560
	Assistant	3		6	John Ferguson	B	B			\$1,920
<b>SOCCER-Girls</b>	Head	19	4	19	(Mary)Betsy Bullock	B	G		2004-05	\$6,080
	Assistant	11		10	Robert Miller	JV	G			\$3,200
	Assistant	3		8	Danielle Fiorelli	B	G		2015-16	\$2,560
<b>FIELD HOCKEY</b>	Head	19		15	Patricia Toner	B	G	*		\$4,800
	Assistant	11		11	Meghan Hutchinson (Margaret)	V	G	*		\$3,520
				2	Amy Babb			*		\$640
	Asst (Freshman)	12		9	Max Pullar	F	G	*		\$2,880
				5	OPEN					
<b>TENNIS</b>	Head	12		12	Denise Houriet	V	G			\$3,840
	Assistant	7		7	Donna Wright	JV	G	*		\$2,240
<b>CROSS COUNTRY-BOYS</b>	Head	12	4	14	Mike Cox	B	B		2005-06	\$4,480
	Assistant	4	4	6	Jason Gable	B	B		2004-05	\$1,920
				2	Justin Crump	B	B			\$640
				2	Jay Marsden	B	B			\$640
<b>CROSS COUNTRY-GIRLS</b>	Head	12		10	Mike Cox	B	G		2004-05	\$3,200
	Assistant	4		5	Jay Marsden	B	G			\$1,600
			4	5	Lauren McNelis	B	G		2005-06	\$1,600
<b>VOLLEYBALL-Girls</b>	Head	19		15	(Thomas)Kurt Godfrey	B	G		NA	\$4,800
	Assistant	11		9	Suzanne Carrieri	B	G			\$2,880
				6	Michelle Carrieri	JV	G	*		\$1,920
<b>GOLF</b>	Head	12		12	Tom Hill	B	Coed		NA	\$3,840
<b>CHEERLEADING</b>										
<b>(17 units split Fall/Winter)</b>	Head	8.5		7.5	Merriah Kahrs	B	G and Coed			\$2,400
<b>(5 units split Fall/Winter)</b>	Assistant	2.5		3.5	Brittany Bray	B	G and Coed			\$1,120

\*Girls Soccer moved from spring to fall sports fall 2010

**Total Pd= \$127,680**

\*\*\* EDR units increased 20% with MOU effective 7/1/16

CENTRAL BUCKS WEST

		EDR units	Longevity	Units paid	Name	V/JV/Both	B/G/Coed	New Hire	Start Year	Total Pd
<b>FOOTBALL</b>	Head	34	x	34	Chas Cathers	V	B		2015	\$10,880
	Assistant	19	x	14	Jeff Thompson	V	B		2015	\$4,480
	Assistant	19	x	11	Joe King	V	B		2015	\$3,520
	Assistant	19	x	11	Matt Pirolli	V/JV	B		2015	\$3,520
	Assistant	19	x	9	William Navarre	V	B	x	2016	\$2,880
	Assistant		x	10	Michael Kantor	V	B		2015	\$3,200
	Assistant		x	11	Ryan Lynady	V/JV	B		2015	\$3,520
	Assistant		x	10	James Messina	V/JV	B		2015	\$3,200
	Asst (Freshman)	12	x	10	Steve Kim	9th	B	x	2016	\$3,200
	Asst (Freshman)	12	x	10	Thomas Kovalic	9th	B		2015	\$3,200
				x	4	Brian Haupt	9th	B		2015
<b>SOCCER-Boys</b>	Head	19	x	19	Stefan Szygiel	V	B			\$6,080
	Assistant	11	x	10	Mike Pregler	V	B	x	2016	\$3,200
	Assistant	3	x	4	Andy Miller	V/JV	B			\$1,280
<b>SOCCER-Girls</b>	Head	19	x	19	Chris Fehrle	V	G	x	2016	\$6,080
	Assistant	11	x	11	Angela DeSumma	V/JV	G		2015	\$3,520
	Assistant	3	x	3	Mike Moyer	V/JV	G	x	2016	\$960
<b>FIELD HOCKEY</b>	Head	19	x	19	Courtney Lepping (Hughes)	V	G			\$6,080
	Assistant	11	x	11	Debi Mason	V/JV	G		2016	\$3,520
	Asst (Freshman)	12	x	8	Hailey Donohoe	9th	G		2013	\$2,560
				x	4	OPEN	V/JV	G	x	
<b>TENNIS</b>	Head	12	x	12	Marcy Wouch	V	G		2004	\$3,840
	Assistant	7	4	11	Linda Brach	JV	G		2005	\$3,520
<b>CROSS COUNTRY-BOYS</b>	Head	12	4	16	Greg Wetzel	V	B		2006	\$5,120
	Assistant	4	2	6	John Mahoney	V/JV	B		2010	\$1,920
<b>CROSS COUNTRY-GIRLS</b>	Head	12	6	18	Catherine Bell	V	G		2001	\$5,760
	Assistant	4		4	Kevin Munnely	V/JV	G		2013	\$1,280
<b>VOLLEYBALL-Girls</b>	Head	19	x	19	Todd Miller	V	G		2011	\$6,080
	Assistant	11	x	11	Taylor Beck	JV	G		2015	\$3,520
<b>GOLF</b>	Head	9	8	17	Robert Schilling	V	Coed		1995	\$5,440
		3		3	Travis Jovais	JV	Coed			\$960
<b>ATHLETIC ASSISTANT</b>		24								
<b>CHEERLEADING</b>										
(17 units split Fall/Winter)	Head	8.5	x	8.5	Kelly Cramer	V	G		2013	\$2,720
(5 units split Fall/Winter)	Assistant	2.5	6	7	Lynn Russell	JV	G		1983	\$2,240
				1.5	OPEN	V/JV	G	x	2016	\$480
<b>TOTAL=</b>										<b>\$120,320</b>

\*Girls Soccer moved from spring to fall sports fall 2010  
 \*\*\* EDR units increased 20% with MOU effective 7/1/16



CENTRAL BUCKS SCHOOL DISTRICT

LEADING THE WAY

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: October 10, 2016

SUBJECT: Request for authorization to accept tuition student.

TIME PERIOD: November 1, 2016 through June 16, 2017

AMOUNT:  
(if applicable) CB tuition rate - \$195.00 per school day

BUDGET: Student Services

ADMINISTRATOR/  
SUPERVISOR: Mary Kay Speese

REQUESTED ACTION: Authorization to accept tuition student, DS, from Penridge School District to attend CBSD - Connections Program.

RECOMMENDATION: Request to approve DS as tuition student for the 16-17 school year.





CENTRAL BUCKS SCHOOL DISTRICT

*LEADING THE WAY*

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: October 10, 2016

SUBJECT: Student Item/Field Trip

TIME PERIOD: October 22, 2016

AMOUNT: \$10.00 per student  
(if applicable)

BUDGET: Fundraising or Scholarship

ADMINISTRATOR/  
SUPERVISOR: Dr. Scott Davidhesier

REQUESTED ACTION: CB West Varsity Singers have been invited to sing at the American Composers Forum, National Board Meeting in New York.

RECOMMENDATION: Recommending Board Approval



**CENTRAL BUCKS SCHOOL DISTRICT**  
**FIELD TRIP REQUEST —Board of School Directors Permission**  
 For Major Metropolitan Areas (New York City, Washington, D.C.)

DATE of REQUEST September 21, 2016

PERMISSION IS REQUESTED TO FACILITATE A FIELD TRIP TO

DESTINATION(S) American Composers Forum & Central Park Zoo

ADDRESS(ES) Law Offices of Dorsey & Whitney, 51 W. 52nd St., New York, NY

DATE(S) Saturday, October 22, 2016

NAME OF SCHOOL Central Bucks High School West

SCHOOL GROUP (Band, Debate, Sports Team, etc.) West Varsity Singers

NAME OF SCHOOL GROUP SPONSOR Dr. Joseph Ohrt SPONSOR SIGNATURE 

NUMBER OF STUDENTS IN GROUP 20 NUMBER OF STUDENTS PARTICIPATING IN TRIP 20

COST TO EACH STUDENT \$10.00 PROVISION FOR THOSE UNABLE TO PAY Fundraisers or Scholarship

MEANS OF FUNDING TRIP Fundraisers or scholarship

NUMBER OF TEACHERS 1 NUMBER OF PARENTS \_\_\_\_\_ = TOTAL NUMBER CHAPERONES 1

**PARENT PERMISSION SLIPS FOR PARTICIPATING STUDENTS MUST BE ON FILE IN THE OFFICE OF THE PRINCIPAL PRIOR TO THE FIELD TRIP.**

EDUCATIONAL PURPOSE FOR TRIP (Include objective, invitation, if applicable): Students have been invited to sing for the American Composers Forum, National Board Meeting.

**PLEASE ATTACH A DETAILED ITINERARY.**

TRANSPORTATION **\*\*Bus Company** \_\_\_\_\_

Airline (Name of Carrier) \_\_\_\_\_

Other (Specify) School Bus

**\*\*Approved Private School Bus and Chartered Bus vendor verified by the Central Bucks Transportation Department.**

PRINCIPAL SIGNATURE  SCHOOL CBS West

DATE 9/22/16

BOARD PRESIDENT SIGNATURE \_\_\_\_\_ APPROVAL DATE \_\_\_\_\_



CENTRAL BUCKS SCHOOL DISTRICT

*LEADING THE WAY*

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: October 10, 2016

SUBJECT: Student Item/Field Trip

TIME PERIOD: November 16, 2016

AMOUNT: \$60.00 per student  
(if applicable)

BUDGET: Student Payments

ADMINISTRATOR/  
SUPERVISOR: Dr. Scott Davidhesier

REQUESTED ACTION: CB East Global Relations Students will be traveling to the United Nations in New York to explore the origins of the UN.

RECOMMENDATION: Recommending Board Approval



**CENTRAL BUCKS SCHOOL DISTRICT**  
**FIELD TRIP REQUEST —Board of School Directors Permission**  
 For Major Metropolitan Areas (New York City, Washington, D.C.)

DATE of REQUEST Oct. 1, 2016

PERMISSION IS REQUESTED TO FACILITATE A FIELD TRIP TO

DESTINATION(S) United Nations

ADDRESS(ES) 801 1st Avenue (46th Street and 1st Avenue); New York, NY 10017

DATE(S) November 16, 2016

NAME OF SCHOOL CB East

SCHOOL GROUP (Band, Debate, Sports Team, etc.) Global Relations

NAME OF SCHOOL GROUP SPONSOR Matt Freed SPONSOR SIGNATURE \_\_\_\_\_

NUMBER OF STUDENTS IN GROUP 51 NUMBER OF STUDENTS PARTICIPATING IN TRIP 51

COST TO EACH STUDENT \$60 PROVISION FOR THOSE UNABLE TO PAY scholarship

MEANS OF FUNDING TRIP students are responsible for costs

NUMBER OF TEACHERS 5 NUMBER OF PARENTS \_\_\_\_\_ = TOTAL NUMBER CHAPERONES 5

**PARENT PERMISSION SLIPS FOR PARTICIPATING STUDENTS MUST BE ON FILE IN THE OFFICE OF THE PRINCIPAL PRIOR TO THE FIELD TRIP.**

EDUCATIONAL PURPOSE FOR TRIP (Include objective, invitation, if applicable): Explore the origins of the UN and analyze current involvement in the world today

**PLEASE ATTACH A DETAILED ITINERARY.**

TRANSPORTATION \*\*Bus Company Perkiomen

Airline (Name of Carrier) \_\_\_\_\_

Other (Specify) \_\_\_\_\_

\*\*Approved Private School Bus and Chartered Bus vendor verified by the Central Bucks Transportation Department.

PRINCIPAL SIGNATURE  SCHOOL CB EAST  
 DATE 9.29.16

BOARD PRESIDENT SIGNATURE \_\_\_\_\_ APPROVAL DATE \_\_\_\_\_



**CENTRAL BUCKS SCHOOL DISTRICT**

*LEADING THE WAY*

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: October 10, 2016

SUBJECT: Student Item/Field Trip

TIME PERIOD: February 10-14, 2017

AMOUNT: \$350.00 per student  
(if applicable)

BUDGET: Student Payments/Fundraising

ADMINISTRATOR/  
SUPERVISOR: Dr. Davidhesier

REQUESTED ACTION: CB East Varsity Cheerleader Team will travel to the National High School Cheerleading Championships in Orlando, Fl.

RECOMMENDATION: Recommending Board Approval



**CENTRAL BUCKS SCHOOL DISTRICT**  
**FIELD TRIP REQUEST —Board of School Directors Permission**

For Major Metropolitan Areas (New York City, Washington, D.C.)

DATE of REQUEST September 21, 2016

PERMISSION IS REQUESTED TO FACILITATE A FIELD TRIP TO

DESTINATION(S) National High School Cheerleading Championships

ADDRESS(ES) Orlando, FL

DATE(S) February 10, 2017- February 14, 2017

NAME OF SCHOOL Central Bucks East HS

SCHOOL GROUP (Band, Debate, Sports Team, etc.) Varsity Cheerleading

NAME OF SCHOOL GROUP SPONSOR Marla Mathis SPONSOR SIGNATURE \_\_\_\_\_

NUMBER OF STUDENTS IN GROUP 14 NUMBER OF STUDENTS PARTICIPATING IN TRIP 14

COST TO EACH STUDENT \$350.00 PROVISION FOR THOSE UNABLE TO PAY \_\_\_\_\_

MEANS OF FUNDING TRIP Team will fundraise to offset the cost of the rooms for team.

NUMBER OF TEACHERS 3 NUMBER OF PARENTS 8 = TOTAL NUMBER CHAPERONES 3 \*

**PARENT PERMISSION SLIPS FOR PARTICIPATING STUDENTS MUST BE ON FILE IN THE OFFICE OF THE PRINCIPAL PRIOR TO THE FIELD TRIP.**

EDUCATIONAL PURPOSE FOR TRIP (Include objective, invitation, if applicable): To compete in the Small Varsity and Game Day division at the UCA National High School Cheerleading Championship. This opportunity allows the athletes to be competitive in their sport.

**PLEASE ATTACH A DETAILED ITINERARY.**

TRANSPORTATION \*\*Bus Company School Bus

Airline (Name of Carrier) TBA

Other (Specify) \_\_\_\_\_

\*\*Approved Private School Bus and Chartered Bus vendor verified by the Central Bucks Transportation Department.

PRINCIPAL SIGNATURE  SCHOOL CB EAST  
 DATE 9.22.16

BOARD PRESIDENT SIGNATURE \_\_\_\_\_ APPROVAL DATE \_\_\_\_\_



**CENTRAL BUCKS SCHOOL DISTRICT**

*LEADING THE WAY*

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: October 10, 2016

SUBJECT: Student Item/Field Trip

TIME PERIOD: April 20, 2017

AMOUNT: \$45 per student  
(if applicable)

BUDGET: Student Payments

ADMINISTRATOR/  
SUPERVISOR: Dr. Scott Davidheiser

REQUESTED ACTION: Tamanend 9th Grade will be traveling to Washington, DC to visit the Smithsonian Museum, Holocaust Museum and various other memorials and monuments

RECOMMENDATION: Recommending Board Approval



**CENTRAL BUCKS SCHOOL DISTRICT**  
**FIELD TRIP REQUEST —Board of School Directors Permission**  
 For Major Metropolitan Areas (New York City, Washington, D.C.)

DATE of REQUEST 9-29-16

PERMISSION IS REQUESTED TO FACILITATE A FIELD TRIP TO  
 DESTINATION(S) Washington DC  
 ADDRESS(ES) Various Smithsonian Museums, the Holocaust Museum, various memorials & monuments  
 DATE(S) April 20, 2017

NAME OF SCHOOL Tamanend Middle School  
 SCHOOL GROUP (Band, Debate, Sports Team, etc.) 9th Grade Class  
 NAME OF SCHOOL GROUP SPONSOR Drew Sterner SPONSOR SIGNATURE \_\_\_\_\_  
 NUMBER OF STUDENTS IN GROUP 282 NUMBER OF STUDENTS PARTICIPATING IN TRIP 282  
 COST TO EACH STUDENT \$45 PROVISION FOR THOSE UNABLE TO PAY Students unable to pay will be subsidized.  
 MEANS OF FUNDING TRIP Student funded (money collected from students)  
 NUMBER OF TEACHERS 14 NUMBER OF PARENTS 35 = TOTAL NUMBER CHAPERONES 49

**PARENT PERMISSION SLIPS FOR PARTICIPATING STUDENTS MUST BE ON FILE IN THE OFFICE OF THE PRINCIPAL PRIOR TO THE FIELD TRIP.**

EDUCATIONAL PURPOSE FOR TRIP (Include objective, invitation, if applicable): Throughout the school year students will study topics across the curriculum that they will observe, experience, and engage in while on the one day trip to Washington DC. Some of these include: both World Wars, the Korean Conflict, the Vietnam War, the Holocaust, the Civil Rights Movement, government structures, labor and industry, geology, and evolution.

PLEASE ATTACH A DETAILED ITINERARY.

TRANSPORTATION \*\*Bus Company Hagey Coach  
 Airline (Name of Carrier) \_\_\_\_\_  
 Other (Specify) \_\_\_\_\_

\*\*Approved Private School Bus and Chartered Bus vendor verified by the Central Bucks Transportation Department.

PRINCIPAL SIGNATURE  SCHOOL Tamanend  
 DATE 10/4/16  
 BOARD PRESIDENT SIGNATURE \_\_\_\_\_ APPROVAL DATE \_\_\_\_\_





**CENTRAL BUCKS SCHOOL DISTRICT**

*LEADING THE WAY*

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: October 10, 2016

SUBJECT: Staff Conferences/Workshops

TIME PERIOD: Conference approvals submitted Sept 21, through Oct 5, 2016

AMOUNT:  
(if applicable) Total cost of conference approvals submitted: \$5446.00

BUDGET: Conference expenditure category within budget areas as noted.

ADMINISTRATOR/  
SUPERVISOR: Susan Vincent (Conferences are approved by budget Administrators)

REQUESTED ACTION: Review of staff conferences/workshops as submitted for Board approval.

RECOMMENDATION: The administration is recommending that the Board approve the staff to attend the conferences/workshops as provided herein.

**Conference Approvals  
Fiscal 16-17  
10-Oct-16**

Name	Area	Dates	Conference name	Location	General Fund	Grants	Totals
Allgyer, Nicholas	Professional	12/2/16	NCSS Annual Conference	Washington, D.C.		540	
Boulander, Jennifer	Professional	11/8/16	Pennsylvania Academy of Fine Arts (PAFA)	Philadelphia		25	
Brady, Don	Professional	11/8/16	Health and Physical Education Conference	Neshaminy		53	
Cochran, Christine	Professional	11/8/16	Health and Physical Education Conference	Neshaminy		53	
Cox, Brian	Professional	11/8/16	PMEA District 1 Professional Staff Development Conf	Montgomery Cty		48	
Cox, Denise	Support Staff	10/26 to 10/28/16	PASBO Transportation Conference	Grantville, PA	885		
Czyz, James	Adminstrator	10/27 & 10/28/16	PASBO Transportation Conference	Grantville, PA	504		
Daly, Cheryl	Professional	11/8/16	Pennsylvania Academy of Fine Arts (PAFA)	Philadelphia		25	
Delson, Neil	Professional	11/8/16	PMEA District 1 Professional Staff Development Conf	Montgomery Cty		48	
DeMarco, Bernadine	Support Staff	10/27/16	PASBO Transportation Conference	Grantville, PA	210		
DiVasto, Jennifer	Professional	11/8/16	PMEA District 1 Professional Staff Development Conf	Montgomery Cty		48	
Egan, Kathy	Professional	10/14 & 10/15/16	PCTELA:Congruent Worlds, Convergent Practice	State College		340	
Ehlo, Val	Professional	11/8/16	Health and Physical Education Conference	Neshaminy		53	
Ferraro, Stephanie	Professional	11/8/16	Pennsylvania Academy of Fine Arts (PAFA)	Philadelphia		25	
Fidler, Jessica	Professional	11/8/16	Pennsylvania Academy of Fine Arts (PAFA)	Philadelphia		25	
Free, Deborah	Professional	11/8/16	BCIU 22 Librarians Common Inservice Day	Warminster		25	
Gruver, Michael	Professional	11/8/16	PMEA District 1 Professional Staff Development Conf	Montgomery Cty		48	
Harding, Jeff	Professional	11/8/16	Health and Physical Education Conference	Neshaminy		53	
Helsel, Brad	Professional	11/8/16	Health and Physical Education Conference	Neshaminy		53	
Hensil, Scott	Professional	11/8/16	PMEA District 1 Professional Staff Development Conf	Montgomery Cty		48	
Hendershot, Angela	Professional	11/8/16	Health and Physical Education Conference	Neshaminy		53	
Beth Janney-Horan	Professional	11/8/16	Pennsylvania Academy of Fine Arts (PAFA)	Philadelphia		25	
Hunter, Sally	Professional	11/8/16	Pennsylvania Academy of Fine Arts (PAFA)	Philadelphia		25	
Huuki, Ann	Professional	11/8/16	Pennsylvania Academy of Fine Arts (PAFA)	Philadelphia		25	
Kelly, Patrick	Professional	12/2 to 12/4/16	National Council for the Social Studies	Washington, D.C.		546	
Kehan, Christine	Professional	10/14 & 10/15/16	PCTELA:Congruent Worlds, Convergent Practice	State College		340	
Kesilman, Stu	Professional	11/8/16	Pennsylvania Academy of Fine Arts (PAFA)	Philadelphia		25	
Kuchler, Allison	Adminstrator	11/10/16	PA Case Conference	Harrisburg		199	
Kuchler, Allison	Adminstrator	11/9/16	PATTAN Assistive Technology Expo	Harrisburg		110	
Levin, Allison	Professional	11/8/16	Pennsylvania Academy of Fine Arts (PAFA)	Philadelphia		25	
Morehouse, Jason	Professional	11/8/16	PMEA District 1 Professional Staff Development Conf	Montgomery Cty		48	
Moriarty, Helene	Professional	11/8/16	Pennsylvania Academy of Fine Arts (PAFA)	Philadelphia		25	
Mussari, David	Professional	11/8/16	Pennsylvania Academy of Fine Arts (PAFA)	Philadelphia		25	
Philips, Craig	Professional	11/8/16	Health and Physical Education Conference	Neshaminy		53	
Pullar, Max	Professional	11/8/16	Health and Physical Education Conference	Neshaminy		53	
Sarko, Julia	Professional	10/19 & 10/20/16	Assoc of School Psychologists of PA 2016 Fall Conference	State College	200		
Sibel, Zachary	Professional	10/20/16	Dodge Poetry Festival	Newark, NJ		26	
Shuck, Jessica	Professional	11/8/16	Health and Physical Education Conference	Neshaminy		53	
Stellino, Joe	Professional	11/8/16	PMEA District 1 Professional Staff Development Conf	Montgomery Cty		48	
Thomas, Deb	Professional	11/8/16	Pennsylvania Academy of Fine Arts (PAFA)	Philadelphia		25	
Trimble, Marianne	Support Staff	10/27/16	PASBO Transportation Conference	Grantville, PA	310		
Villante, Chris	Professional	11/8/16	PMEA District 1 Professional Staff Development Conf	Montgomery Cty		48	
Warren, Tina	Professional	11/8/16	Pennsylvania Academy of Fine Arts (PAFA)	Philadelphia		25	
Wasserman, Jennifer	Professional	11/8/16	BCIU 22 Librarians Common Inservice Day	Warminster		25	
<b>Totals this meeting</b>					<b>2,109</b>	<b>3,337</b>	<b>5,446</b>
Year to date from last meeting					<b>1,664</b>	<b>8,441</b>	<b>10,105</b>
Totals year to date					General fund budget	40,600	<b>3,773 11,778 15,551</b>